

JOHN A. LOGAN COLLEGE
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on April 26, 2016, commencing at 6:30 p.m.

The meeting was called to order by Board Chair Don Brewer.

The chair directed the recording secretary to call the roll:

Cheryl Graff	-- absent for roll call
Bill Alstat	-- present
Jackie Hancock	-- absent
Bill Kilquist	-- present
Jake Rendleman	-- present
Ray Hancock	-- present
Christine Lipe	-- present
Don Brewer	-- present

Also present were: Ron House, Interim President; Brad McCormick, Vice-President for Business Services and College Facilities; Larry Peterson, Interim Vice-President for Administration; Laurel Klinkenberg, Vice-President for Instruction; Pat Hewson, College Legal Counsel; Steve O'Keefe, Director of College Relations; Donna Glodjo, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Don Brewer led the board in the Pledge of Allegiance.

INTERACTIVE SESSION WITH THE JOHN A. LOGAN COLLEGE STUDENT SENATE

Board Chair Don Brewer welcomed members of the John A. Logan College Student Senate for an interactive session with the board. Student Trustee Christine Lipe reported that students, faculty and alumni recently traveled to Springfield for Student Advocacy Day in an effort to meet with state legislators to discuss the recent budget impasse. Trustee Lipe reported that Student Senate members were able to meet with several legislators and had a very positive experience.

Student involvement projects for the year included a Volmail contest, Canscape Food Drive, voter registration drive and a club organized blood drive. Student Senate members will also be providing students with final exam survival kits.

Trustee Ray Hancock asked why they were encouraging students to use Volmail email. Senate member explained that this email is the main contact between instructors and students. Many students do not use their Volmail accounts, which creates frustration for instructors and students when they do not get the information they need.

Trustee Jake Rendleman asked if they had made plans for next year. Sponsor Adrienne Barkley Giffin replied that the traditional projects are planned including welcome kits, Thanksgiving food drive and

angel tree donations. They also plan to launch another Volmail contest in the fall. Jake reiterated that the Board is always available to participate in any projects as needed.

Trustee Kilquist asked what type of comments were received from legislators at Student Advocacy Day. Senate member replied that Senator Luechtefeld commented that he was hopeful to agree on a FY17 budget this May. Trustee Kilquist noted that the pressure from the students may have had a part in turning the tide regarding the budget impasse and thanked the Student Senate for what they had done. With no further comments, Chair Brewer thanked the Student Senate for coming.

On behalf of the Board of Trustees and President House, Board Chair Don Brewer presented retiring Board Recording Secretary Donna Glodjo a crystal pitcher in honor of her service to John A. Logan College and the Board of Trustees. Ms. Glodjo expressed her appreciation for the support and kindness she had received from the Board of Trustees and others at John A. Logan College.

MINUTES OF THE REGULAR MARCH BOARD MEETING (Voice Vote)

Minutes of the regular meeting of March 22, 2016 were previously distributed.

Bill Kilquist and Bill Alstat moved and seconded approval of the minutes of the regular meeting of March 22, 2016.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3313)

CONTENT OF CLOSED SESSION MINUTES OF JANUARY 26, 2016 AND MARCH 2, 2016 (Voice Vote)

Closed session minutes of January 26, 2016 and March 2, 2016 were previously distributed.

Jake Rendleman and Bill Kilquist moved and seconded approval of closed session minutes of January 26, 2016 and March 2, 2016.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3314)

TREASURER'S AND FINANCIAL REPORT (Appendix I)

The treasurer's and financial report for the period ending February 29, 2016 was previously distributed.

Cheryl Graff and Bill Kilquist moved and seconded approval of the treasurer's and financial report for the period ending February 29, 2016.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3315)

EXPENDITURE LIST (Appendix II)

The expenditure list for the period ending March 31, 2016 was previously mailed.

Bill Alstat and Ray Hancock moved and seconded approval of the expenditure list for the period ending March 31, 2016.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3316)

RECOGNITION OF GUESTS

No guests were recognized.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

IEA representative Bret Seferian commented on the attendance at Student Advocacy Day and questioned if positions on the agenda had been posted according to board policy. Mr. Seferian also inquired about ICCB being on campus, and President House responded that there were people from ICCB on campus recently to follow-up on a previous report. Vice-President Larry Peterson stated that some positions on the agenda are part of a reorganization that is coming to correspond to the reduction in staff at the College. Retiree Barbara James read a statement regarding the crisis and conflict John A. Logan College is facing and offered encouragement to the Board of Trustees.

