

# ASSOCIATE DEGREE NURSING HYBRID ONLINE

## ADMISSION PACKET FOR APRIL 2020 FULL-TIME PROGRAM

Admission procedures require you to:

1. Be admitted to the College and have a student ID number **before** applying to the program.
2. Apply to the program **before** registering for the pre-entrance exam.
3. Check email frequently throughout the admission process. Correspondence will only be sent via email.

Dear Associate Degree Nursing Hybrid Online Applicant:

Thank you for your interest in the Associate Degree Nursing (ADN) Hybrid Online Program at John A. Logan College (JALC). The career that you are considering is truly exciting! Graduates of this program earn an Associate in Applied Science Degree in Associate Degree Nursing.

The College has an open admission policy; however, there are some programs which have additional entrance requirements. Please examine this packet, which will provide you with information about the profession and career of a Registered Nursing (RN) and the Associate Degree Nursing Hybrid Online Program at JALC. Links to online applications, general and program, and test registration are included. Enclosed you will find information about:

- [ADMISSION PROCEDURES](#)
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Further information is included in this packet and available on our website at [Restricted Allied Health Admission](#). We encourage you to thoroughly review the packet and website prior to applying to the program. Best wishes in your educational endeavors.

Regards,

Susan Phillips  
Coordinator of Allied Health Admission

Marilyn Falaster  
Director of Nursing

*Changes effective 10/01/19 - please note information listed in this packet is subject to change.*

# ADMISSION PROCEDURES

The following admission procedures shall be followed by all prospective applicants seeking admission to the JALC ADN hybrid online program. It is imperative that the steps be followed in order to ensure that all the admission procedures are complete by the deadline date. Failure to comply with the deadline dates designated by JALC will automatically terminate the application for the program.

These admission procedures are in accordance with Illinois law. The law requires that programs not having sufficient space and resources to accommodate all applicants will accept those applicants best qualified, using ranking, ability and achievement test scores as guides, with preference given to students residing in-district.

The JALC ADN hybrid online program admission process does not discriminate on the basis of race, creed, color, national origin, gender, age, or the presence of a non-job-related condition or disability.

To be eligible for admission in the full-time program beginning April 2020, an applicant must meet these criteria and submit the following credentials to the designated office by the deadline date:

## STEP 1: General Admission Requirements

- [Apply for general admission](#) to the College by completing the online application by **February 13, 2020**, if not currently enrolled in courses at JALC. If an applicant prefers, a paper application may be completed at the Admissions and Records Office (C201).

If an application for general admission has previously been submitted, please update any relevant information online in the [MyJALC](#) portal, if necessary.

Need help accessing student accounts [click here](#), contact the Admissions and Records Office at (618) 985-2828 Ext. 8298, or visit one of the front admission windows in C201.

- Submit current placement scores to the **Admissions and Records Office** by **February 13, 2020**. We will accept scores from ACCUPLACER, ACT, SAT, ASSET, or COMPASS taken within the past three years. An applicant who has not already completed a college-level English and Mathematics course or scored below the minimum requirement in English and Math on the ACT or SAT, must complete placement testing in Reading, Writing, and Mathematics to determine appropriate placement in courses. For more information about placement testing, visit [Required Placement Testing](#). If an applicant needs to schedule an appointment to take a placement test, contact Testing Services at (618) 985-2828 Ext. 8520.

Regardless of placement test scores taken for general college admission, and any resultant remedial courses required, all applicants desiring to apply for the ADN hybrid online program will be allowed to take the ADN pre-entrance exam. However, if an applicant scores low on any general admission placement test, counselors may advise against continuing the ADN hybrid online application process.

- Submit all transcripts, high school and college, to the **Admissions and Records Office** by **February 13, 2020**. **An official copy of a final high school or GED® (High School Equivalency) transcript with a graduation date is required.** In addition, official transcripts from other colleges attended are required if transferring any courses. Transcript must show when the course was taken, and the grade received. It is the applicant's responsibility to ensure that all official college transcripts have been received and evaluated in the Admissions and Records Office by the deadline.

