

JOHN A. LOGAN COLLEGE
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois on Tuesday, May 22, 2018, commencing at 7:00 p.m.

The meeting was called to order by Board Chair Bill Kilquist.

The Chair directed the recording secretary to call the roll:

Rebecca Borgsmiller	-- present
Ray Hancock	-- present
Mandy Little	-- present
William Orrill	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Hanna David	-- present
Bill Kilquist	-- present

Also present were: Ron House, president; Brad McCormick, vice-president for business services and college facilities; Melanie Pecord, acting vice-president for instructional services, Rhett Barke, College legal counsel; Shannon Woodworth, public relations specialist; Susan May, recording secretary to the board of trustees; and other College personnel.

Board Chair Bill Kilquist led the Pledge of Allegiance.

RECOGNITION OF CHERYL GRAFF FOR SERVICE TO THE BOARD OF TRUSTEES

Board Chair Bill Kilquist and President Ron House presented former Trustee Cheryl Graff with a plaque in appreciation for her years of service to the Board of Trustees.

MINUTES OF THE REGULAR APRIL BOARD MEETING

Minutes of the regular meeting of April 24, 2018, were previously distributed.

Glenn Poshard and Bill Orrill moved and seconded that the Board of Trustees approve the minutes of the regular meeting of April 24, 2018.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3708)

TREASURER'S AND FINANCIAL REPORT (Appendix I)

The treasurer's and financial report for the period ending March 31, 2018, was previously distributed.

Jake Rendleman and Bill Orrill moved and seconded that the Board of Trustees approve the Treasurer's and Financial Report for the period ending March 31, 2018.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3709)

EXPENDITURE LIST (Appendix II)

The expenditure list for the period ending April 30, 2018, was previously distributed.

Glenn Poshard and Ray Hancock moved and seconded that the Board of Trustees approve the expenditure list for the period ending April 30, 2018.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3710)

RECOGNITION OF GUESTS – None.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS – None.

BOARD OF TRUSTEE REPORTS

- A. **Comments by Board Chair** – No comments.
- B. **Athletics Advisory Committee** – No report.
- C. **Building, Grounds and Safety Committee** – No report.
- D. **Board Policy Committee** – No report.
- E. **Budget and Finance Committee** – No report.
- F. **Integrated Technology Committee**

Trustee Becky Borgsmiller reported that the Integrated Technology Committee met in May and discussed the three-year Information Technology Plan, staffing needs (specifically the database administrator position), software for instruction inventory, student technology fees, and Perkins projects.

G. **Illinois Community College Trustees Association (ICCTA)**

Trustee Mandy Little reported that the ICCTA annual convention and awards ceremony will be held in Springfield on June 1. The Legislative Report listed the following topics as items of focus for the remainder of the legislative session: gun control, sexual harassment, Veterans Affairs reform, and a budget and capital bill. Trustee Little recently had an opportunity to visit with Representatives Terry Bryant, Dave Severin, and Natalie Phelps Finnie. During the visit she expressed appreciation for the community college funding that had been received and reiterated the need for the remainder of FY18 funding and a FY19 budget. She was pleasantly surprised to receive a follow-up email from

Representative Severin thanking her for the impromptu meeting. Ms. Little encouraged everyone to be an advocate for the College and contact our elected officials.

H. John A. Logan College Foundation

Trustee Jake Rendleman reported that the Foundation’s Special Projects Committee awarded \$15,000 for six College grant proposals. Funding was awarded for the Phi Theta Kappa student planners project; a book series for preschool and early childhood education students; “stop the bleed” kit used for training allied health and criminal justice students, faculty, and staff; travel abroad expenditures for students; and tools used in the field by crime scene investigators. A wireless insight program was also approved for the Information Technology Department. U.S. Bank will be the title sponsor for the JALC Foundation Golf Classic scheduled for Friday, August 17, and a retired faculty and staff appreciation luncheon is scheduled for June 28 at the Mees Center.