BOARD OF TRUSTEES REPORTS

A. Comments by Board Chair

No comment.

B. Awards and Naming Facilities Committee

Board Chair Don Brewer reported that the committee had not met. A name has been presented to them, and they have asked for more information.

C. Illinois Community College Trustees Association (ICCTA)

Trustee Jake Rendleman reported that he was planning to attend the ICCTA meetings and Lobby Day in Springfield in May.

D. John A. Logan College Foundation

Trustee Jake Rendleman reported that the Foundation fully funded the cost of t-shirts distributed to high school students during orientation at the College. The Foundation has raised over \$30,000 in sponsorships for the Black Diamond Harley-Davidson concert event in June. A new accounting system and scholarship management system will be implemented this summer. The annual Foundation Golf Classic will be held at Crab Orchard Golf Club on August 5, 2016.

E. **Employment Services Committee** – No report.

F. **Athletics Advisory Committee**

Chairman Don Brewer reported that they postponed their meeting due to a resignation being presented tonight, and he anticipates meeting in the near future.

G. **Diversity Committee** – No report.

H. **Building, Grounds, and Safety Committee** – No report.

I. **Board Policy Committee**

Trustee Ray Hancock reported that work is ongoing to study and revise all board policies.

J. **Budget and Finance Committee**

Trustee Cheryl Graff reported that they will be meeting in May to review the 2017 budget.

K. **Integrated Technology Committee** – No Report.

L. **Student Trustee**

Chairman Don Brewer welcomed new Student Trustee Christine Lipe to the board. Ms. Lipe reported that Phi Theta Kappa attended their annual convention in Washington D.C. At the convention, one student received a Distinguished Chapter Member Award, a second student was recognized for her Coca-Cola Scholar Award, and a third student competed in his first-ever speech competition. Student Trustee Lipe also reported on upcoming events at the College including Indy Game Day, PTK Launch Party for the Student Mentoring Program, Gratitude Day, Logan's Got Talent and *9 to 5: The Musical*.

GROUP/ASSOCIATION REPORTS

A. **Faculty Association Report**

Chief negotiator Matt Garrison made a brief statement to the board concerning the wellbeing of faculty association members after the reduction in force approved by the board in March. Mr. Garrison reported that impact bargaining negotiations were progressing, and concluded with the subject of shared governance stating that the faculty association seeks to gain seats at the table where the College's future is being determined.

B. **Term Faculty Association Report**

Term Faculty Association Representative Charles Rudolph reported that they are making progress towards an agreement after almost two years of negotiations.

C. **Logan Operational Staff Association Report** – No report.

D. Logan Professional Staff Association Report (LPSA)

Logan Professional Staff Association (LPSA) Representative Angie Calcaterra reported that they are meeting weekly with administration for layoff bargaining, and contract bargaining is continuing after a several week hiatus. Newly elected officers include Scott Wernsman-President, Viola Brown-Vice-President and Grievance Officer, Christina Gilroy-Grant Officer, and Cheryl McCann-Secretary-Treasurer. Ms. Calcaterra thanked the board for allowing LPSA to have a voice and concluded with comments regarding the recent layoffs.

OFFICERS' REPORTS

A. Vice President for Instruction Laurel Klinkenberg

Computer Information Systems instructor Kylee Williams introduced Sydney Cole and Jesse Gramenz, two computer forensic students that recently attended a Women in Cyber Security Conference. The students reported that this conference provided an excellent opportunity to bond with other women in the field; as only 8 – 11 percent of the cybersecurity workforce is women. Both students stated that the conference reinforced their confidence in the quality of education that they had received at John A. Logan College.

