

# NURSING ASSISTANT

## ADMISSION PACKET FOR SUMMER AND FALL 2018 SEMESTER

### THE PROFESSION OF CERTIFIED NURSING ASSISTANT

This course is designed to train students to be competent in skills necessary for the nursing assistant to function successfully in a hospital, long-term care facility, or other health care facilities. The nursing assistant will provide services related to the comfort and welfare of the resident under direct supervision of the licensed nurse or physician. Some topics to be covered include body mechanics, transfer techniques, basic anatomy and physiology, personal care, vital signs, rehabilitation, death, Alzheimer patient care, dying and post-mortem care. Cardiopulmonary resuscitation is also included.

### ADMISSION REQUIREMENTS

[Placement scores](#) in Reading [ACCUPLACER – 50 or better, ACT – 20 or better, SAT – 480 or better, ASSET – 30 or better, or COMPASS – 35 or better] taken within the past three years, [application for general admission](#), and a negative two-step TB skin test (tuberculosis).

Student must have completed a two-step TB skin test prior to the first day of clinical. These tests may be taken at a local health department. If a student has any physical restrictions, **including pregnancy**, they must obtain a signed release form from their physician allowing full participation.

Student must have a valid social security number to participate in this course.

Student must have a Healthcare Worker Background Fingerprint Check with no disqualifying convictions. This will be done during the first week of class. Details regarding the application and \$45.00 fee will be discussed during the first day of class.

**A mandatory new student orientation session that will be held on the first day of class – ATTENDANCE IS MANDATORY!** Important information regarding the Background Fingerprint Check, two-step TB skin test, uniforms, and supplies needed for clinical will be discussed.

### COURSE REQUIREMENTS

We anticipate that John A. Logan College (JALC) will offer a Nursing Assistant course (NAD 101) two times during the summer 2018 semester and three times during the fall 2018 semester.

**SUMMER 2018 SEMESTER** - Lecture and lab for sections 01 and 02 will meet the full semester (June 11 – August 2). Clinical will meet four weeks.

SECTION	SCHEDULE	ROOM	FACULTY	BEGIN DATE – END DATE
NAD 101-01	8:00 AM-2:30 PM, TR (Class & Lab)	D279	Staff	06/12/18 – 08/02/18
	8:00 AM-2:30 PM, MW (Clinical)	PKWY	Staff	07/02/18 – 08/02/18
NAD 101-02	8:00 AM-2:30 PM, MW (Class & Lab)	D279	Young, Crystal	06/11/18 – 08/02/18
	8:00 AM-2:30 PM, TR (Clinical)	PKWY	Young, Crystal	07/03/18 – 08/02/18

**FALL 2018 SEMESTER** - Lecture and lab for sections 80 and 81 will meet 8 weeks each. Lecture and lab for section 82 will meet 11 weeks. All sections include 8 clinical days TBA.

SECTION	SCHEDULE	ROOM	FACULTY	BEGIN DATE – END DATE
NAD 101-80	10:00 AM-4:30 PM, MW (Class & Lab)	D279	Young, Crystal	08/15/18 – 10/10/18
	8:00 AM-2:30 PM, TR (Clinical)	PKWY	Young, Crystal	09/11/18 – 10/10/18
NAD 101-81	8:00 AM-2:30 PM, TR (Class & Lab)	D279	Staff	10/11/18 – 12/11/18
	8:00 AM-2:30 PM, MW (Clinical)	PKWY	Staff	11/05/18 – 12/11/18
NAD 101-82	5:00 PM-9:30 PM, MW (Class & Lab)	D279	Staff	08/15/18 – 10/29/18
	8:00 AM-2:30 PM, S (Clinical)	PKWY	Staff	09/08/18 – 10/29/18

All classes, day and evening, during the spring semester are held on the JALC Carterville campus in Room D279 two days for lecture and lab, and at an area nursing home, Parkway Manor (PKWY), two days for the day classes and one day for the evening class for clinical. All sections complete 46 hours in nursing home plus orientation; dates and facilities to be determined.

[Click here to view the Summer 2018 and Fall 2018 Course Schedules.](#)

The course is seven (7) credit hours. Placement scores in Reading are required before enrolling in this course. **For testing and registration, contact Testing Services at (618) 985-2828 Ext. 8518 or 8520.** Testing and registration is by appointment only, except during designated walk-in dates.

## PROGRAM GUIDE AND COURSE DESCRIPTION

[Nursing Assistant Program Guide](#)

[Nursing Assistant Course Description](#)

## PROGRAM COSTS

Costs below are **estimates** based on the current 2017-2018 academic year.

