

**JOHN A. LOGAN COLLEGE**  
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois on Tuesday, May 28, 2019, commencing at 7:00 p.m.

The meeting was called to order by Chair Bill Kilquist.

The Chair directed the recording secretary to call the roll:

Rebecca Borgsmiller	-- present
Ray Hancock	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron Smith	-- present
Hanna Dobrynski	-- present
Bill Kilquist	-- present

Also present were: Ron House, president; Brad McCormick, vice-president for business services and college facilities; Melanie Pecord, Acting Vice-President for Instruction, Rhett Barke, legal counsel, Susan May, recording secretary to the Board of Trustees; and other College personnel.

Chair Bill Kilquist led the Board in the Pledge of Allegiance.

**MINUTES OF THE REGULAR MARCH BOARD MEETING**

Minutes of the organizational and regular meetings of April 23, 2019, were previously distributed.

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the minutes of the organizational and regular meetings of April 23, 2019.

A voice vote showed all in favor. Motion carried.

(Resolution #16-3886)

**TREASURER'S AND FINANCIAL REPORT (Appendix I)**

The treasurer's and financial report for the period ending March 31, 2019, was previously distributed.

Jake Rendleman and Ray Hancock moved and seconded that the Board of Trustees approve the treasurer's and financial report for the period ending March 31, 2019.

A voice vote showed all in favor. Motion carried.

(Resolution #16-3887)

## **EXPENDITURE LIST (Appendix II)**

The expenditure list for the period ending April 30, 2019, was previously distributed.

Glenn Poshard and Aaron Smith moved and seconded that the Board of Trustees approve the expenditure list for the period ending April 30, 2019.

Upon roll call, all members present voted yes; with the exception of Trustee Rebecca Borgsmiller, who voted no. Motion carried.

(Resolution #16-3888)

**RECOGNITION OF GUESTS** – None.

**OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS** – None.

## **BOARD OF TRUSTEES REPORTS**

### **A. Comments by Board Chair**

Chair Bill Kilquist complimented the faculty and staff on the two-day commencement ceremonies held in May.

**B. Athletics Advisory Committee** – No report.

**C. Building, Grounds, and Safety Committee** – No report.

**D. Board Policy Committee** – No report.

### **E. Budget and Finance Committee**

Trustee Glenn Poshard reported that the committee met to review the proposals for audit services. The recommendation is included later in the Consent Agenda.

### **F. Integrated Technology Committee**

Trustee Rebecca Borgsmiller reported that the committee received information on student survey results related to IT and the Introduction of Data Information Classification that will be rolled out this summer. The committee discussed testing of the new proctoring software for online courses that will be conducted this summer. Vice-President McCormick presented ten options for the committee's consideration to utilize funds generated by the student technology fee. After discussion, the committee prioritized three options (not to exceed \$350,000): 1) upgrade of classroom technology (\$200,000 cap); 2) computer life-cycle replacement for computer labs; and 3) CourseLeaf Software to assist with the online *College Catalog* and course schedule (not to exceed \$75,000).

### **G. Illinois Community College Trustees Association (ICCTA)**

Trustee Mandy Little provided a legislative update to the Board and reported that she and Trustee Jake Rendleman met with each elected official representing Logan's district at Lobby Day in Springfield, IL. The ICCTA Nominating Committee endorsed Ms. Little for the position of secretary of ICCTA. Officers will be elected by the association in June. Jim Reed was named the new executive director for ICCTA and will officially begin on July 8. The ICCTA Awards banquet will be held on June 7 in Itasca, IL.

#### **H. John A. Logan College Foundation**

Trustee Jake Rendleman reported that the 42<sup>nd</sup> Annual Golf Classic would be held at the Crab Orchard Golf Course on Friday, August 9. US Bank will be the title sponsor, and the Foundation received a \$3,000 sponsorship from Ullico. Murphy-Wall State Bank and Trust established a new scholarship that will award \$1,000 to a Carterville High School and Murphysboro High School graduate each year. The Buffalo Tro is set for Friday, September 27. Trustee Rendleman also stated that the Athletic Department Fundraiser would be held at Pookie's in Marion on Thursday, June 27.

#### **I. Student Trustee**

Student Trustee Hanna Dobrynski reported that Student Senate officers had been elected, and an induction ceremony was held for the National Leadership Society. Students from the Black Student Association recently visited the Civil Rights Museum, Equal Justice Initiative, Legacy Museum, and Lynching Memorial. Phi Theta Kappa is planning a campus training as part of a regional service project, and the Logan Defenders are putting together a team for a Wicked6 competition.