B. Vice President for Administration Larry Peterson

Dean of Student Services Tim Williams reported on the new recruitment efforts to kick off fall and summer registration. Mr. Williams stated that they had visited with administrators and counselors in all thirteen district high schools and were well received. Associate Dean for Admissions Christy Stewart reported that approximately 400 students had attended John A. Logan College over a period of three weeks for high school orientation days. During their visit, students were connected with advisors, student ambassadors, Financial Aid staff and other college personnel that assisted in getting students acclimated with the campus to enhance their success at John A. Logan College. Dean for Academic Affairs Melanie Pecord reported on new articulation agreements with SIU-C that will create a smooth transition from high school to John A. Logan College and then to SIU-C. Career and transfer paths are being identified for dual credit students, and Ms. Pecord also reported on the number of students recently on campus for the High School Business Contest and Discovery Day.

C. Vice-President Brad McCormick

Vice-President McCormick reported that recent legislation appropriated 74 million in funds for community colleges across the state. John A. Logan should receive 4 million, which represents 35% of state funding for FY16. Trustee Jake Rendleman asked if this included MAP grant funds, and Mr. McCormick clarified that the 4 million did not include MAP funds, but the College can expect to receive a portion of the MAP funds allocated to students as a repayment. Trustee Hancock asked if the allocation method for MAP funds was the same method used by ICCB. Mr. McCormick stated that MAP funds come through the Illinois Student Assistance Commission and he is not sure what method they use for the distribution of these funds.

CONSENT AGENDA

A. Approval of New Certificate Program (Appendix III)

President House recommended that the Board of Trustees approve the Home Performance Specialist Certificate program effective Fall 2016.

B. Award of Contract for Auditorium Lighting & Structural Replacements (Appendix IV)

President House recommended that the Board of Trustees award the Auditorium Lighting & Structural Replacement Project to the lowest responsible bidder of WF Stift, Inc. for the base bid.

C. Award of Contract for Miscellaneous Mechanical System Replacements

President House recommended that the Board of Trustees approve the low bid of \$104,386 for the HVAC equipment submitted by AC Systems, Inc. of St. Louis, MO, and that the administration be authorized to make this purchase.

D. Repayment of Inter-Fund Loans

President House recommended that the Board of Trustees approve the inter-fund loan repayment from the Trust and Agency Fund in the amount of \$75,000 to the Working Cash Fund, and from the Restricted Fund to the Working Cash Fund in the amount of \$750,000.

Vice-President Brad McCormick clarified that this request is not unique to this fiscal year, but the law requires that funds borrowed from the Working Cash Fund have to be paid back within the same fiscal year.

Jake Rendleman and Ray Hancock moved and seconded approval of all items on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3317)

NEW BUSINESS

A. Board Policy Revision (Appendix V)

Board Policy 5144 authorizes a retirement incentive for a set maximum of 20 individuals for the period of September 1, 2015 – August 31, 2016. President House reported that we have reached and surpassed this number of retirements, and recommends that the maximum number of 20 persons be eliminated from this policy. Trustee Ray Hancock stated that the Board Policy Committee was also in favor of eliminating this maximum.

President House recommended and Ray Hancock and Jake Rendleman moved and seconded that the Board of Trustees approve revisions to Board Policy 5144 as recommended by the Board Policy Committee and included in Appendix V.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3318)

B. PERSONNEL

Operational Staff

President House recommended that Elaine Crain be ratified as full-time, grade IV, administrative assistant IV (director for term faculty instruction) effective March 29, 2016.

President House recommended that Suzanne Koechner be ratified as a full-time, grade V, administrative assistant V (dean for academic affairs) effective March 21, 2016.

President House recommended that Pam McReynolds be ratified as a full-time, grade IV, administrative assistant IV (building maintenance) effective April 18, 2016.

President House recommended that Lisa Pruitt be employed as a full-time, grade V, administrative assistant V (dean for financial operations) effective May 1, 2016.

Student Trustee Christine Lipe questioned if the positions being filled were replacements for existing positions or new positions. President House replied that some of the positions are part of the initial phases of a reorganization plan. Vice-President Larry Peterson also commented that the memorandum of understanding with the Logan Operational Staff Association allows the College the ability to move people rather than have layoffs in an area. He stated that a number of operational positions have been unfilled and these are not new positions.