- Provide proof of current residency to the **Admissions and Records Office** by **February 13, 2020**. Preference is given to in-district applicants. The following forms may serve as acceptable proof of residency to be **RANKED** as an in-district applicant.
  - A valid Illinois driver's license with an address in JALC College District #530
  - A valid Illinois state identification card with an address in JALC College District #530
  - A valid Illinois voter's registration card that indicates JALC College District #530
  - A current Illinois real estate tax bill that indicates property is owned within the JALC College District #530

In-district applicants will be rank ordered before applicants' out-of-district, if one of the above forms of acceptable proof is received in the Admissions and Records Office by February 13, 2020. If one of the above forms of acceptable proof is not received in the Admissions and Records Office by February 13, 2020, the applicant will be rank ordered at the bottom of the in-district list with all other out-of-district applicants.

Although the following forms may serve as proof to be charged the in-district tuition rate for an approved course or program guide, these forms **DO NOT** qualify as acceptable proof of residency to be **RANKED** as an in-district applicant. Therefore, **the applicant will be rank ordered at the bottom of the in-district list with all other out-of-district applicants.**

- A letter from an employer that indicates employment in JALC College District #530
- A lease agreement that indicates residence in JALC College District #530
- A bank statement or utility bill that indicates residence in JALC College District #530
- A valid Illinois FOID card with an address in JALC College District #530
- A final transcript from an in-district high school with a graduation date within the past five years
- A CAREER Agreement approved by JALC's V.P. for Instruction

Verification must show the applicant's name with their current address. PO Boxes are not accepted as proof of residency. New driver's licenses now show both PO Box and street address.

If an applicant has questions regarding general admission, they should contact the Admissions and Records Office at (618) 985-2828 Ext. 8298 or visit the Admissions and Records Office (C201).

## **STEP 2: Program Application, LPN License & Work Experience Requirements**

AN APPLICANT MUST HAVE AN ACTIVE JALC STUDENT ID NUMBER AND VOLMAIL EMAIL BEFORE APPLYING TO THE PROGRAM.

- [Apply to the Associate Degree Nursing Hybrid Online program](#) by completing the online application form by **February 13, 2020**. Fill out application completely and hit the submit button. Once submitted, click on the link provided to register for the pre-entrance exam. A new program application is required each year.
- Submit an official college transcript that shows successful completion of an accredited Practical Nursing Program to the **Admissions and Records Office** by **February 13, 2020**. No transcript required if program completed at JALC.
- Provide a copy of a current unencumbered Illinois LPN license to the **Admissions and Records Office** by **February 13, 2020**.

NCLEX-PN must be taken and the LPN License obtained on or before **February 13, 2020**. Applicant should never have had a license to practice revoked in any state, or reprimanded, or in the process of reprimand, by Illinois Department of Financial and Professional Regulations (IDFPR) or any other state. LPN License cannot have expired.

- Provide evidence of Licensed Practical Nurse work experience (or equivalent work experience) to the **Admissions and Records Office** by **February 13, 2020**. A letter from employer on company letterhead indicating dates of employment as a Licensed Practical Nurse **or** a successful employee performance evaluation from employer may serve as acceptable proof.

If an applicant has questions regarding program admission, they should contact the Coordinator of Allied Health Admission at (618) 985-2828 Ext. 8497 or visit the Admissions and Records Office (C201).

### **STEP 3: Pre-Entrance Exam Requirement**

AN APPLICANT MUST APPLY TO THE PROGRAM BEFORE REGISTERING FOR THE PRE-ENTRANCE EXAM.

- Register online to take the **PSB Registered Nursing School Aptitude Examination** (RNSAE) pre-entrance exam for the ADN hybrid online program by the test registration deadline. To access the test registration link, visit [Restricted Allied Health Testing](#).

**BEFORE REGISTERING, please read the information below carefully about the exam. Scroll down to view test dates and registration deadlines.**

The test given for entry into the ADN hybrid online program is the PSB [Registered Nursing School Aptitude Examination](#) (RNSAE). The exam includes sections on academic aptitude, spelling, reading comprehension, information in the natural science and vocational adjustment index. All five sections of the test will be given. The raw score of the first four sections will be added to achieve a composite exam score to be used for admission ranking. The fifth section will be utilized for research purposes.

