

**JOHN A. LOGAN COLLEGE**  
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on May 24, 2016, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Don Brewer.

The chair directed the recording secretary to call the roll:

Cheryl Graff	-- present
Bill Alstat	-- present
Jackie Hancock	-- present
Bill Kilquist	-- present
Jake Rendleman	-- present
Ray Hancock	-- present
Christine Lipe	-- present
Don Brewer	-- present

Also present were: Ron House, Interim President; Brad McCormick, Vice-President for Business Services and College Facilities; Larry Peterson, Interim Vice-President for Administration; Laurel Klinkenberg, Vice-President for Instruction; Pat Hewson, College Legal Counsel; Steve O'Keefe, Director of College Relations; Susan May, Recording Secretary to the Board of Trustees; and other College personnel.

Board Chair Don Brewer led the board in the Pledge of Allegiance.

**MINUTES OF THE REGULAR APRIL BOARD MEETING**

Minutes of the regular meeting of April 26, 2016 were previously distributed.

Jake Rendleman and Bill Alstat moved and seconded approval of the minutes of the regular meeting of April 26, 2016.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3326)

**TREASURER'S AND FINANCIAL REPORT (Appendix I)**

The treasurer's and financial report for the period ending March 31, 2016 was previously distributed.

Cheryl Graff and Bill Kilquist moved and seconded approval of the treasurer's and financial report for the period ending March 31, 2016.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3327)

## **EXPENDITURE LIST (Appendix II)**

The expenditure list for the period ending April 30, 2016 was previously distributed.

Bill Alstat and Jake Rendleman moved and seconded approval of the expenditure list for the period ending April 30, 2016.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-3328)

## **RECOGNITION OF GUESTS**

No guests were recognized.

## **OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**

Retiree Barb James read a statement to the Board, and IEA Representative Bret Seferian commented on the state budget and new MAP grant legislation recently supported by the House and Senate.

## **BOARD OF TRUSTEES REPORTS**

**A. Comments by Board Chair** – No report.

**B. Awards and Naming Facilities Committee**

Board Chair Don Brewer reported that one or two names have been presented to the committee, but the committee will need some additional information.

**C. Illinois Community College Trustees Association (ICCTA)**

Trustee Jackie Hancock reported that John A. Logan College student Amy Butler won the Gandhi Peace Award and will be recognized at the ICCTA meeting in June. Other nominees from the College included Nikki Borrenpohl for Outstanding Full-Time Faculty, and Jane Minton for Outstanding Part-Time Faculty. Trustee Jake Rendleman added that the Distinguished Alumnus this year was Dr. Mark Whitehead. He also stated that ICCTA gives a Business & Industry Partnership award. The College has not had nominees for this award in the past, but it may be something to consider in the future.

**D. John A. Logan College Foundation**

Trustee Jake Rendleman reported that 45 scholarship recipients were recognized at the Black Diamond Harley Davidson Scholarship ceremony in April. Ameren officials are considering providing \$12,500 in scholarship funding for students interested in entering the Home Performance Specialist certificate program. The new scholarship management system is scheduled to be online by June 1, and the Foundation Golf Classic will be held at Crab Orchard Golf Club on August 5, 2016.

**E. Employment Services Committee** – No report.

F. **Athletics Advisory Committee** – No report.

G. **Diversity Committee** –

Trustee Jackie Hancock reported that Mind-2-Mind mentor training is underway and the committee is scheduled to meet again in September.

H. **Building, Grounds and Safety Committee**

Trustee Bill Kilquist reported that the committee met and reviewed RAMP capital project submissions. Recommendations were made by the committee to eliminate projects in the Workforce & Community Education Building and Health and Life Sciences Building due to budgetary concerns. Requests for tent setups was also discussed, and the committee recommends that administration discontinue off-campus tent set up for non-College sponsored events with few exceptions granted on a case by case basis. Facility staffing per square footage allocations, going back to fiscal year 2010, was provided to the committee. The increase in facilities, while decreasing staff raises concerns, but no recommendations are offered at this time.

