All offices open Monday-Friday, 8:00am-4:30pm unless listed below

All times subject to change. Call in advance to verify hours.
List maintained by Student Activities: 618-985-2828 Ext. 8219

**College Closed**

- Labor Day: September 7, 2020
- Election Day: November 3, 2020
- Veterans Day: November 11, 2020
- Thanksgiving: November 25-27, 2020
- Christmas Break: December 21, 2020-January 1, 2021
- Martin Luther King Jr.’s Birthday: January 18, 2021
- President’s Day: February 15, 2021
- Good Friday: April 2, 2021
- Memorial Day: May 31, 2021
- Independence Day: July 5, 2021

**No Classes, College Open**

- Faculty/Staff Development Day: October 9, 2020
- Thanksgiving Break: November 23 & 24, 2020
- Spring Break: March 8-12, 2021
- Faculty/Staff Development Day: April 1, 2021

**Main Campus**

- Monday-Friday: 6:00am-10:00pm
- Saturday & Sunday: Scheduled events only

**Extension Centers in DuQuoin and West Frankfort closed through Spring 2021**

**Academic Advisement**
618-985-2828 Ext. 8070
registration@jalc.edu
Monday-Friday: 8:00am-4:30pm

**Biology Tutoring Center**
618-985-2828 Ext. 8289
Tutoring Begins August 19
Schedule appointment in advance
Sign up at https://jalc.edu/student-success-center/tutoring-request/

**Aquatic Center – See Logan Fitness**

Monday, Wednesday, Thursday & Friday
11:00 am – 4:00 pm
Bookstore
Operated by Follett
Temporarily relocated to SIU Student Center
Temporary phone number: 618-878-8028
Email: jalc@bkstr.com

Campus Police
618-985-5550
24 hours per day / 365 days per year

Childcare – See SIU Head Start

Computer Lab
C231A Multi-Media Lab
618-985-2828 Ext. 8270
Monday-Friday: 8:00am-4:30pm
(When not reserved)

Cosmetology Lab
618-985-2828, Ext. 8243
By appointment

Financial Aid
618-985-2828 Ext. 8186
financialaid.info@jalc.edu
In person: Monday-Friday, 9:00am-4:00pm
Phone and email: Monday-Friday, 8:00am-4:30pm

Information Desk
618-985-2828 Ext. 0
info@jalc.edu
Monday-Friday: 8:00am-4:30pm
All other hours – See Campus Police

I.T. Help Desk
618-985-228 Ext. 8388
helpdesk@jalc.edu
-Option 1: 24/7 Student Login Help
-Option 2: Faculty and Staff Help
Monday-Friday: 7:45am-4:30pm

Learning Lab
618-985-2828 Ext. 8607
learninglab@jalc.edu
Monday & Tuesday: 7:30am-6:00pm
Wednesday-Friday: 7:30am-4:30pm
Relocated to E131
In an effort to reduce the risk of the spread of COVID after Thanksgiving Break, the Learning Lab will be closed from Nov. 30 through Dec. 11, 2020

Library
618-985-228 Ext. 8338
library@jalc.edu
Library assistance available by email

Logan Fitness
618-985-2828 Ext. 8502
loganfitness@jalc.edu
Fitness Center
Monday-Friday: 5:30am-8:30pm
Saturday: 5:30am-6:00pm
Sunday: 12:00pm-6:00pm
Pool/Aquatic Center Open Swim
Monday, Wednesday, Friday: 5:30am-9:00am, 11:00am-1:00pm, 6:30pm-8:30pm
Tuesday & Thursday: 5:30am-9:00am, 11:00am-1:00pm, 3:00pm-5:00pm, 6:30pm-8:30pm
Saturday: 5:30am-10:00am

Logan Fitness Restrictions
While in Stage 4 of “Restore Illinois plan”
DO NOT ENTER IF YOU HAVE:
- Frequent cough
- Fever
- Difficulty breathing
- Chills
- Sore throat
- Loss of taste/smell
- Been near anyone diagnosed with COVID-19
- Capacity limited to 50 individuals in the fitness center and 50 in the aquatic center
- ENTRANCE ONLY: Exterior door on the west side (facing Huck’s gas station)
- EXIT ONLY: Exterior door on the north side (facing the main campus)
- Masks REQUIRED in the following areas:
  - When entering
  - In the hallways
  - In the locker rooms
**Math Help Room**  
618-985-2828 Ext. 8289  
**Schedule appointment in advance**  
Sign up at [https://jalc.edu/student-success-center/tutoring-request/](https://jalc.edu/student-success-center/tutoring-request/)  

Monday-Wednesday: 8 a.m.-12 p.m. & 12:30 p.m.-3 p.m.  
Tuesday-Thursday: 8 a.m.-4:30 p.m.  
Friday: 9 a.m.-4:30 p.m.  
**Public Safety – See Campus Police**

**Recreation Center – See Logan Fitness**

**Security – See Campus Police**

**Shipping & Receiving**  
Monday-Friday: 7:30am-4:00pm

618-985-2828 Ext. 8419  
Monday-Friday: 8:00am-3:30pm

**SIH Walk-In Clinic**  
Operated by Southern Illinois Healthcare  
618-956-9202

**SIU Head Start**  
Operated by Southern Illinois University  
618-985-2828 Ext. 8246  
**Reopening: September 8**  
Monday-Friday: 8:00am-3:30pm

**Swimming Pools – See Logan Fitness**

**Writing Center**  
618-985-2828 Ext. 8528  
**Remote services only: Start date TBA**