Additional information about the test can be accessed by going to [Psychological Services Bureau](#) (PSB). Click on [Resources for Test Taking](#) to locate documents that may be viewed or printed containing information regarding [Sample Questions](#), [Understanding Test Results](#), and [Other Helpful Resources](#). Other test preparation web-based tutorials can be accessed online at [Test Prep Tutorials](#).

Test scores are valid for two consecutive academic years; however, a new program application must be completed each year and submitted by the required deadline. If an applicant tested the previous academic year and chooses not to retest in the current academic year, they must submit a written request to the Coordinator of Allied Health Admission in the Admissions and Records Office for the previous test scores to be considered. In this instance, no pre-entrance exam registration is necessary.

Registration and payment will only be accepted online through [RegisterBlast](#). There is a \$33.50 registration fee (\$30.00 for the test plus a \$3.50 processing fee) due at the time of registration for each test date scheduled. Please have a credit card or debit card ready.

Two tests may be taken within one academic year (September 1<sup>st</sup> through August 31<sup>st</sup>) and there must be at least 21 days between test attempts. Tests will be held in Testing Services (C205B) and will begin promptly at 9:00 AM and 1:00 PM, unless indicated otherwise. Late arrivals may not be allowed to take the test.

Photo ID and JALC student ID number are required on day of exam. No personal belongings are needed or permitted to be in applicant possession during the test. If an applicant must bring something, a designated place will be provided.

Tests will be administered in a computer-based format and are timed. The exam will take a minimum of 2 hours. No calculators are permitted during the exam. Test questions may not be copied. Scratch paper must be turned in. These tests are copyrighted by [Psychological Services Bureau](#) (PSB). It is illegal to copy any portion of these exams.

Testing Services will print and provide test results to the applicants upon completion of the test session. Results will also be sent to the Coordinator of Allied Health Admission in the Admissions and Records Office.

The College reserves the right to change exam dates and fees at any time. Seating is limited, and registrations will be processed on a first come, first served basis. Applicants must register before the registration deadline set below for each test session.

RNSAE Test Dates for ADN Hybrid Online	Registration Deadlines
Friday, November 1, 2019 @ 9:00 AM	Thursday, October 31, 2019
Monday, November 25, 2019 @ 9:00 AM	Sunday, November 24, 2019
Monday, November 25, 2019 @ 1:00 PM	Sunday, November 24, 2019
Friday, December 13, 2019 @ 9:00 AM	Thursday, December 12, 2019
Friday, December 13, 2019 @ 1:00 PM	Thursday, December 12, 2019
Monday, January 6, 2020 @ 9:00 AM	Sunday, January 5, 2020
Thursday, January 30, 2020 @ 9:00 AM	Wednesday, January 29, 2020
Thursday, January 30, 2020 @ 1:00 PM	Wednesday, January 29, 2020
Thursday, February 13, 2020 @ 9:00 AM	Wednesday, February 12, 2020
Thursday, February 13, 2020 @ 1:00 PM	Wednesday, February 12, 2020

If an applicant has a disability and wishes to obtain reasonable accommodations, they should contact [Disability Support Services](#) at (618) 985-2828 Ext. 8516 to schedule an appointment with the coordinator to see if they qualify for services.

If an applicant has questions regarding the pre-entrance exam or test results, they should contact Testing Services at (618) 985-2828 Ext. 8520 or visit Testing Services (C205).