I. **Board Policy Committee** – No report.

J. **Budget and Finance Committee**

Trustee Cheryl Graff reported that the committee met on May 16 to review the tentative budget for fiscal year 2017, and thanked all of the employees that had worked on the budget. The College started fiscal year 2016 with a budget of approximately \$12 million. The fiscal year 2017 budget is starting out with \$6 million; however, carryover funds from fiscal year 2016 boosted by the \$4 million received in May 2016, will enable the College to operate through the fiscal year 2017 without external borrowing. The proposed budget assumes the College will receive 63% of the state revenues originally approved in fiscal year 2015, and assumes enrollment for fiscal year 2017 will be equal to those of the most recent year, fiscal year 2016. Trustee Bill Alstat encouraged everyone to continue contacting their state representatives.

Trustee Ray Hancock proposed a question about how things might be handled in the event of a disagreement within the committee. Trustee Kilquist responded that disagreements are worked out within the committee and the recommendation to the board by the committee chair is a result of that compromise. With two board members serving on each committee, there is the opportunity for the second board member to provide a minority opinion report to the board if needed. Board Chair Brewer added that the board committees were reorganized two years ago appointing board members as chair of each committee.

J. **Integrated Technology Committee** – No report.

**L. Student Trustee**

Student Trustee Christine Lipe reported that Phi Theta Kappa members will be attending the Illinois Convention in June, and Student Senate members distributed 200 final exam survival kits to students during spring semester. She also announced the winners of the Logan's Got Talent event.

**GROUP/ASSOCIATION REPORTS**

**A. Faculty Association Report**

Newly elected IEA President Rick Deutsch announced new IEA officers: Keith Krapf, vice-president; Jennifer Jeter, treasurer; Nathan Arnett, secretary; Mark Rogers, member-at-large (career), Perry Knop, member-at-large (transfer); Matt Garrison, negotiator; and Eric Ebersohl, past president. The association is looking forward to the upcoming year.

**B. Term Faculty Association Report**

Newly elected President Robert McKenzie announced new officers: Steve Constantine, vice-president; DeSande R, secretary; and Gy Hughes, treasurer. Mr. McKenzie reported that a tentative agreement for a new contract has been reached with administration, and he is hopeful that it will be submitted to the Board of Trustees for approval at the June board meeting.

**C. Logan Operational Staff Association Report – No report.**

**D. Logan Professional Staff Association Report**

Logan Professional Staff Association President Scott Wernsman reported that contract talks are progressing and thanked administration for meeting with the Association.

**OFFICERS' REPORTS**

**A. CAE2Y Update**

Computer Information Systems Professor Terri Rentfro reported on John A. Logan College's recent designation as a Center of Academic Excellence 2-Year (CAE2Y). This is not just a certification, but an institutional designation acquired through a stringent application process with the National Security Agency (NSA). Students graduating in this field will now have a gold seal marked on their transcripts from the National Security Agency, which will help students seeking employment or transferring to other colleges. With this designation, John A. Logan College can reach out to four-year institutions to set up additional transfer agreements. Ms. Rentfro added that area statistics state there will be a 37% growth rate in this field through 2022. President House commented that there are only 40 CAE2Y designations nation-wide, with only two in the state of Illinois. Ms. Rentfro thanked the Board of Trustees and administration for their support. Trustee Rendleman and Hancock commented on the significance of this designation, and President House commended everyone for their hard work in acquiring this designation for John A. Logan College.

**B. Recognition of ILASFAA Award Recipient**

Vice-President Brad McCormick recognized Sherry Summary, director of student financial assistance. Ms. Summary was nominated by her peers to receive two awards at the Illinois Association of Student Financial Aid Administrators (ILASFAA) meeting in April. The first award was for 20 years of service in the financial aid business, and the second was for sustained service and contributions to the industry. Ms. Summary currently serves as vice-president of ILASFAA, representing all public community colleges in Illinois.