### **GROUP/ASSOCIATION REPORTS**

- A. Faculty Association Report** – No report.
- B. Term Faculty Association Report** – No report.
- C. Logan Operational Staff Association Report** – No report.

### **OFFICERS' REPORTS**

#### **Instructional and Support Services Update**

Melanie Pecord reported that the dates of the nursing accreditation visit would be October 9 – 11, 2019. She expressed her appreciation for everyone's hard work over the last year.

#### **Whistleblower Protection**

Vice-President McCormick reported that the College has partnered with Safe Colleges Training and Lighthouse Anonymous Fraud Reports, as part of the grant accountability and transparency act in Illinois, the College. All employees are required to complete the Safe Colleges Training that covers various facets of fraud as well as ethics components. The Lighthouse Anonymous Fraud Reporting is now available on the College's public website and internal Intranet site. This feature allows a student, employee, contractor, or member of the public the opportunity to report fraud in an anonymous environment and includes an interactive dialogue with a person.

#### **Comments from President Ron House**

President Ron House reported that the College had 160 more graduates this spring compared to Spring 2018. He complimented the staff on their efforts to increase retention at John A. Logan College.

**CONSENT AGENDA**

*Vice-President Brad McCormick requested that Item D – Renewal of College Insurance Package be removed from the Consent Agenda. The administration will solicit proposals from brokerage firms and present a recommendation to the Board in July.*

**A. Joint Agreement for Dual Credit Education Cooperation (Appendix III)**

President House recommended that the Board of Trustees approve the joint agreement renewal with Rend Lake College, District #521, to accept dual credit students from John A. Logan College, District #530 as follows:

<b>High School</b>	<b>Program</b>	<b>Rend Lake College Course</b>
DuQuoin High School	Entrepreneurship	BUSI 1203 – Entrepreneurial Skills BUSI 1204 – Business Functions BUSI 1202 – Work Ethics MGMT 2201 – Principles of Management
Herrin High School	Architecture	CAD 1201 – Introduction to CAD CAD 1203 – CAD Applications- Architectural
Marion High School	Architecture	CAD 1201 – Introduction to CAD CAD 1203 – CAD Applications- Architectural
Marion High School	Culinary Arts	CULA 1205 – Food Sanitation CULA 1207 – Culinary Math
West Frankfort High School	Architecture	CAD 1201 – Introduction to CAD CAD 1203 – CAD Applications- Architectural
West Frankfort High School	Entrepreneurship	BUSI 1203 – Entrepreneurial Skills BUSI 1204 – Business Functions BUSI 1202 – Work Ethics MGMT 2201 – Principles of Management

**B. Award for Bid for AG Classroom and Lab Renovation (Appendix IV)**

President House recommended that the Board of Trustees award the contract for Ag Classroom and Lab Renovation to Samron Midwest Contracting, Inc., as the lowest responsible bidder in the total amount of \$87,170, which includes Alternates 1 and 2.

**C. Award Audit Services for FY2020-2022 (Appendix V)**

President House recommended that the Board of Trustees enter into an agreement with Kemper CPA Group, LLP, for a three-year audit cycle in accordance with Board Policy 7130, for a total cost of \$186,040.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve Consent Agenda Items A, B, and C as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3889)

## **NEW BUSINESS**

### **Security Staff**

President House recommended that Shawn Talluto be ratified as a full-time, temporary, campus police officer effective April 27, 2019.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the ratification of the security staff as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3890)

### **Non-Teaching Professional Staff**

President House recommended that the Board of Trustees approve the department chair appointments for the FY 2019 – FY 2022 three-year term:

Cheryl Thomas – Life and Physical Science Department  
Pam Karns – Allied Health & Public Service Department  
Matt Garrison – Communication, Humanities, & Social Science Department

Mandy Little and Aaron Smith moved and seconded that the Board of Trustees approve the department chair appointments as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3891)

### **Full-Time Faculty**

President House recommended that Karen Kasban be employed as a full-time, tenure track faculty, cardiac DMS coordinator/instructor at John A. Logan College effective Fall 2019.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve the employment of the DMS coordinator/instructor as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3892)

President House recommended that Miran Byun be employed as a full-time, tenure track faculty, mathematics instructor at John A. Logan College effective Fall 2019.

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the employment of the full-time mathematics instructor as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3893)

President House recommended that Grover Mays be employed as a full-time, tenure track faculty, welding instructor at John A. Logan College effective Fall 2019.

Jake Rendleman and Ray Hancock moved and seconded that the Board of Trustees approve the employment of the full-time welding instructor as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3894)

### **Term Faculty**

President House recommended that Adrienne Barkley Giffin be employed as a part-time instructor of orientation at John A. Logan College effective June 10, 2019.