#### STEP 4: Prerequisite Course Requirements

- Submit an official college transcript that shows successful completion of prerequisite course requirements listed with a minimum of a C grade to the **Admissions and Records Office** by **February 13, 2020**. No transcript required if courses completed at JALC.
  - BIO 205 – Human Anatomy and Physiology I
  - BIO 206 – Human Anatomy and Physiology II
  - PNE 209 – I.V. Therapy (or comparable I.V. course)<sup>1</sup>
  - ALH 101 – Cardiopulmonary Resuscitation OR  
ALH 102 – CPR Recertification
  - CHM 141 – General, Organic, and Biochemistry I
  - BIO 226 – General Microbiology

<sup>1</sup> Center for Workforce Development will offer an I.V. course, [6CNE 192 I.V. Therapy](#), each academic year during the fall semester and spring semester pending student enrollment. For more information or to register, visit [Center for Workforce Development](#). Scroll down to **What's Happening** and select **Click here for Upcoming Courses**, then scroll down and select **I.V. Therapy**. Please read the course details carefully before proceeding to register. If an applicant has questions regarding course offering or registration, they should contact Center for Workforce Development at (618) 985-2828 Ext. 8525 or visit Center for Workforce Development (H202).

If an applicant is accepted into the program and all the above courses are not completed with a minimum of a C grade by **May 15, 2020**, they will not be allowed to continue the program and their position will be forfeited to the next qualified applicant on the list.

- Submit an official college transcript that shows successful completion of an **online course** with a minimum of a C grade to the **Admissions and Records Office** by **February 13, 2020**. No transcript required if online course completed at JALC.

A course syllabus will be required **in addition** to the official college transcript. The syllabi must be from the same semester the course was taken and state that it is taught as an online course. No syllabi required if online course completed at JALC.

A course taught as online (virtual or hybrid) using Desire2Learn, Moodle, Blackboard, or any other acceptable format will satisfy this requirement. Course section numbers identify virtual courses at JALC as V1, V2, etc., and hybrid courses as H1, H2, etc.

If an applicant is accepted into the program and an online course is not completed with a minimum of a C grade by **May 15, 2020**, they will not be allowed to continue the program and their position will be forfeited to the next qualified applicant on the list.

For general course advisement and registration, an applicant should contact their advisor. If they need to be assigned to an advisor, they should contact Testing Services at (618) 985-2828 Ext. 8520. Registration is by appointment only, except during designated walk-in dates.

## **STEP 5: Admission Selection Process**

The selection of applicants is based on the stated admission criteria. The test scores are very important in the selection process because they are rank ordered from highest to lowest. Applicants that earn the highest total points and complete the admission criteria by the program deadline will be selected. Priority will be given to applicants residing in-district. Rank order for the hybrid online program is based **exclusively** upon the following:

1. PSB Registered Nursing School Aptitude Examination (RNSAE) scores. All five sections of the test will be given, however only the cumulative raw score of the first four sections will be used for admission ranking. The fifth section will be utilized for research.

Each applicant may take the pre-entrance exam twice within one academic year and there must be at least 21 days between test attempts. Any additional tests beyond the first two will not be counted. The highest composite score of the two tests will be used for determination of admission.

2. Additional points will be given for achieved passing grades in previously taken courses of CHM 141 and BIO 226. Courses must be completed by **February 13, 2020** for points to be added. Courses completed after that time will not count as points toward admission. Each course must have been passed with a minimum of a C grade. No points will be given without an official transcript. Official transcripts must show when the course was taken, and the grade

received. The following points will be added for each grade earned: A = 3 points, B = 2 points, and C = 1 point.

Total points achieved will be added to the combined earned raw scores of sections 1 through 4 of the RNSAE. Rank ordering of applicants for admission consideration will be made based on total points earned. Ties will be broken by the highest score achieved on the RNSAE, Part 1 and Part 3, successively.

Selection of the class will begin after the admission deadline stated in this packet. Notification of provisional acceptance will be sent via email beginning late February 2020 to the top ten (10) applicants on the ranking list with an offer for a full-time position that begins in April 2020.

Applicants that obtain provisional acceptance will have seven (7) days from the date emailed to return the acceptance form in the attached acceptance letter. If the applicant chooses not to accept or no response is obtained, the applicant will be dropped from future consideration and the next applicant in rank order on the list will be notified of provisional acceptance.