**C. Workforce Development and Adult Education Update**

Dean for Workforce Development and Adult Education Kay Fleming reported that John A. Logan College was the only Family Literacy Program south of Springfield to receiving funding this year from the Secretary of State. The Adult Basic Secondary Education program provides high school equivalency preparation classes for adults, alternative high school courses for at-risk students, tutoring services for adults, and family literacy programming. They currently have 70 volunteer tutors and will have 49 GED graduates this year. The Center for Business & Industry provides customized training for employers, as well as safety and highway construction training. They host several conferences, and had over 500 participants at this year's Southern Illinois Drug Awareness Conference. Child Care Resource and Referral (CCR&R) serves Illinois' 15 southern-most counties providing information, referrals and assistance to families. Approximately 2,600 families received some type of assistance with child care expenses, and over 3,000 hours of training and professional development were provided to early childhood professionals. Ms. Fleming added that 85% of Workforce Development and Adult Education staff are supported by grants fully or in part, and thanked the Board of Trustees and administration for their support.

President Ron House recognized two trustees that will receive awards from the Illinois Community College Trustees Association in June. Trustee Jake Rendleman will receive the Trustee Education Award for attending 90 or more seminars sponsored by the Trustees Association. Board Chair Don Brewer will receive the 40-year Trustee Award. Chairman Brewer has served on the John A. Logan College Board of Trustees for 42 years; serving 17 years as chairman of the board. President House added that Chairman Brewer has worked with every president in the history of John A. Logan College.

**CONSENT AGENDA**

*ITEM A – AWARD OF CONTRACT FOR INSTALLATION OF MISCELLANEOUS HVAC & WATER HEATING, BLD. C, A & G WAS PULLED FROM THE CONSENT AGENDA FOR DISCUSSION AND SEPARATE ACTION (see below).*

**B. Request to Extend Insurance Brokerage Agreement with Assured Neace-Lukens**

Five years ago, the College issued an RFP for insurance brokerage services using the Board Finance Committee as the board committee to conduct interviews. At that time, there was an intended 5-year commitment to the brokerage firm awarded the business. This summer concludes the initial 5-year commitment. Vice President McCormick recommends a 1-year extension to the timeline for issuing another request for proposals in order to retain the most stability in our insurance program and mitigate the risk associated with a change in

firms. If an extension is approved by the Board of Trustees, a RFP will be sent out in May 2017. Premiums for insurance, except health insurance, are paid from the annual tort levy.

**Recommendation:** That the Board of Trustees authorize the administration to solicit renewal quotes from the current brokerage firm, Assured Neace-Lukens, for the period August 15, 2016 – August 14, 2017, for presentation to the board at the July 2016 meeting.

**C. FY2017 Construction Projects to be included in GFOA Budget (Appendix III)**

The Building, Grounds and Safety Committee met on Monday, May 9th. This meeting included review of, and subsequent adjustment to, the FY2017 Capital Project List as provided in Attachment IV. This list includes all specific projects anticipated and budgeted for fiscal year 2017 and totals \$1,144,685 in estimated capital investment. Of this amount, \$798,185 is from the restricted fund tax levy for protection, health, and safety projects.

**Recommendation:** That the Board of Trustees approve the recommendation from the Building, Grounds and Safety Committee for the FY2017 Capital Project List provided in Attachment IV.

**D. Approval of Closed Session Minutes for Availability for Public Inspection**

Illinois statute 5ILCS 120/22.06(d) calls for semi-annual review of closed session minutes to make a determination as to whether said minutes may be made available for public inspection. In compliance with this statute, legal counsel has reviewed closed session minutes through March 2, 2016, and a determination has been made that none of the minutes reviewed should be made available for public inspection at this time. The content of these minutes has been previously approved by the Board.

**Recommendation:** That the Board of Trustees accept the recommendation of legal counsel that none of the closed session meetings reviewed through March 2, 2016, be made available for public inspection at this time.