I. Student Trustee

Student Trustee Hanna David reported that new Student Senate officers had been elected. Phi Theta Kappa is celebrating 100 years, and the John A. Logan Chapter held a meeting to honor this milestone. Funding assistance for the student planner project was approved by the Foundation and Student Activities provided various stress relief activities for students during finals week.

GROUP/ASSOCIATION REPORTS

Faculty Association Report – No report.

Term Faculty Association Report

Association President Stephen Constantine reported that the Term Faculty Association will be entering contract negotiations next month.

Logan Operational Staff Association Report – No report.

OFFICERS’ REPORTS

Bicycle Trail

Vice-President Brad McCormick announced that John A. Logan College and the City of Carterville received a \$440,000 Illinois Transportation Enhancement Program grant for a bicycle trail that will pass behind the historical village on the College campus. Construction is anticipated to begin in 2020.

Student Services and Instructional Updates

Acting Vice-President Melanie Pecord reported that the spring semester ended well and enrollment for summer semester is underway.

Comments from President Ron House

President House commended his staff for the success of the two graduation ceremonies held in May. Both ceremonies were well attended and received positive feedback. He also reminded the Board of the GED recognition ceremony scheduled for June 5 and noted that ICCB's Senior Director of Adult Education Jamil Steele will be attending.

CONSENT AGENDA (Voice Vote)

Item C – Award of Contract for Historical Village Upgrades was pulled from the Consent Agenda for discussion and separate action (see below).

A. Jenzabar Software Annual Maintenance Agreement (Appendix III)

President House recommended that the Board of Trustees authorize payment of the annual maintenance agreement for Jenzabar software in the amount of \$201,583.

B. Branding of Logan Fitness

President House recommended that the Board of Trustees approve the department name of Logan Fitness for the purpose of marketing activities in the CHEC that pertain to the College. In addition, job titles containing the word Community Health Education Center would be revised to include the name Logan Fitness.

D. ICCB Project Application CHEC/SIMS Clinic (Appendix V)

President House recommended that the Board of Trustees approve the Capital Project Application Form for the renovation of the SIMS Health Clinic.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve Items A, B, and D of the consent agenda as recommended.

Upon voice vote, all members present voted yes. Motion carried
(Resolution #16-3711)

Consent Agenda Item C - Award of Contract for Historical Village Upgrades removed for separate discussion and action:

Trustee Becky Borgsmiller asked if the College was confident that light poles for the Historical Village could be obtained at a reduced cost. Vice-President Brad McCormick confirmed that the College had identified less expensive light poles, which would amount to a \$42,000 deduct change order.

C. Award of Contract for Historical Village Upgrades (PHS Project) (Appendix IV)

President House recommended that the Board of Trustees award the contract for the Historical Village upgrades to WF Stift, Inc., in the base bid amount of \$135,500, plus alternate 3, In Ground Electrical Boxes, in the amount of \$6,300, with the understanding that administration will pursue a deduct change order to substitute less expensive light poles. He also recommended that the Board

of Trustees authorize the administration to award Alternate Item 1, Purdy School Work, should external funding be committed to the project.

Mandy Little and Glenn Poshard moved and seconded that the Board of Trustees approve Item C of the consent agenda as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3712)

NEW BUSINESS

A. Solar Energy Project

Vice-President McCormick reported that he and President House examined three proposals received for the solar array project and commented that choosing any of the three companies would be a good decision for the College. This project will allow the College to lock in an electric rate at or below the current rate for a minimum of 15 years and up to 25 years at no cost to the College. The decision came down to a judgement call as to which proposal had the most accuracy and detail and the company that was the best fit for the College. A few variables considered when reviewing the proposals included the tier of equipment quality chosen, how the modeling for the production of energy savings was calculated, estimates for future energy rates in the market, length of time for the rate lock, various business partners and subcontractors to be used, and the analysis of the College's energy data.