When all available positions are filled, notification of an alternate position will be sent via email to the next applicant on the list. Notification of denial into the program will be sent via email when the alternate position is filled, typically before early April. Any individual, not receiving an email by early April, should contact the Coordinator of Allied Health Admission in the Admissions and Records Office. Applicants who are not admitted and remain on the list after the program starts will not be carried over for the next year. If interested in applying for the next year's program, a new program application must be submitted.

If an applicant is accepted to the program and chooses not to enter the April class, any future admission must be by re-application. All applicants must make application for each year they wish to be considered for entrance into the ADN hybrid online program. PSB Registered Nursing School Aptitude Examination (RNSAE) results will be considered valid for two consecutive academic years.

Effective immediately, no student may be admitted to the John A. Logan Nursing Programs more than *two times* within a *five-year period*. "Withdrawing" is defined as declining a previously accepted admission invitation within two (2) weeks of program start and/or withdrawing from class attendance before completing the first semester. Anyone caught cheating, causing a disturbance, attempting to remove test materials during Nursing pre-entrance exam, or any other exam will be ineligible to enter or remain in program for a minimum of one year.

A hybrid online student that fails two or more hybrid online nursing classes and exits the hybrid online program, the next attempt at the ADN program **must** be the traditional delivery of the full-time or part-time ADN program.

All correspondence will be sent via email, including acceptance, alternate, and denial notifications. Therefore, an applicant must provide an email, Volmail or personal, that is checked on a regular basis. The mailing address provided on the program application will be used for residency purposes and verification of residence at that address will be required (see residency requirements under STEP 1).

It is extremely important to abide by the deadline dates outlined in this packet. It is the applicant's responsibility to assure that these documents have been received in the designated office by the deadline date.

If an applicant has questions regarding this process, they should contact the Coordinator of Allied Health Admission at (618) 985-2828 Ext. 8497 or visit the Admissions and Records Office (C201).

## PROFESSION

Registered nurse (RN) is an individual who supervises, teaches and delegates nursing care to members of the health care team and delivers direct nursing care and treatment to clients in a variety of facilities and settings. Clients and families may be at any stage along the wellness/illness continuum. RNs counsel and educate clients and families about their illnesses, preventative health measures and self-care responsibilities. Responsibilities include administering medications and treatments as prescribed by a licensed physician, dentist or podiatrist; performing skilled technical procedures; and providing personal nursing care. Registered nurses provide education to health care team members, clients and significant others. Evaluation, assessment, determination and implementation of a nursing plan of care are responsibilities of the RN. In addition to providing routine bedside care, RNs in nursing care facilities help evaluate residents' needs, develop care plans and supervise the care provided by LPNs.

Most RNs in hospitals and nursing care facilities work a 40-hour week, but because patients need around-the-clock care, some work nights, weekends and holidays. They often stand for long periods and help patients move in bed, stand or walk.

RNs wages vary throughout the nation. The [Bureau of Labor Statistics](#) reports median annual earnings in May 2018 at \$71,730. Locally, experienced RNs have reported earnings as much as \$30.71 per hour.

Nationally, employment of RNs is expected to grow by 12 percent from 2018 to 2028 as projected by the [Bureau of Labor Statistics](#). Growth will be driven by technological advances in patient care, which permit a greater number of health problems to be treated, and by an increasing emphasis on preventive care. In addition, the number of older people, who are much more likely than younger people to need nursing care, is projected to grow rapidly.

Individuals are required to attend an approved program for two years (Associate Degree Nurse-ADN), three years (Diploma Nurse-RN) or four years (Baccalaureate Nurse-BSN). All three programs of instruction require the learner to successfully pass a written licensing exam (NCLEX RN).

For more information on the profession, visit [Illinois Department of Financial and Professional Regulation](#).

## PROGRAM OBJECTIVES

The ADN hybrid online student, upon completion of the JALC ADN hybrid online program, will have the ability to exercise sound nursing judgment based on cognitive, affective and psychomotor preparation and, therefore, have the capabilities to pass the State Licensing Examination.

