

Practical Nursing (PNE) Admission Checklist

BEFORE YOU APPLY, it is important for you to first thoroughly read the program admission packet online at [Restricted Allied Health Admission](#). The admission packet, admission checklist, program guides, testing resources, and online application form are available online at this link.

Admission procedures require you to:

1. Be admitted to the College and have a student id number **before** applying to the program.
2. Apply to the program **before** registering for the pre-entrance exam.
3. Check email frequently throughout the admission process. Correspondence will only be sent via email.

The following checklist is provided to help you complete your file for the PNE program so that you may be considered. It is your responsibility to assure that these documents have been received in the designated office by the deadline date. REFER TO THE ADMISSION PACKET FOR DEADLINES!

STEP 1: General Admission Requirements

- [Apply for general admission](#) to the College by completing the online application. If you prefer, a paper application may be completed at the Admissions and Records Office.
- Placement scores. We will accept scores from ACCUPLACER, ACT, or SAT taken within the past three years. To schedule an appointment to take a placement test, contact Testing Services at (618) 985-2828 Ext. 8520. Testing is by appointment only, except during designated walk-in dates.
- Official copy of a final high school or GED® (High School Equivalency) transcript **with a graduation date** is required.
- Official transcripts from all other colleges attended are required if transferring any courses.
- Proof of current residency is required. Preference is given to in-district applicants. The following forms may serve as acceptable proof to be **RANKED** as an in-district applicant:
 - A valid Illinois driver's license with an address in JALC College District #530
 - A valid Illinois state identification card with an address in JALC College District #530
 - A valid Illinois voter's registration card that indicates JALC College District #530
 - A current Illinois real estate tax bill that indicates property is owned within the JALC College District #530
- Questions regarding general admission, contact the Admissions and Records Office at (618) 985-2828 Ext. 8298.

STEP 2: Program Application Requirement

- [Apply to the Practical Nursing program](#) by completing the online application form. Fill out application completely and hit the submit button. A new program application is required each year.

Questions regarding program admission, contact the Coordinator of Nursing Admission at (618) 985-2828 Ext. 8497.

STEP 3: Pre-Entrance Exam Requirement

- Register online to take the **ATI Test of Essential Academic Skills (TEAS)** by the test registration deadline. To register, visit [Restricted Allied Health Testing](#). There you will be able to view instructions, test dates, registration deadlines, and access the test registration link.

Questions regarding the pre-entrance exam or test results, contact Testing Services at (618) 985-2828 Ext. 8247.

STEP 4: General Course Requirements

- Enroll in general course requirements. Courses must be completed with a grade of a C or higher and can be taken prior to or during the program.
 - ORI 111 – PN Orientation¹
 - ALH 101 – Cardiopulmonary Resuscitation²
 - BIO 205 – Human Anatomy and Physiology I³
 - COM 115 – Speech **OR** COM 116 – Interpersonal Communication
 - BIO 206 – Human Anatomy and Physiology II

¹ Students admitted into the program will be required to attend the mandatory new student orientation session prior to starting the program. **Students who attend orientation will be enrolled in ORI 111.**

² Students admitted into the program will be required to complete ALH 101 at JALC during the first semester of the program before starting clinical rotation. No student will be exempt from this requirement. **Students will be enrolled in ALH 101 after attending orientation.**

³ BIO 205 must be completed by the end of the first semester or prior to program admittance.

For advisement and registration, contact your advisor. If you need to be assigned to an advisor, contact Testing Services at (618) 985-2828 Ext. 8520. Registration is by appointment only, except during designated walk-in dates.