*ITEM E - DESTRUCTION OF VERBATIM RECORDINGS OF CLOSED SESSION MINUTES WAS PULLED FROM THE CONSENT AGENDA FOR RESUBMISSION IN JUNE.*

Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve items B, C, & D on the Consent Agenda as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3329)

**ITEM A (Removed from Consent Agenda for separate discussion and action)**

**Award of Contract for Installation of Miscellaneous HVAC & Water Heating, Bldg. C, A, & G (ICCB Project #530-T-2416-1015)**

Vice-President McCormick reported that two bids were received on May 19, for the installation of miscellaneous heating & air equipment and a boiler that would affect buildings C, A, & G. One of the bidders had been instructed in writing by the architect's office to complete the bid form in a

certain manner. Those instructions were not shared with all plan holders, resulting in two bidders approaching the bid document from a different perspective. Mr. McCormick recommends that the Board of Trustees reject all bids and direct administration to rebid the work.

Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees reject all bids for the installation of miscellaneous HVAC & water heating for building C, A & G, and re-bid the work.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3330)

Mr. McCormick also informed the board that this is a time-sensitive project requiring 61 calendar days of access to the gymnasium to replace a portion of the equipment. Mr. McCormick would like to request that the board authorize administration to enter into a contract, following formal bidding, with the apparent lowest responsible bid for the installation of miscellaneous HVAC and water heating for building C, A, & G in an amount not to exceed \$381,100. The purpose of this motion is to permit the College to move forward with the project at the earliest possible point in time so as to allow for all work to be performed to minimize the disruption of activities scheduled in the gymnasium after the fall semester begins. Mr. McCormick clarified that bid specifications will be revised to clarify the matters in question.

Bill Kilquist and Jackie Hancock moved and seconded that the Board of Trustees authorize administration to enter into contract with the contractor, following formal bidding, with the apparent lowest responsible bid for the installation of miscellaneous HVAC and water heating, for bldg. C, A & G, in an amount not to exceed \$381,100.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3331).

## **NEW BUSINESS**

### **Tentative Budget for 2016-2017 (FY17) (Appendix IV) (Roll Call Vote)**

In accordance with state law and normal operating procedures at John A. Logan College, the administration and the Finance Committee of the Board of Trustees have met and discussed the tentative budget on Monday, May 16<sup>th</sup> for the 2016-2017 fiscal year. The proposed budget assumes the College will receive 63% of the state revenues originally approved in fiscal year 2015, and assumes enrollment for fiscal year 2017 will be equal to those of the most recent year, fiscal year 2016. The budget does assume a tuition increase in the amount of \$10 will occur effective Spring 2017 semester. Despite the dramatic cuts in personnel, the state revenue assumed in this budget is not sufficient to match total revenues within the year to total expenses. However, carryover funds from fiscal year 2016 boosted by the \$4 million received in May 2016, will enable the College to operate through the fiscal year 2017 without external borrowing. The budget has been prepared in tentative form and will be effective July 1, 2016, through June 30, 2017. In order to comply with statutory requirements mandating a 30-day notice of public hearings and availability for public inspection, I recommend that the following resolution be adopted:

RESOLUTION

BE IT RESOLVED that the Board of Trustees of John A. Logan College, Community College District No. 530, in the counties of Franklin, Jackson, Perry, Randolph and Williamson, and State of Illinois hereby adopt the period from July 1 through June 30 as the official fiscal year of the College for the purposes of budgeting and fiscal reporting, and

BE IT FURTHER RESOLVED that the Board of Trustees of John A. Logan College, Community College District No. 530, hereby authorize and instruct Ron House, President, to prepare in tentative form a budget for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

BE IT ALSO RESOLVED that the Board of Trustees of John A. Logan College, Community College District No. 530 authorize and instruct the Secretary of the Board to publish a notice that the tentative budget is available for public inspection on the College campus and on the College's website during the time and on the date therein specified in the following newspaper in the district:

Southern Illinoisan  
710 North Illinois  
Carbondale, IL 62901

AND BE IT FURTHER RESOLVED by the Board of Trustees of John A. Logan College, Community College District No. 530 that such notice be in the following form:

NOTICE OF PUBLIC HEARING

Notice is hereby given by the Board of Trustees of John A. Logan College, Community College District No. 530, in the counties of Franklin, Jackson, Perry, Randolph and Williamson, and State of Illinois, that the tentative budget for said community college district for the fiscal year beginning July 1, 2016, will be on file and conveniently available for public inspection at the office of the Vice-President for Business Services and College Facilities, Administration Building, on the John A. Logan College campus, Carterville, Illinois, in this community college district, and on the College's website from and after 8:00 a.m. on the 25th day of May, 2016, through 6:30 p.m. on the 28th day of June, 2016. Notice is further given that a public hearing on said budget will be held between the hours of 6:30 p.m. and 7:00 p.m. on the 28th day of June, in the Board of Trustees Conference Room, Administration Building, John A. Logan College, Carterville, IL, in Community College District No. 530.