Upon completion of the ADN hybrid online program, the graduate will be able to do the following:

- Communicate effectively with clients, patients, family, and members of the trans-disciplinary health team.
- Apply principles of Erickson's stages of growth and development.
- Apply principles of Maslow's hierarchy of needs.
- Utilize the nursing process in providing nursing care to patients with common health problems in selected health care settings.
- Demonstrate the professional responsibility and critical thinking skills necessary to function safely in the graduate nurse role.
- Utilize principles of nutrition in health and disease.



- Utilize principles of pharmacology, with understanding of rationale, and administer medications safely.
- Apply scientific principles as the foundation for nursing interventions.
- Implement individualized nursing care according to the patient's cultural background.

## ACCREDITATION

[Illinois Department of Financial and Professional Regulation](#) (IDFPR)

[Illinois Community College Board](#) (ICCB)

[Accreditation Commission for Education in Nursing](#) (ACEN)

- Pending site visit October 9 – 11, 2019

## LEGAL/PHYSICAL LIMITATIONS

Graduates of the ADN hybrid online program are eligible for licensure as Registered Professional Nurses upon successful completion of the program, and the National Council Licensure Examination for Registered Nurses (NCLEX-RN) **unless they:**

- Have been denied a license, permit or privilege of taking an examination by any licensing authority.
- Have had a license encumbered in any way.
- Have been convicted of any criminal offenses in any state or federal court (other than minor traffic violations).
- Have a physical impairment or disability that could interfere with the practice of nursing.
- Have an addiction to or excessively use of alcohol, narcotics, barbiturates or habit-forming drugs.
- Have ever suffered from, been diagnosed as having, or have been treated for any disease or condition regarded as chronic, whether physical, emotional or mental, or related to alcohol or substance abuse.

Graduates who have experienced any of the above may sit for the licensure examination, but may or may not be issued a license to practice nursing in Illinois following review by the Committee on Nursing of the Illinois Department of Professional Regulations.

Potential applicants with questions concerning any of the above may wish to make an appointment with the Director of Nursing by contacting the Nursing Department at (618) 985-2828 Ext. 8498.

## REQUIREMENTS OF ADMITTED STUDENTS

Ten (10) students are selected for full-time classes that begin in April. The length of the ADN hybrid online program is twelve (12) months from start to finish, **not** including the prerequisite courses, ending in May. The hybrid online program is **not** the same as the traditional program. Students are required to go to school year-round, which includes summer semester, holidays, spring break, and winter break.

ADN hybrid online students must demonstrate competency in using a computer, navigating word processing and documentation software, accessing and using internet search engines and research sites and databases, and communicating to faculty and classmates via email and chat rooms. Assignments will require these skills throughout the program. If the applicant does not

have keyboarding skills, it is strongly suggested that a course, college or continuing education, in keyboarding be taken prior to beginning ADN hybrid online classes. If the applicant has no computer experience, it is also suggested that a beginning continuing education class in basic computer use be taken.

The ADN hybrid online is a very rigorous program designed for experienced LPNs. The delivery of the program is self-learning which requires the student to have self-motivation to read and study on their own. The student will generally concentrate on one course at a time and need to be a strong online learner. Each course will be taught online lasting approximately five weeks and must be passed with ATI scores at Level 2 before proceeding to the next course in sequence. The student should generally plan to meet the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> week of each class on Tuesday evenings from 5:00 PM to 9:00 PM at JALC campus in the ADN nursing lab throughout the program. There will be weekly assignments and interaction with your instructor. Laboratory practice and clinical training at affiliated hospitals is also included in this program. The student should also be available three (3) days for clinical in the five weeks of each course. Clinical times and days may vary by course. There may be times clinical will be scheduled on weekends or evenings. Clinical sites currently in use are in Carbondale, Marion, Anna and other various locations in Southern Illinois.

Students will need to provide transportation to and from the JALC campus and assigned clinical sites. Proof of auto insurance is required, and a **copy of current auto insurance card** must be given to the JALC Nursing Department Secretary.

Students must have a **valid social security number** to participate in this program. This number is required for a criminal background check. A valid social security number must be on file in the Admissions and Records Office prior to the admission deadline.