Bill Alstat and Bill Kilquist moved and seconded approval of the recommendation of Operational Staff as presented.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3319)

Maintenance/Building Staff

President House recommended that John Vic Bione be ratified as full-time, building maintenance effective April 1, 2016.

Bill Alstat and Bill Kilquist moved and seconded approval of the recommendation of Maintenance/Building Staff as presented.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3320)

Campus Police Staff – None at this time.

Non-Teaching Professional Staff

President House recommended that Larry Abell be ratified as a part-time, community health education complex observer at John A. Logan College effective March 2, 2016.

President House recommended that Scott Elliott be employed as a full-time, grade XI, executive director of integrated technology at John A. Logan College effective June 1, 2016.

President House recommended that April Stanly be ratified as full-time, grade VII, director for term faculty instruction at John A. Logan College effective March 29, 2016.

Jake Rendleman and Ray Hancock moved and seconded approval of the recommendation of Non-Teaching Professional Staff as presented.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3321)

Non-Teaching Professional Staff Retirements

President House recommended the approval of the retirement request of Jerry Halstead, athletic director and head baseball coach effective August 31, 2016.

President House recommended the approval of the retirement request of Vicky Turl, Director of Dual Credit and Partnerships effective July 1, 2016.

Full-Time Faculty

President House recommended the approval of the retirement request of Charles Rick Ellett, criminal justice instructor and academic advisor effective August 1, 2016.

President House recommended the approval of the retirement request of Janet Followell, instructor of nursing effective January 1, 2017.

President House recommended the approval of the retirement request of Carla Haas, instructor In business effective June 1, 2016.

President House recommended the approval of the retirement request of Marilyn Haywood, associate professor of business effective June 1, 2016.

President House recommended the approval of the retirement request of Keith Kendrick automotive instructor effective June 1, 2016.

President House recommended the approval of the retirement request of Doris Malone, instructor of nursing effective January 1, 2017.

President House recommended the approval of the retirement request of Ron Parks, drafting instructor effective June 1, 2016.

President House recommended the approval of the retirement request of Diane Rudolph, instructor of computer science effective June 1, 2016.

President House recommended the approval of the retirement request of Sherry Sullivan, education instructor effective June 1, 2016.

Bill Alstat and Bill Kilquist moved and seconded approval of the recommendation of retirements for Non-Teaching Professional Staff and Faculty as presented.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3322)

Term Faculty – None at this time.

Continuing Education Staff – None at this time.

Grant Personnel – None at this time.

Volunteer Personnel

President House recommended the appointment of volunteer Carla Coppi for the Historical Village.

Jake Rendleman and Cheryl Graff moved and seconded approval of the recommendation for Volunteer personnel as presented.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3323)

Recall of rified faculty and laid off employees

President House recommended recalling nine faculty and four non-faculty as presented:

Faculty

- George Bricker – Electronics
- Kathy Gibson – Dental Assisting
- Maudie Graham – Speech
- James Gundlach – Physics
- Jennifer Jeter – Mathematics
- Pam Karns – Dental Hygiene
- Richard LaSalle – Biology
- Jason McFarland – Auto Collision/Auto Services
- Drew Tucker – Art

Non-Faculty

- Bradley Griffith – Director of Community Health Education Complex
- Joe Hines – Coordinator of Student Recruitment
- Mike Middleton – Retention Facilitator
- Susan Phillips – Coordinator of Allied Health Admission

Chair Don Brewer stated for clarification that the recommendations for recall were based on recent retirements and not on the fact that we are receiving 4 million dollars from the state.

Jake Rendleman and Ray Hancock moved and seconded the recommendation to recall rified faculty and laid off employees as presented.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3324)

ANNOUNCEMENTS

Trustee Hancock asked if there were any safety nets or support groups formed to assist the rified faculty financially or emotionally. Matt Garrison confirmed that a meeting is scheduled with representatives from local agencies to inform the rified faculty and laid off employees about various services they may find necessary during the recall period.

ADJOURNMENT

Jake Rendleman and Bill Alstat moved and seconded the adjournment of the board meeting at 7:45 p.m.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3325)

The meeting was duly adjourned.

Respectfully submitted: Susan May, Recording Secretary to the Board of Trustees

Don Brewer, Chair

Jake Rendleman, Secretary