The recommendation to the Board of Trustees is to issue a letter of intent to StraightUp Solar with Shine Development Partners. StraightUp Solar has offices in St. Louis, MO, Bloomington, IL, and Swansea, IL. Shine Development Partners will provide the capital financing and ownership. The reasons for choosing StraightUp Solar include: 1) they were the only company to send an engineering team to study the campus location, which provided extremely detailed engineering information; 2) StraightUp most accurately examined the utility data to provide an estimated percentage of what the College may obtain from the system; 3) the proposal included a 25-year rate lock, versus a 15-year rate lock; 4) representatives from all companies involved in the project, along with the project manager, provided qualifications and participated in the presentation; 5) the company expressed a strong commitment to using local labor and abiding by the Egyptian Building Trades Agreement; and 6) the estimated savings over the 25-year commitment was \$851,000, an average of \$34,040 per year.

President House added that this will be one of the largest solar fields in the area with approximately six thousand solar panels installed on the 10-11 acre tract on the northeast section of the campus. The College will retain ownership of the real estate, and the solar company will own, operate, and maintain the solar field with an agreement to sell 100 percent of the energy to the College at a locked rate for 25 years. The first five years of the agreement will also have a guaranteed production value. Mr. McCormick stated that a surety bond would be required as a risk management component and he recommended utilizing the company that currently monitors the College's utility usage to monitor the solar installation to ensure productivity is measured accurately.

Other topics discussed included economic impact, purchase possibilities, and equipment longevity. Mr. McCormick clarified that the College will never be responsible for maintenance; if

panels go bad they will be replaced by the company. Purchase possibilities at specific points in time are also included in the proposal. The letter of intent will be reviewed by legal counsel to ensure that there are appropriate exit points and provide assurance of our commitment to the solar project.

Ray Hancock and Bill Orrill moved and seconded that the Board of Trustees approve the issuance of a letter of intent to StraightUp Solar pending review by legal counsel.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3713)

B. Personnel

Operational Staff

President House recommended that Teresa Coleman be employed as a full-time, grade IV, administrative assistant IV (associate dean of education technology) at John A. Logan College.

President House recommended that Jonathan Moore be ratified as a full-time, temporary, grade III, veteran's administrative assistant III at John A. Logan College effective April 11, 2018.

President House recommended that Madelynne Stroud be ratified as a part-time lifeguard at John A. Logan College effective May 14, 2018.

Bill Orrill and Glenn Poshard moved and seconded that the Board of Trustees approve the Operational Staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3714)

Maintenance/Building Staff

President House recommended that Carol Porritt be employed as a full-time custodian at John A. Logan College.

Glenn Poshard and Bill Orrill moved and seconded that the Board of Trustees approve the maintenance/building staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3715)

Non-Teaching Professional Staff

President House recommended that Aimee Lemrise be employed as a full-time, grade III, advisor/counselor at John A. Logan College.

Mandy Little and Glenn Poshard moved and seconded that the Board of Trustees approve the non-teaching professional staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3716)

Full-Time Faculty

President House recommended that Adam Dahmer be employed as a full-time, tenure-track faculty, construction management instructor at John A. Logan College effective Fall 2018.

President House recommended that Jason Hedrick be employed as a full-time, tenure-track faculty, speech communication instructor at John A. Logan College effective Fall 2018.

Bill Orrill and Mandy Little moved and seconded that the Board of Trustees approve the full-time, tenure-track faculty as recommended.

A voice vote showed all in favor.
(Resolution #16-3717)

Term Faculty

President House recommended that Rickie Fox be ratified as a part-time, substitute instructor of welding at John A. Logan College effective April 12, 2018.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the term faculty as recommended.

A voice vote showed all in favor.
(Resolution #16-3718)

Continuing Education Staff

President House recommended that Audra Anderson be employed as a Tennis Camp for Kids (Ages 6-12) instructor at John A. Logan College effective June 4, 2018.

President House recommended that Michael Barkdoll be employed as a Chess Camp for Kids (Ages 6-18) and Chess for Beginners instructor at John A. Logan College effective June 11, 2018.

President House recommended that Rick Burkett be employed as a YouTube Camp for Youth (Ages 8-14) and Becoming a Successful College Student instructor at John A. Logan College effective June 11, 2018.

President House recommended that Zachary Collins be ratified as a Personal Training instructor at John A. Logan College effective May 7, 2018.