Dated this 24th day of May, 2016, by the Board of Trustees of Community College District No. 530 in the counties of Franklin, Jackson, Perry, Randolph and Williamson, and State of Illinois.

By: \_\_\_\_\_  
Secretary, Board of Trustees

Trustee Bill Kilquist questioned the tuition increase of \$10 proposed in the FY17 budget, and Mr. McCormick replied that this increase would generate approximately \$300,000 in revenue for the College.

Bill Alstat and Cheryl Graff moved and seconded that the Board of Trustees approve the tentative 2016-2017 (FY17) budget to be made available for public inspection, that the Resolution and Notice of Public Hearing be approved by the Board, and that the administration be authorized to meet all legal requirements concerning the adoption of the tentative budget. (Appendix IV).

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-3332)

### **CLOSED SESSION**

Board Chair Brewer stated that it was desirable to hold a closed session to discuss faculty impact bargaining and additional personnel items; and that he would appreciate board action and a roll call vote to that effect.

Jake Rendleman and Bill Alstat moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members voted yes. Motion carried.  
(Resolution #16-3333)

The meeting was declared in closed session at 8:20 p.m.

The meeting was declared back in regular session at 9:05 p.m.

President House recommended that the Board of Trustees approve the settlement agreement arrived through impact bargaining with the faculty, pending approval by the faculty association.

Bill Kilquest and Ray Hancock moved and seconded that the Board of Trustees approve the settlement agreement with the faculty, pending approval by the faculty association.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3334)

President House announced that Vice-President Laurel Klinkenberg accepted a position as vice-president for instructional services at John Wood Community College in Quincy, Illinois. Her last day of employment will be June 30, 2016. Board Chair Brewer thanked Dr. Klinkenberg for her service.

### **PERSONNEL**

#### **Operational Staff**

President House recommended that Ashton DeRousse be ratified as a part-time, lifeguard at John A. Logan College effective May 23, 2016.

President House recommended that Scarlett DeRousse be ratified as a part-time, lifeguard at John A. Logan College effective May 2, 2016.

President House recommended that Courtney Henson be employed as a part-time, lifeguard at John A. Logan College effective May 26, 2016.

President House recommended that JaDean Towle be ratified as a full-time, grade IV, administrative assistant IV (foundation) effective May 2, 2016.

Cheryl Graff and Bill Kilquist moved and seconded that the Board of Trustees approve the Operational Staff personnel as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3335)

### **Non-Teaching Professional Staff**

President House recommended that the following non-teaching professional staff members be offered one-year contracts through June 30, 2017:

<b><u>Employee</u></b>	<b><u>Start Date</u></b>	<b><u>Full-Time Changed</u></b>
William Burnside	07/01/08	
Zachary Carpenter	05/16/11	
Scott Elliott	08/20/98	06/01/16
Hailly Fulk-Williams	04/04/11	11/01/15
Travis Geske	09/16/13	11/01/14
Tim Gibson	06/01/10	07/28/14
Kara Gilbert	01/04/16	
Bradley Griffith	10/01/14	
Angela Jilek	07/01/03	
Colleen McLaughlin	09/16/15	
Megan Moseley	04/28/14	09/01/15
Melanie Pecord	08/18/94	10/01/15
Amanda Shelby	08/01/07	
Kyle Smithpeters	07/03/12	
April Stanly	12/01/14	03/29/16
Christy Stewart	06/23/14	
Kyle Surprenant	08/15/12	

Jake Rendleman and Cheryl Graff moved and seconded that the Board of Trustees approve one-year contracts through June 30, 2017, for non-teaching professional staff as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3336)

President House recommended that the following non-teaching professional staff members be offered two-year contracts through June 30, 2018:

<u>Employee</u>	<u>Start Date</u>	<u>Full-Time Changed</u>
Carolyn Gallegly	11/16/12	
Susan May	01/07/02	11/16/12
Donald Priddy	04/22/13	
Krystal Reagan	01/02/13	

Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve two-year contracts through June 30, 2018, for non-teaching professional staff as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3337)

President House recommended that the following non-teaching professional staff members be offered three-year contracts through June 30, 2019:

<u>Employee</u>	<u>Start Date</u>	<u>Full-Time Changed</u>
Adrienne Barkley-Giffin	04/03/00	
Valerie Barko	07/23/07	
W. Craig Batteau	09/12/94	07/23/97
Clay Brewer	03/05/01	
Stacy Buckingham	02/01/90	08/01/95
Lauralyn Cima	02/13/91	
Marilyn Falaster	12/16/99	
Kay Fleming	08/19/91	
Michelle Hamilton	08/12/96	
Barry Hancock	07/29/96	03/25/98
Johnna Herren	04/21/99	07/01/07
Stacy Holloway	07/10/90	09/16/97
Lisa Hudgens	06/11/84	11/01/84
Christy Marrs	09/07/94	10/18/99
Christy McBride	07/22/96	
Elizabeth Myatt	09/28/09	11/01/11
Chris Naegele	07/02/07	
Steve O'Keefe	07/01/97	
Beth Porritt	05/26/99	07/01/10
Eric Pulley	09/22/93	
Staci Shafer	04/16/10	
Jason Snider	10/18/99	
Gregory Stettler	09/06/95	
Sherry Summary	07/16/07	
Roger Von Lancken	07/01/09	07/01/10
Dennis White	10/11/95	
Tim Williams	08/16/91	01/01/98
Susan Zamora	08/06/07	

Bill Alstat and Bill Kilquist moved and seconded that the Board of Trustees approve three-year contracts through June 30, 2019, for non-teaching professional staff as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3338)

President House recommended that the following non-teaching professional staff members be offered a contract through August 31, 2016:

<u>Employee</u>	<u>Start Date</u>	<u>Full-Time Changed</u>
Jerry Halstead	08/24/83	
Judith Vineyard	08/18/97	

Bill Alstat and Jake Rendleman moved and seconded that the Board of Trustees approve three-year contracts through August 31, 2016, for non-teaching professional staff as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3339)

President House recommended that the following employees, who are on non-teaching professionals stipend contracts, be offered a continuation contract, if their special services are required through 2017:

<u>Employee</u>	<u>Title</u>
Thomas Ferris	Head Men's Golf Coach
William Glenn	Head Women's Golf Coach
Brandyn McGhee	Choral Sound Technician
Christopher Naegele	Evening Administrator
Casey Rose	Assistant Women's Basketball Coach
Sue Trammell	Coordinator of International Education
Cheryl Trench	Historical Village Lead Docent
Jessica Whitehead	Assistant Volleyball Coach

Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve continuation of stipend contracts for non-teaching professionals as presented, if special services are required through 2017.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3340)

### **Term Faculty**

President House recommended that Tracy Schubert be employed as a part-time instructor of business at John A. Logan College effective June 13, 2016.

President House recommended that Krystal Schwartz be employed as a part-time instructor of dental hygiene at John A. Logan College effective June 13, 2016.

President House recommended that Crystal Young be employed as a part-time instructor of nursing at John A. Logan College effective August 17, 2016.

Cheryl Graff and Bill Kilquist moved and seconded that the Board of Trustees approve term faculty personnel as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3341)

### **Continuing Education Staff**

President House recommended that Danielle Beckner be ratified as a Wedding Planning on a Budget instructor at John A. Logan College effective March 3, 2016.

President House recommended that Carmen Burkett be employed as a 1-on-1 Swim Lessons instructor at John A. Logan College effective June 13, 2016.

President House recommended that Christina Cannova be ratified as a part-time Personal Trainer at John A. Logan College effective May 2, 2016.

President House recommended that Mary Hess be employed as a Junior High/High School Dance instructor at John A. Logan College effective June 6, 2016.