President House recommended that Jordan Hicks be employed as a part-time instructor of orientation at John A. Logan College effective June 10, 2019.

President House recommended that Aimee Lemrise be employed as a part-time instructor of orientation at John A. Logan College effective June 10, 2019.

President House recommended that Krystal Reagan be employed as a part-time instructor of orientation at John A. Logan College effective June 10, 2019.

President House recommended that Rachel Sveda-Webb be employed as a part-time instructor of orientation at John A. Logan College effective June 10, 2019.

Mandy Little and Jake Rendleman moved and seconded that the Board of Trustees approve the term faculty instructors as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3895)

### **Community Education Staff**

President House recommended that Dawn Ellermeyer be employed as a Fun and Fabulous Creations (Ages 6 and up) instructor at John A. Logan College effective July 8, 2019.

President House recommended that Don Koster be employed as an Archery 101 (Ages 16 and up) instructor at John A. Logan College effective June 11, 2019.

President House recommended that Sarah Lavender-Brashear be employed as a Cake Camp for Adults instructor at John A. Logan College effective June 18, 2019.

President House recommended that Sarah Lavender-Brashear be employed as a Cookie Camp for Kids (Ages 7-15) instructor at John A. Logan College effective June 27, 2019.

President House recommended that Jaren Ponton be employed as a Star Wars Camp for Kids – The Jedi Academy (Ages 8-13) instructor at John A. Logan College effective June 24, 2019.

President House recommended that Joshua Thompson be employed as a Robotics (Ages 9-12) instructor at John A. Logan College effective June 19, 2019.

President House recommended that Joshua Thompson be employed as a 3D Printing (Ages 7-12) instructor at John A. Logan College effective June 26, 2019.

President House recommended that Katrina Whitley be employed as a Softball for Kids (Ages 10 and up) instructor at John A. Logan College effective June 17, 2019.

Mandy Little and Hanna Dobrynski moved and seconded that the Board of Trustees approve the community education staff as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3896)

#### **Workforce Development Staff (50% College/50% Grant)**

President House recommended that Michael Brouwer be ratified as a CPR instructor at John A. Logan College, effective Spring 2019.

President House recommended that Timothy Hostert be employed as a Food Service Manager Trainer at John A. Logan College, effective Summer 2019.

President House recommended that Dylan Kelly be ratified as a Computer Trainer at John A. Logan College, effective April 26, 2019.

Jake Rendleman and Glenn Poshard moved and seconded that the Board of Trustees approve the workforce development staff as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3897)

#### **Non-Teaching Professional Grant Staff**

President House recommended that Matthew Harrington be employed as a part-time, grade II, tutor at John A. Logan College.

Mandy Little and Aaron Smith moved and seconded that the Board of Trustees approve the non-teaching professional grant staff as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3898)

#### **Volunteer Personnel**

President House recommended that the Board of Trustees approve the appointment of volunteer Nadine Wojnarowski for literacy.

Glenn Poshard and Mandy Little moved and seconded that the Board of Trustees approve the volunteer personnel as recommended.

A voice vote showed all in favor. Motion carried.  
(Resolution #16-3899)

## **Retirements**

President House recommended that the Board of Trustees accept the following retirement requests:

### **Operational Staff**

Janada Schaubert, administrative assistant IV, scheduling, effective June 1, 2020.

Linda Carol Studie, biology science lab technician, effective August 1, 2020.

### **Maintenance Staff**

Eldon Dwayne Sanders, building maintenance, effective July 1, 2019.

### **Non-Teaching Professional Staff**

Charles Coelho, associate director of network infrastructure, effective July 1, 2019.

Matt Yusko, advisor/counselor, effective July 1, 2019.

Robin Egelston, coordinator of visual media, effective June 1, 2020.

### **Full-Time Faculty**

Donna Ford, associate professor of biology, effective June 1, 2021.

Perry A. Knop, professor of political science, effective June 1, 2021.

Richard LaSalle, instructor of biology, effective June 1, 2021.

Richard Deutsch, professor of anthropology/sociology, effective August 1, 2021.

Mandy Little and Glenn Poshard moved and seconded that the Board of Trustees accept the retirement requests as recommended.

A voice vote showed all in favor. Motion carried.

(Resolution #16-3900)

**ANNOUNCEMENTS** – None.

## **ADJOURNMENT**

Glenn Poshard and Mandy Little moved and seconded that the regular meeting of the John A. Logan College Board of Trustees be adjourned.

A voice vote showed all in favor. Motion carried.

(Resolution #16-3901)

The meeting was duly adjourned at 7:41 p.m.

Respectfully submitted: Susan May, Recording Secretary to the Board of Trustees

William J. Kilquist, Chair

Jake Rendleman, Secretary