ITEM	COST
Tuition – In-District at \$115.00 per credit hour – 7 hours (NAD 101 course)	\$805.00
Technology fee at \$5.00 per credit hour – 7 hours (NAD 101 course)	35.00
Course fee	75.00
Student Activity fee – \$60.00 for fall or spring terms and \$40.00 for summer terms	60.00
Textbook and workbook (NAD 101 course)	76.00
Supplies: paper, pencils, black ink pen, small pocket size notebook, 3-ring binder	20.00
Healthcare Worker Background Fingerprint Check	45.00
Two-step TB skin test (depending on location)	30.00
Scrubs: ceil colored top and pant for clinical	100.00

ITEM	COST
White supportive shoes: no open toe, open heel or clogs allowed	50.00
Watch with a second hand	20.00
Stethoscope	35.00
Goggles	10.00
Gait belt	20.00
State Certification Test fee	65.00
Graduation fee	10.00
<b>Total Estimated Cost</b>	<b>\$1,456.00</b>

[Click here to view Tuition and Fees Schedule.](#)

**Note:** Cost estimates are for new texts. Textbook and workbook are required on the first day of class. Students are required to undergo a Healthcare Worker Background Fingerprint Check in the first week of class. Two-step TB skin test must be completed prior to clinical. **All costs listed are estimates and subject to change. The student should plan to meet these financial obligations before entering the program.**

*Potential NAD students should **not** purchase or schedule anything until after they have been registered to begin the NAD program.*

After you have registered for the course, pay close attention to fee due dates. If you are dropped from the course for non-payment of fees, you automatically forfeit your position in the program and will be replaced. **FINANCIAL ARRANGEMENTS ARE THE RESPONSIBILITY OF EACH INDIVIDUAL STUDENT.**

## FINANCIAL AID

The Nursing Assistant Program course may **not** qualify for Federal or State grants. Please discuss this with your advisor during registration.

## LEGAL LIMITATIONS

A law in Illinois says that you cannot work as a nurse's aide for a hospital, nursing home or home health agency if you have certain criminal convictions.

While this is not meant to discourage you, if you have a conviction for one or more of these crimes, you will not be able to continue in the course until you apply and receive a waiver from the Illinois Department of Regulations.

A waiver does not change your criminal record. A waiver allows an employer to "legally" hire you, even though you have a criminal record. A waiver is **NOT** granted to everyone that applies. You may send in all the information requested and still not be granted a waiver. Each waiver application is reviewed completely. There are no hard and fast rules, but the following may be used as a guide:

You will probably **not** be granted a waiver if any of the following is true:

- You are still on probation, parole, or incarcerated.

- Your victim was an elderly or disabled person.
- You have several (more than two) similar crimes in the last five years.
- You have several violent crimes in the last five years.
- Your crime is any type of murder or sexual assault.
- You have less than two years clean and sober.

A waiver may be granted if:

- You have paid all your court fines and have satisfactorily completed probation.
- You only had a few (less than three) convictions more than 5 years ago.
- You have a single non-violent crime in the last 5 years.
- You have more than two years clean and sober.

Again, this is not meant to discourage you. There is a need for responsible, hardworking and caring nurse's aides. However, it would be a shame if you invested the time, work and money in a nurse's aide class and then you were unable to get a job.

If you have a conviction and would like to apply for a waiver, please visit [Illinois Department of Public Health](#).

Crimes that disqualify you from working as a nurse's aide, in other words, you **cannot** work as a CNA with these convictions, which **include both misdemeanors and felonies**:

- Battery, domestic battery
- Assault
- Theft
- Retail theft
- Robbery, armed robbery, aggravated robbery
- Burglary, residential burglary
- Armed violence
- Criminal trespass to a residence
- Financial exploitation of an elderly or disabled person
- Murder, homicide, manslaughter
- Kidnapping, child abduction
- Unlawful restraint, forcible detention
- Indecent solicitation of a child, sexual exploitation of a child
- Tampering with food, drugs, or cosmetics
- Aggravated stalking
- Home invasion
- Sexual assault, sexual abuse
- Endangering the life or health of a child
- Abuse or gross neglect of a long-term care facility resident
- Criminal neglect of an elderly person
- Ritual mutilation, ritualized abuse of a child
- Vehicular hijacking, aggravated vehicular hijacking
- Arson
- Unlawful use of weapon
- Manufacture and delivery of controlled substances (drugs)
- Manufacture and delivery of cannabis (marijuana)
- Possession with intent to deliver (either drugs or marijuana)

**Please note:** You may have been convicted and not sent to jail. Often people are fined or given probation, but these are still convictions. If you are unsure whether an arrest ended up to be a conviction, contact the county in which you were arrested and speak to the people at the Circuit Clerk or State's Attorney's office or your attorney.

- Some convictions that are **not** disqualifying, in other words, you **can** work if these are your only convictions:
- prostitution
- possession of cannabis or a controlled substance
- DUI
- deceptive practices (writing “bad checks on your own account)

To apply for a waiver, please visit [Illinois Department of Public Health](#).

If you have questions concerning legal limitations contact the Nursing Department at (618) 985-2828 Ext. 8498.