President House recommended that Mary Hess be employed as a Dance Techniques (Junior High/High School) instructor at John A. Logan College effective July 5, 2016.

President House recommended that Mary Hess be employed as an Elementary Dance Camp instructor at John A. Logan College effective June 11, 2016.

President House recommended that Jim Smith be ratified as an Adult Basketball League instructor at John A. Logan College effective March 29, 2016.

President House recommended that Elias Taylor be employed as a Yoga: The Body, the Mind, and Life instructor at John A. Logan College effective June 13, 2016.

President House recommended that Susan Whiting be ratified as a Manual Communications (Sign Language) instructor at John A. Logan College effective January 25, 2016.

President House recommended that Steve Wooldridge be ratified as an Acrylic Painting instructor at John A. Logan College effective January 28, 2016.

Bill Kilquist and Jake Rendleman moved and seconded that the Board of Trustees approve the continuing education staff as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3342)

**Grant Personnel**

**Non-Teaching Professional Staff**

President House recommended that the following non-teaching professional grant staff members be offered employment through June 30, 2017, contingent upon available grant funding:

<b><u>Employee</u></b>	<b><u>Start Date</u></b>	<b><u>Full-Time Changed</u></b>
Crystal Hosselton	12/01/10	11/01/11
Lori Longueville	11/15/90	
Karla Tabing	08/29/91	

Cheryl Graff and Bill Kilquist moved and seconded that the Board of Trustees approve contracts through June 30, 2017, contingent upon available grant funding, for non-teaching professional grant personnel as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3343)

President House recommended that the following non-teaching professional grant staff members be issued an honorable dismissal effective June 30, 2016, due to uncertainty regarding FY2017 grant funding:

- Employee**  
Elizabeth Bischoff  
Pam Collins  
Amy Durfee  
Michelle Guy  
Sharon Lehner  
Amanda Pass

Ray Hancock and Bill Alstat moved and seconded that the Board of Trustees approve the recommendation to issue an honorable dismissal effective June 30, 2016, due to uncertainty regarding FY2017 grant funding for non-teaching professional grant personnel as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3344)

**Volunteer Personnel**

President House recommended the appointment of volunteer Johanna Mandrell for Literacy.

Jake Rendleman and Bill Alstat moved and seconded that the Board of Trustees approve the recommendation for the appointment of volunteer personnel as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3345)

## **Retirements**

### **Non-Union Operational Staff**

President House recommended approval of retirement request of Sondra Walker, administrative assistant to the president, effective May 1, 2017.

### **Operational Staff**

President House recommended approval of retirement request of Kira Franklin, student financial assistant specialist IV, effective September 1, 2016.

President House recommended approval of retirement request of Brenda Humphreys, assessment clerk, effective September 1, 2016.

### **Faculty**

President House recommended approval of retirement request of Max Damron, welding instructor, effective June 1, 2019.

Ray Hancock and Bill Kilquist moved and seconded that the Board of Trustees approve the retirement requests for non-union operational, operational and faculty personnel as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3346)

### **Recall of rified faculty and laid off employees**

President House recommended the recall of rified faculty Tom Chandler and Adam Rubin.

Jake Rendleman and Bill Kilquist moved and seconded that the Board of Trustees approve the recall of faculty as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3347)

President House recommended the recall of non-faculty Paul Crawford and Mike Maeser.

Bill Kilquist and Cheryl Graff moved and seconded that the Board of Trustees approve the recall of non-faculty as presented.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3348)

**INFORMATIONAL ONLY ITEMS**

**Health Insurance Renewal Rates (Appendix V and VI)**

President House reported that health insurance renewal rates for FY2017 are available as informational items only and no action is needed.

**ANNOUNCEMENTS**

Trustee Rendleman reminded members of the Athletic Fish Fry on Thursday, May 26.

**ADJOURNMENT**

Bill Kilquist and Bill Alstat moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3349)

The meeting was duly adjourned.

Respectfully submitted: Susan May, Recording Secretary to the Board of Trustees

Don Brewer, Chair

Jake Rendleman, Secretary