President House recommended that Carolyn Dean be employed as a Job Interview Skills 101 instructor at John A. Logan College effective June 11, 2018.

President House recommended that Jamie Ellermeyer be employed as a Junior Police Academy (Ages 7-12) instructor at John A. Logan College effective June 18, 2018.

President House recommended that James Elliott be employed as a Science Camp for Kids (Ages 9-12) instructor at John A. Logan College effective June 18, 2018.

President House recommended that Amber Fike be employed as an Ebay – Tricks of the Trade instructor at John A. Logan College effective June 12, 2018.

President House recommended that Benjamin Eric Frizzell be employed as a Star Wars Camp for Kids – The Jedi Academy (Ages 8-13) instructor at John A. Logan College effective June 18, 2018.

President House recommended that Angela Gayer be employed as a Financial Peace University – The Dave Ramsey Way instructor at John A. Logan College effective June 11, 2018.

President House recommended that Lindsey Harbert be ratified as a Swim Lessons instructor at John A. Logan College effective May 1, 2018.

President House recommended that Patricia Hoskins be employed as a Kookies, Kupcakes, and Kids instructor at John A. Logan College effective June 4, 2018.

President House recommended that Kari Karnes be employed as a Blossomed Paper – Learning How to Make Giant Paper Flowers and Painting with Canvas instructor at John A. Logan College effective June 19, 2018.

President House recommended that Elizabeth Null be employed as a Spanish Camp for Pre-School/Kindergarten, Spanish Camp for Kids (Ages 6-10), and Spanish Camp for Kids (Ages 11-15) instructor at John A. Logan College effective June 11, 2018.

President House recommended that Chelsea Porritt be employed as a Crochet Basics and Self-Application Makeup instructor at John A. Logan College effective July 3, 2018.

President House recommended that Brittany Roberts be employed as a Harry Potter for Kids instructor at John A. Logan College effective June 12, 2018.

President House recommended that Mark Rogers be employed as a Cybersecurity Camp for Kids (Ages 8-12) instructor at John A. Logan College effective June 11, 2018.

President House recommended that Rosa Amelia Schoen be employed as a Massage – An Intro to Relaxation Techniques instructor at John A. Logan College effective June 14, 2018.

President House recommended that Francine Snider be employed as a Goat 101 (How to Raise and Care For) instructor at John A. Logan College effective June 14, 2018.

President House recommended that Brennan Stover be employed as a Junior Police Academy (Ages 7-12) instructor at John A. Logan College effective June 25, 2018.

President House recommended that Mackenzie Thompson be employed as a Fun and Fabulous Creations and Wizarding World of Harry Potter instructor at John A. Logan College effective June 11, 2018.

President House recommended that Kylee Williams be employed as a Cybersecurity Camp for Kids (Ages 8-12) instructor at John A. Logan College effective June 11, 2018.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approve the continuing education staff as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3719)

Volunteer Personnel

President House recommended the appointment of volunteers Michael Flaningham and Kristine McGuire for literacy.

President House recommended the appointment of volunteer Charlie Jones for athletics.

Glenn Poshard and Bill Orrill moved and seconded that the Board of Trustees approve the volunteer personnel as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3720)

Resignations/Retirements

President House recommended that the Board of Trustees accept the retirement request of Denis Junge, psychology instructor, effective September 1, 2018.

President House recommended that the Board of Trustees accept the retirement request of Betsy Myatt, Director of Accounting Services, effective September 30, 2018.

President House recommended that the Board of Trustees accept the resignation of McKena Miller, assistant women's basketball coach, effective May 31, 2018.

Bill Orrill and Jake Rendleman moved and seconded that the Board of Trustees accept the resignation and retirement requests as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3721)

ANNOUNCEMENTS

The Athletics Fundraiser will be held at Pookie's in Marion on Thursday, June 28th.

ADJOURNMENT

Mandy Little and Jake Rendleman moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3722)

The meeting was duly adjourned at 7:50 p.m.

Respectfully submitted: Susan May, Recording Secretary to the Board of Trustees



William J. Kilquist, Chair



Mandy Little, Secretary