

JOHN A. LOGAN COLLEGE
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on Tuesday, September 24, 2019, commencing at 7:00 p.m.

The meeting was called to order by Chair Bill Kilquist.

The Chair directed the recording secretary to call the roll:

Rebecca Borgsmiller	-- present
Ray Hancock	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron Smith	-- present
Hanna Dobrynski	-- present
Bill Kilquist	-- present

Also present were: Ron House, president; Brad McCormick, vice-president for business services and college facilities; Melanie Pecord, acting vice-president for instructional services, Rhett Barke, legal counsel, Susan May, recording secretary to the Board of Trustees; and other College personnel.

Chair Bill Kilquist led the Board in the Pledge of Allegiance.

MINUTES OF THE PUBLIC HEARING AND REGULAR AUGUST BOARD MEETING

Minutes of the public hearing and regular meeting held on August 27, 2019, were previously distributed.

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the minutes of the public hearing and regular meeting of August 27, 2019.

A voice vote showed all in favor. Motion carried.

(Resolution #16-3968)

TREASURER'S AND FINANCIAL REPORT (Appendix I)

The treasurer's and financial report for the period ending July 31, 2019, was previously distributed

Glenn Poshard and Aaron Smith moved and seconded that the Board of Trustees approve the treasurer's and financial report for the period ending July 31, 2019.

A voice vote showed all in favor. Motion carried.

(Resolution #16-3969)

EXPENDITURE LIST (Appendix II)

The expenditure list for the period ending August 31, 2019, was previously distributed.

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the expenditure list for the period ending August 31, 2019.

Upon roll call, all members present voted yes, with the exception of Trustee Borgsmiller, who voted no. Motion carried.

(Resolution #16-3970)

RECOGNITION OF GUESTS – None.

OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

A member of the public shared concerns regarding the sale of marsupial pets at Hunting and Fishing Days and asked the Board to reconsider their agreement with this vendor. Some members of the Board also expressed concern over the sale of these animals and requested that the administration investigate this situation to ensure that all legal requirements are met. President House stated that all vendors are required to meet state guidelines, and an official inspection of the animals would be conducted by the Department of Agriculture prior to the event. Retirees of the College shared comments regarding the opinion filed by the Attorney General's Office regarding the closed session held on March 2, 2016, and the content of the verbatim recording that had been released. There was a question about the meeting schedule of the Diversity Committee. President House confirmed that the committee had been reconstituted, and new members of the public were being oriented to the College. The full committee is expected to meet prior to the end of the fall semester.

BOARD OF TRUSTEES REPORTS

A. Comments by Board Chair

Chair Bill Kilquist reported that the Board would meet with Student Senate members in October.

B. Athletics Advisory Committee – No report.

C. Building, Grounds, and Safety Committee –

Trustee Jake Rendleman reported that the site and construction master planning process was launched last spring with eight college-wide forums. During August and September, Architechniques presented the material gathered in the public forums to the Facility Master Planning Committee. These meetings were attended by staff, members of the community, and the incoming president and vice-president of the John A. Logan College Foundation. The goal of the committee was to determine which projects to recommend to the Board for inclusion in the master plan. In January 2020, the plan will be submitted to the Board for first reading and made available for public comment on the College's website for public comment for a period of time not less than thirty days prior to final approval by the Board.

D. Board Policy Committee

Trustee Mandy Little reported that revisions to Board Policy would be recommended for final action later on the agenda.

E. Budget and Finance Committee – No report.

F. Integrated Technology Committee

Trustee Rebecca Borgsmiller reported that the conversion to the new Jenzabar One platform, the inherent danger of using flash drives, and the protection of data were topics of discussion at the recent ITC Committee meeting. The committee praised the new distance learning room on campus that provides dual credit instruction in Crab Orchard, Trico, and Elverado schools

G. Illinois Community College Trustees Association (ICCTA)

Trustee Mandy Little reported that the Trustees attended a seminar on the impact of legalized recreational marijuana on community colleges at the September ICCTA meeting. Forty percent of the participants at the Trustee Roundtable included new attendees. Roundtable discussion focused on rogue trustees and whether community colleges rely too much on associate degree completion. Steve O'Keefe was selected to serve as the regional coordinator of the state-wide marketing campaign. Trustee Little displayed the new ICCTA logo developed by an Oakton Community College student and encouraged members to complete their ICCTA survey requesting input on state legislative priorities. The Southeast Regional Trustees meeting will be held at Shawnee Community College on October 29, and the next ICCTA meeting will be held in Lisle on November 8 and 9.

H. John A. Logan College Foundation

Trustee Jake Rendleman reported that nearly 200 people are expected to attend the Buffalo Tro on Friday, September 27. This event is catered by Scott Abernathy and includes a performance by the Smoky Hollow String Band. Fall scholarship totals at this time are \$225,990, and additional scholarships will still be awarded. Scholarship Coordinator Chelsea Qualls attended the Carbondale High School College Day Event and the Loganpalooza to distribute information about scholarships and financial literacy to students.

