

# 2019-2020 Verification Worksheet

*Independent Student – Tracking Group VI*

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, the financial aid office at John A. Logan College will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid office at John A. Logan College. John A. Logan College may ask for additional information. If you have questions about verification, contact your financial aid office at John A. Logan College as soon as possible so that your financial aid will not be delayed.

### A. Independent Student's Information

|   |                      |                |  |
|---|----------------------|----------------|--|
| Student's Last Name                             | Student's First Name | Student's M.I. | Student's SSN or ID Number               |
| Student's Street Address (include apt. no.)     |                      |                | Student's Date of Birth                  |
| City  | State                | Zip Code       | Student's Email Address                  |
| Student's Home Phone Number (include area code) |                      |                | Student's Alternate or Cell Phone Number |

### B. Independent Student's Family Information

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2019, through June 30, 2020, or if the child would be required to provide your information if they were completing a FAFSA for 2019-2020. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2020. Additional documentation may be required to include them in the household.

Include the name of the college for any household member who will be enrolled **at least half time** in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2019, and June 30, 2020. *If more space is needed, attach a separate page with your name and Social Security Number at the top.*

[illegible]

Student Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

**C. Independent Student's Income Information to Be Verified**

- 1. TAX RETURN FILERS - Important Note:** If you (or your spouse, if married) filed, or will file, an amended 2017 IRS tax return, the student must contact the financial aid office before completing this section. ***If you (and your spouse, if married) filed separate 2017 tax returns, 2017 IRS tax return transcripts must be submitted for each person.***

**Instructions:** Complete this section if you, the student, filed or will file a 2017 income tax return with the IRS.

**Check the box that applies:**

- ☐ I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's) 2017 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *Your school will use the IRS information that was transferred in the verification process.*
- ☐ I, the student, will submit to the school a **2017 IRS tax return transcript** – not a photocopy of a 1040, 1040A, or 1040EZ income tax return. *To obtain an IRS tax return transcript, go to [www.irs.gov](http://www.irs.gov) and click on the "Get My Tax Record" link, or call 1-800-908-9946. Make sure to request the "IRS tax return transcript" and not the "IRS tax account transcript."*
- ☐ Check here if a 2017 IRS tax return transcript is attached to this worksheet.
- ☐ Check here if a 2017 IRS tax return transcript will be submitted to your school later. Verification cannot be completed until the IRS tax return transcript has been submitted to your school.

- 2. TAX RETURN NONFILERS** – Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2017 income tax return with the IRS.

**Check the box that applies:**

- ☐ The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2017.
- ☐ The student (and/or the student's spouse if married) was employed in 2017 and has listed below the names of all employers, the amount earned from each employer in 2017, and whether an IRS W-2 form is attached. Attach copies of all 2017 IRS W-2 forms issued to you (and, if married, to your spouse) by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and Social Security Number at the top.*

| Employer's Name                         | IRS W-2 Provided? | Annual Amount Earned in 2017 |
|---|-------------------|------------------------------|
| <i>(Example) ABC's Auto Body Shop</i>   | Yes               | \$4,500.00                   |
|   |                   |                              |
|   |                   |                              |
|   |                   |                              |
| Total Amount of Income Earned From Work |                   | \$                           |

**Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2018 that indicates a 2017 IRS income tax return was not filed with the IRS or other relevant tax authority.**

- ☐ Check here if confirmation of non-filing is provided.
- ☐ Check here if confirmation of non-filing will be provided later. *Verification cannot be completed until the proper documentation has been submitted to the student's school.*

Student Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

**D. Certification and Signature**

**Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

I certify that all of the information reported on this worksheet is complete and correct. **The student must sign this worksheet.** If married, the spouse's signature is optional.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date

*Do not mail this worksheet to the U.S. Department of Education.  
Submit this worksheet to the John A. Logan College financial aid office.*

*You should make a copy of this worksheet for your records.*