

The primary responsibility for the administration and supervision of student conduct at John A. Logan College has been designated to the office of the **vice-president for instructional services**. This office will establish such procedures as may be necessary to fulfill and enforce regulations concerning student behavior.

Offenses or violations which may result in expulsion, suspension, probation or reprimand are listed in the current publication of *Rights and Responsibilities: A Student Code of Conduct*. Any observed violation of this code of conduct should be reported to the vice-president for student affairs and community education.

PENALTIES AND SANCTIONS

A. Penalties and Sanctions that Require Automatic Hearings

1. Expulsion. This sanction is one of involuntary separation of the student from John A. Logan College. The separation is permanent in the sense that it does not project a definite time of eligibility to return. Students dismissed shall be assigned the grades which would be appropriate if they were withdrawing voluntarily, except in those cases of academic dishonesty, which carry a failing grade as part of the disciplinary action. Students dismissed under this code can be reinstated only upon the favorable action on a petition for reinstatement by the president or his or her designee. The president of John A. Logan College and/or his or her designee shall establish the necessary administrative procedures to affect this.
2. Suspension. This sanction is one of involuntary separation of the student from John A. Logan College for a definite period of time, after which the student is eligible to return. Students suspended shall be assigned the grades which would be appropriate if they were withdrawing voluntarily, except in those cases of academic dishonesty which carry a failing grade as a part of the disciplinary action. The Disciplinary Hearing Committee may establish additional requirements in individual cases, and these requirements must be fulfilled to the committee's satisfaction or its designee prior to reinstatement.

B. Penalties and Sanctions That Do Not Require Automatic Hearings, but Which May be Appealed to the Disciplinary Hearing Committee

1. Probation. This is a sanction that precludes the individual from representing John A. Logan College in any official capacity, such as intercollegiate activities, including athletics or student office, and it may include loss of privileges. It is invoked for a specific period of time, which shall be not less than three (3) months nor for more than one (1) calendar year. A student is liable to dismissal or suspension if involved in any act of misconduct, including violation of the terms of probation, while on this probation.
2. Reprimand. This is a sanction imposed with or without loss of designated privileges for a definite period of time not to exceed one calendar year. A reprimand may include the loss of

such privileges as may be consistent with the offense committed. The violation of the terms of a reprimand while under a reprimand may lead to the student being placed on probation.

AUTHORITY OF VICE-PRESIDENT FOR INSTRUCTIONAL SERVICES TO IMPOSE PENALTIES AND SANCTIONS

Formal disciplinary action shall be instituted against a student after it is determined that such action rather than medical or counseling referral is appropriate. The sanctions outlined below may be imposed upon a student by, or in the name of, John A. Logan College only as stipulated by this code.

1. Temporary Suspensions from Classes. The vice-president for **instructional services** may temporarily suspend a student from a class for a period not to exceed three (3) consecutive school days if the student is reported by an instructor to be guilty of an offense as outlined in *Rights and Responsibilities: A Student Code of Conduct*. Such temporary suspensions may be a prelude to the imposition of formal penalties or sanctions as indicated below. The vice-president for **instructional services** may take this action with or without the opportunity for the student to make up missed class work and assignments.
2. Formal Penalties and Sanctions. The vice-president for **instructional services** may impose the following penalties and sanctions: expulsion, suspension, probation, reprimand as outlined the "Penalties and Sanctions" section of this policy.

PRESIDENT'S AUTHORITY TO IMPOSE INTERIM SUSPENSION FROM THE COLLEGE

If the presence of any person is an immediate and serious threat to the persons or property lawfully on John A. Logan College campus, the president of John A. Logan College or his designees may impose an interim suspension from the College against any person in cases in which there is reasonable cause to believe that such person has created an act that is in violation of the code of student conduct contained in *Rights and Responsibilities: A Student Code of Conduct*. A person so placed on interim suspension shall be given a prompt notice of charges and a hearing before the Disciplinary Hearing Committee within ten (10) calendar days after the imposition of the interim suspension. During the period of the interim suspension, the person shall not, without prior written permission of the president or his/her designated representative, enter or remain upon the campus of John A. Logan College other than to attend his or her hearing. Violation of any condition of the interim suspension shall be grounds for dismissal from John A. Logan College.

APPEALS

Students and student organizations have the right to appeal decisions in all disciplinary cases. Processes for student appeals are outlined in Administrative Procedure 832.

ADOPTED: JUNE 24, 2014
AMENDED: **SEPTEMBER 30, 2016**
LEGAL REF.:
CROSS REF.: BOARD POLICIES 3372, 8310; ADMINISTRATIVE PROCEDURES 361, 832