I. Student Trustee

Student Trustee Hanna Dobrynski reported on the various fundraisers and activities for Phi Theta Kappa and Student Senate and added that a significant number of members were recruited at the Student Senate Open House this semester. Loganpalooza was held on September 11 and included tables from John A. Logan College clubs, offices, and departments. The Diversity and Inclusion Office sponsored a Multicultural Perspectives Series in September, and the *Herrin Made* docu-drama had four performances in O'Neil Auditorium. The Phi Theta Kappa research project topic will be the impact of the minimum wage in the workplace.

GROUP/ASSOCIATION REPORTS

A. **Faculty Association Report** – No report.

B. **Term Faculty Association Report**

Association President Michele Howerton-Vargas reported that the membership ratified the collective bargaining agreement on the agenda for Board approval.

C. **Logan Operational Staff Association Report** – No report.

OFFICERS' REPORTS

Dual Credit Presentation

Melanie Pecord announced that the College was invited to present at the 2019 National Alliance of Concurrent Enrollment Partnerships (NACEP) Conference in Salt Lake City, Utah. Six individuals who have been very innovative in growing the dual credit program were very excited about the opportunity to represent John A. Logan College at this national conference.

Information Security Update

In accordance with Board Policy 3367, Identity Theft Prevention, an annual report outlining the state of information security at John A. Logan College was presented by R. J. Sussman, director of IT policies, resources, and communications. This report included an update on the Information Security Plan and the Identity Theft Prevention Program. Mr. Sussman also reported on six new security measures being implemented this fall to counter the evolving threat landscape, including data classification, email security management, multi-factor authentication, OneDrive redirection, disaster recovery in the Cloud, and information security training.

Comments from President Ron House

President House provided the Board with a list of institutional information and planning documents available on the John A. Logan College website and a copy of a social media survey providing data and information on the way the College needs to be going in terms of contacting students and advertising programs.

CONSENT AGENDA

A. **Perkins Funded Computer Replacement (Appendix III)**

President House recommended that the Board of Trustees approve the purchase of computer equipment to replace the existing hardware in two computer labs for the Computer Information Systems program. This equipment will be purchased from Dell, not to exceed \$80,000, and funded through the Perkins Grant.

B. Change of Time of October Board Meeting

President House recommended that the Board of Trustees approve the change in time of the October 22, 2019, regular meeting to 6:30 p.m. in order to accommodate an interactive meeting with the John A. Logan College Student Senate.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approve Consent Agenda items A and B as recommended.

A voice vote showed all in favor. Motion Carried.
(Resolution #16-3971)

OLD BUSINESS

A. Proposed Revisions to Board Policy for Final Action (Appendix IV)

President House recommended that the Board of Trustees approve the revisions to the Board Policies below, as presented in Appendix IV. The revisions were presented for first reading on August 27, 2019, and made available to employees for input.

Board Policy 5110	– General Hiring
Board Policy 5144	– Additional Retirement Incentive
Board Policy 5221A	– Executive Support Staff Hours and Compensation
Board Policy 5223	– Teaching Load for Non-Teaching Professional Staff
Board Policy 5250	– Professional Growth for NTP and Executive Support Staff
Board Policy 5251	– Executive Support Staff Course Work
Board Policy 5260	– Vacation Leave
Board Policy 5272	– Sick Leave
Board Policy 7310	– Tuition
Board Policy 7320	– Refund Policy

Trustee Hancock commented that he would like to see staff interviews remain in Board Policy 5110, and it was noted that the administration had not received any comments from employees during the policy review period.

Mandy Little and Aaron Smith moved and seconded that the Board of Trustees approve the revisions to Board Policy as recommended.

A voice vote showed all in favor, with the exception of Trustee Hancock, who voted no.
Motion carried.
(Resolution #16-3972)

EXECUTIVE SESSION

Board Chair Bill Kilquist stated that it was desirable to hold a closed session meeting pursuant to 5 ILCS 120/2 (c)(11) for pending litigation.

Mandy Little and Jake Rendleman moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be declared in closed session.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3973)

The meeting was declared in closed session at 8:58 p.m.

The meeting was declared back in regular session at 9:40 p.m.

Status on Lawsuit

Chair Bill Kilquist asked for a motion for legal counsel to proceed with a petition for rehearing and reconsideration of the decision and opinion filed by the Appellate Court Fifth District on September 12, 2019.

Mandy Little and Jake Rendleman moved and seconded that the Board of Trustees approve legal counsel to proceed with a petition for rehearing and reconsideration of the decision and opinion filed by the Appellate Court Fifth District on September 12, 2019.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3974)

NEW BUSINESS

Ratification of Collective Bargaining Agreement with Adjunct Faculty

President House recommended that the Board of Trustees approve the collective bargaining agreement between the Association of Adjunct Faculty and John A. Logan College effective August 14, 2019, through June 30, 2024.

Mandy Little and Aaron Smith moved and seconded that the Board of Trustees approve the collective bargaining agreement between the Association of Adjunct Faculty and John A. Logan College as recommended.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-3975)

PERSONNEL

Operational Staff

President House recommended that Haley Darnell be employed as a full-time, grade IV, accounting clerk IV at John A. Logan College.