Students will be conditionally admitted into the program based on results of a criminal background check and drug/alcohol screen. **Criminal background check and drug/alcohol screen** is performed as part of the entry requirement and possibly throughout the program for all students entering the ADN hybrid online program. Drug/alcohol screen shall be collected at Herrin Hospital, Heartland Regional Medical Center, Memorial Hospital of Carbondale or SIH WorkCare, under that facility's procedures and control at the student's expense. If a student has a positive drug/alcohol screen, they may not be admitted into the nursing program at that time. Estimated price range for the initial criminal background check fee is \$65.00 to \$100.00. The student is responsible for the actual cost of the background investigation which will be initiated by JALC. This fee will be added to the student's billing statement and is **NON-REFUNDABLE**.

Evidence of health insurance is required, and a **copy of current health insurance card** must be given to the JALC Nursing Department Secretary. **If a student drops their health insurance anytime during the nursing program, they will be removed immediately from the program.**

A physical examination is required. The physical exam form must have a hand-written signature by the physician or health provider. **No stamped signatures or office nurse signatures are accepted.** In addition, proof of immunization or immunities from the following diseases are required: Measles/Rubeola Titer, German Measles/Rubella Titer, Mumps Titer, Chicken Pox/Varicella Zoster Titer, Diphtheria/Tetanus Booster, Childhood Polio Vaccine or Booster, Two-Step TB Skin Test (Tuberculosis) within a 3-week period or show proof that a two-step test has been done in the past with subsequent re-tests annually, the series of three (3) Hepatitis B Vaccines, and annual Flu Vaccine. The physical examination should not be scheduled until official notification of acceptance into the program has been received. Forms for the physical exam and inoculations will be given out during orientation/registration. The physical exam and inoculation forms must be submitted to the Nursing Department, Room G220, before a student begins ADN classes.

Prospective ADN hybrid online students should **not** purchase any materials or supplies until **AFTER** they have attended a new student orientation session and have registered for classes.

All questions regarding uniforms, schedules, requirements, physicals, etc. will be answered for accepted students during a mandatory new student orientation session in early March with the Coordinator of Associate Degree Nursing Hybrid Online.

## PROGRAM GUIDE AND COURSE DESCRIPTIONS

ADN hybrid online students must earn a minimum of a C grade in all courses listed in the program guide, including prerequisite courses.

It is the responsibility of all interested applicants to view the current ADN hybrid online program guide and course descriptions online at the following links:

[Associate Degree Nursing - Associate in Applied Science Degree \(Hybrid Online\) Program Guide](#)

[Associate Degree Nursing \(ADN\) Course Descriptions](#)

## GENERAL COURSE REQUIREMENTS

All the general courses listed below are **prerequisites** and must be successfully completed **before** starting the program.

BIO 205 – Human Anatomy and Physiology I – 4 credits

BIO 206 – Human Anatomy and Physiology II – 4 credits

PNE 209 – I.V. Therapy (or comparable I.V. course)<sup>1</sup> – .5-1 credit

ALH 101 – Cardiopulmonary Resuscitation<sup>2</sup> – 1 credit OR

ALH 102 – CPR Recertification<sup>2</sup> – .5 credit

CHM 141 – General, Organic, and Biochemistry I<sup>3</sup> – 4 credits

BIO 226 – General Microbiology<sup>4</sup> – 4 credits

\*All students must complete the practical nursing curriculum and be listed as good standing as an LPN on IDFPR. All PNE and ADN general courses must be completed with a minimum of a C grade prior to beginning ADN hybrid online courses.

<sup>1</sup> Students must have successfully completed an I.V. Therapy course before starting the program.

<sup>2</sup> Students must be certified in CPR annually before starting clinical rotations.

<sup>3</sup> Prerequisite for CHM 141 is MAT 062 with a minimum of a C grade or an official high school transcript listing Algebra I and Algebra II with a minimum of a C grade. Proof of either one is needed before you may enroll in CHM 141.

<sup>4</sup> Course is not offered every semester and must be taken the semester indicated or before.

For general course advisement and registration, an applicant should contact their advisor. If they need to be assigned to an advisor, they should contact Testing Services at (618) 985-2828 Ext. 8520. Registration is by appointment only, except during designated walk-in dates.

## PROGRAM COSTS

Costs are **estimates** based on the current 2019-2020 academic year.

ITEM	COST
Tuition – In-District at \$115.00 per credit hour – 9 hours (prerequisite courses)	\$1,035.00
Technology fee at \$5.00 per credit hour – 9 hours (prerequisite courses)	\$45.00
Course fees (prerequisite courses)	\$95.00
Variable Tuition <sup>1</sup> – Online/Hybrid at \$160.00 per credit hour – 33 hours (ADN courses)	\$5,280.00
Technology fee at \$5.00 per credit hour – 33 hours (ADN courses)	\$165.00
Course fees (ADN courses)	\$1,300.00
Textbooks (ADN courses)	\$1,500.00
Uniform	\$100.00
Clinical Shoes	\$75.00
Supplies	\$100.00
Drug Screen	\$49.00
Criminal Background Check	\$65.00-\$100.00
Graduation fee	\$10.00
Registration fee for PSB Registered Nursing School Aptitude Examination (RNSAE)	\$33.50
<b>TOTAL ESTIMATED COST</b>	<b>\$9,852.50-\$9,887.50</b>

[Click here to view Tuition and Fees Schedule.](#)

<sup>1</sup> Variable tuition rate of \$30.00 per credit hour assessed for ADN courses. An additional 10% rounded to nearest dollar assessed for online and hybrid ADN courses.

Additional costs may include:

- \$60.00 Student Activity fee assessed for 6 or more hours enrolled for fall or spring terms
- \$40.00 Student Activity fee assessed for 3 or more hours enrolled for summer terms
- Medical exams and immunizations
- Computer and internet required for D2L courses
- NCLEX-RN examination fee
- State licensure fee

**Note:** Many of these costs will be incurred the first semester of the program since textbooks, uniforms and equipment can be used in subsequent semesters. Tuition and fees for 9 hours of prerequisite courses listed in the PNE program guide are not included. Textbooks for prerequisite courses are not included due to variability of texts. **All costs listed above are estimates and subject to change. The ADN hybrid online student should plan to meet these financial obligations before entering the program.**

*Potential ADN hybrid online students should **not** purchase or schedule anything until after they have been accepted and registered to begin the ADN hybrid online program.*

For additional information, please contact Marilyn Falaster, Director of Nursing, at (618) 985-2828 Ext. 8455 or [Marilyn.Falaster@jalc.edu](mailto:Marilyn.Falaster@jalc.edu).

## FINANCIAL ASSISTANCE

JALC offers students several sources for financial assistance:

**Financial Aid** – A variety of financial aid exists and the applicant should contact the Financial Aid Office for more information at (618) 985-2828 Ext. 8308, [financialaid.info@jalc.edu](mailto:financialaid.info@jalc.edu), or C210. Some of the types of financial aid presently offered are:

- [Federal Pell Grant](#)
- [Federal Supplemental Educational Opportunity Grant \(FSEOG\)](#)
- [Illinois State Map Grant](#)
- [College Work Study](#)

JALC is no longer participating in the Federal Direct Student Loan Program. Students in need of loan funds will have to apply for a Private Alternative Student Loan. In order to find a lender, contact your local Bank, Credit Union, or search on the web using “Private Alternative Student Loan providers” for your search. All students who apply for private alternative loans must first submit a FAFSA with JALC’s federal school code 008076.

Financial aid requirements and general information can be accessed online at [Financial Aid](#).

**Scholarships** – A variety of scholarships, administered through the JALC Foundation and external sources, are available and the applicant should contact the Foundation Office for more information at (618) 985-2828 Ext. 8355, [foundation@jalc.edu](mailto:foundation@jalc.edu), or B33.

Scholarship application procedures, scholarship application, letter of recommendation form, and lists of available scholarships through the JALC Foundation and external sources, can be accessed online at [JALC Foundation](#).

**Veterans Resources** – Military veterans should visit [Veterans Services](#) in C206 for more information on Illinois Veterans Grant and GI Bill Benefits.