Jake Rendleman and Ray Hancock moved and seconded that the Board of Trustees approve the employment of the operational staff as recommended.

A voice vote showed all in favor. Motion carried.

(Resolution #16-3976)

Maintenance/Building Staff

President House recommended that Kirk Rosendahl be employed as full-time building maintenance at John A. Logan College.

President House recommended that Bryan Motsinger be employed as a full-time custodian at John A. Logan College.

Mandy Little and Aaron Smith moved and seconded that the Board of Trustees approve the maintenance/building staff as recommended.

A voice vote showed all in favor. Motion carried.

(Resolution #16-3977)

Non-Teaching Professional Staff

President House recommended that Jordan Hicks be employed as a full-time, grade III, advisor/counselor/recruiter for applied technology at John A. Logan College effective October 1, 2019.

Jake Rendleman and Aaron Smith moved and seconded that the Board of Trustees approve the non-teaching professional staff as recommended.

A voice vote showed all in favor. Motion carried.

(Resolution #16-3978)

Adjunct Faculty

President House recommended that Julie Elison be ratified as a part-time instructor of basic life support at John A. Logan College effective August 14, 2019.

President House recommended that Eric Heuneman be ratified as a part-time instructor of physical science at John A. Logan College effective August 14, 2019.

President House recommended that Eric Howard be ratified as a part-time instructor of criminal justice at John A. Logan College effective August 14, 2019.

President House recommended that Nicole Jackson be ratified as a part-time instructor of cosmetology at John A. Logan College effective August 14, 2019.

President House recommended that Chris Nielsen be ratified as a part-time instructor of hydraulics and pneumatics at John A. Logan College effective August 14, 2019.

President House recommended that Beth Porritt be ratified as a part-time instructor of orientation at John A. Logan College effective August 14, 2019.

President House recommended that Bradley Robinson be ratified as a part-time instructor of emergency medical services at John A. Logan College effective August 14, 2019.

President House recommended that Marva Schilling be ratified as a part-time instructor of diagnostic medical sonography at John A. Logan College effective August 14, 2019.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the adjunct faculty as recommended.

A voice vote showed all in favor. Motion carried.

(Resolution #16-3979)

Community Education Staff

President House recommended that Grant Garbe be ratified as a Junior Dribblers and Junior Fitness instructor at John A. Logan College effective August 26, 2019.

Mandy Little and Aaron Smith moved and seconded that the Board of Trustees approve the community education staff as recommended.

A voice vote showed all in favor. Motion carried.

(Resolution #16-3980)

Non-Teaching Professional Grant Staff

President House recommended that Tamara Samples be employed as a part-time, grade I, literacy counselor/facilitator at John A. Logan College effective October 1, 2019.

Ray Hancock and Mandy Little moved and seconded that the Board of Trustees approve the non-teaching professional grant staff as recommended.

A voice vote showed all in favor. Motion carried.

(Resolution #16-3981)

Part-Time Grant Faculty

President House recommended that Jessica Bertolozzi be ratified as a part-time ABE/GED instructor at John A. Logan College effective September 3, 2019.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the part-time grant faculty as recommended.

A voice vote showed all in favor. Motion carried.

(Resolution #16-3982)

Approval of Academic Rank

President House recommended that the Board of Trustees approve the faculty rank designation of assistant professor for the following tenured faculty according to Section 3.18 of the collection bargaining agreement with the Illinois Education Association full-time faculty:

Molly Alter	James Elliott	Denise Orrill
Cheryl Barrall	David Evans	Martha Peebles
Jane Beyler	Jo Forer	Joseph Roach
George Bricker	Heather Hampson	Debra Russell
Thomas Chandler	Richard LaSalle	Valarie Shaw
William Connell	Jason McFarland	Jason Stutes
Sheri Cook	Erin McGuire	Kylee Williams
Robert Craig	Robert McKenzie	

Glenn Poshard and Jake Rendleman moved and seconded that the Board of Trustees approve the faculty rank designation as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3983)

Volunteer Personnel

President House recommended that the Board of Trustees approve the appointment of volunteer Kenneth Henderson for athletics.

Mandy Little and Jake Rendleman moved and seconded that the Board of Trustees approve the volunteer personnel as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3984)

Retirement/Resignations

President House recommended that the Board of Trustees accept the retirement request of Roger Von Lanken, coordinator of Alongi DuQuoin Extension Center, effective January 1, 2020.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees accept the request as recommended.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3985)

ANNOUNCEMENTS – None.

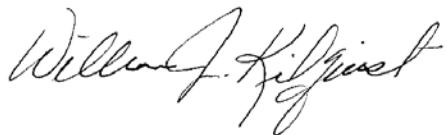
ADJOURNMENT

Mandy Little and Glenn Poshard moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.
(Resolution #16-3986)

The meeting was duly adjourned at 9:50 p.m.

Respectfully submitted: Susan May, Recording Secretary to the Board of Trustees.

A handwritten signature in black ink, appearing to read "William J. Kilquist".

William J. Kilquist, Chair

A handwritten signature in black ink, appearing to read "Jake Rendleman".

Jake Rendleman, Secretary