

**JOHN A. LOGAN COLLEGE**  
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held in the Hancock Conference Center at Carterville, Illinois, on Tuesday, October 26, 2021, commencing at 6:02 p.m. The meeting was open to the public and available via Zoom.

The meeting was called to order by Chairman Bill Kilquist.

The Chairman directed the recording secretary to call the roll.

Rebecca Borgsmiller	-- present
Brent Clark	-- present
Bill Kilquist	-- present
Mandy Little	-- present
Glenn Poshard	-- not present
Jake Rendleman	-- present
Aaron R. Smith	-- present
Victor Frankel	-- present

Also present were President Kirk Overstreet, Legal Counsel Rhett Barke, Provost Melanie Pecord, Vice President Stacy Buckingham, Recording Secretary Susan May, and members of the President's Cabinet.

Chairman Kilquist led the Board in the Pledge of Allegiance.

**OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS**

There were no public comments or questions.

**BOARD OF TRUSTEES REPORTS**

**A. Chairman's Report**

Chairman Kilquist reported attending the ACCT Leadership Congress in San Diego with Trustee Smith and President Overstreet. He would like to schedule a Board Retreat in February 2022 to conduct the President's evaluation and an evaluation of the Board.

**B. Athletics Advisory Committee**

Trustee Brent Clark reported that the Lady Vols wrapped up a GRAC Championship with a three-set victory over Lake Land College. They ended the season with a 10-4 conference record splitting the conference title with Kaskaskia and Southwestern Illinois College.

**C. Building, Grounds, and Safety Committee**

Trustee Jake Rendleman reported that the Board Building Committee met on October 20 to review Protection, Health, and Safety projects for the tax levy, including replacing two HVAC units within the C-wing and working on two transformers, one in the C-wing and one outside of G building.

The Bike Path on the College's campus is nearly 85% complete. The bridge railing is currently being manufactured, and the entire project is still on target for completion in Spring 2022.

The baseball field is graded and drainage installed. Softball construction will begin within the next few weeks, and the entire project is on target for a completion date of early winter 2022.

The College's grounds staff have been working on landscaping and railing improvements for the F-wing courtyard.

**D. Board Policy Committee**

Trustee Becky Borgsmiller reported that three policies are being presented for final approval on tonight's agenda.

**E. Budget and Finance Committee**

No report.

**F. Integrated Technology Committee**

No report.

**G. Illinois Community College Trustees Association (ICCTA)**

Trustee Aaron Smith reported that Dr. Maureen Dunne from the College of DuPage was elected to the ACCT Board of Directors. Torrie Newsome of College of Lake County was also elected to serve on the ACCT Diversity Committee. Trustee Smith serves as the Southeast Region Chair, and the College will be the host of the Southeast Region Trustees Meeting in November.

**H. John A. Logan College Foundation**

Trustee Jake Rendleman reported that 28 teams participated in the Foundation Golf Classic that raised over \$35,000 this year. Sponsorships totaled \$32,650, which was an increase over last year's total of \$27,800.

The Foundation Board has appointed new officers, including Don Bigham as president and Marty Davis as vice-president. Stacy Buckingham will serve as the Foundation's treasurer. The Foundation Board also voted to confer Elain Melby as an Emeritus Board member. Elaine has served on the Foundation Board for 30 years and recently established a \$25,000 scholarship endowment in memory of her parents, Edward and Lillian Hill.

The Foundation Office will continue to accept campus grant applications through October 31. The Foundation has awarded more than \$325,000 in campus grants since 2017, and more than \$50,000 has been set aside this fall.

## **I. Student Trustee**

Student Trustee Victor Frankel expressed appreciation for the COVID Task Force and noted that faculty and staff have been flexible to help students meet unique challenges posed by the pandemic.

A Diversity 21-day Challenge was conducted this fall to provide culturally enriching activities to promote learning, reflection, and celebration around the principles of equity and inclusion in our community. The Political Science Club hosted a Civic Leadership Academy on Facts Matter: A Guide to Critical Thinking. These events underscore the breadth of opportunities for learning and growth John A. Logan College provides for its students and community.

Band and Orchestra concerts have returned this fall, and *The Odd Couple* fall play will be held on November 12 and 13 in the O'Neil Auditorium.

## **FACULTY ASSOCIATION REPORTS**

### **A. Faculty Association Report**

Association President Bob McKenzie reported that the Association had requested faculty representation on the Professional Development Day Committee to help plan events for spring.

### **B. Adjunct Faculty Association Report** – No report.

### **C. Logan Operational Staff Association Report** – No report.

## **EXECUTIVE LEADERSHIP TEAM REPORTS**

### **A. Vice-President for Business Services Stacy Buckingham**

Vice-President Buckingham reported that the College had received four base operating payments (\$1.2 million) and four equalization payments (\$2.1 million). As of September 30, the College is down 8.3 percent (\$390,000) in tuition revenue compared to this same time last year. Autumnfest will be held at the Oasis Center in Marion and will include 106 vendors. In addition, John A. Logan College clubs, departments, and programs will be highlighted through a new event entitled Logan Spotlight.

### **B. Provost Melanie Pecord**

Provost Pecord reported that the Financial Aid Office is making great strides to improve accessibility to our students. Registration for spring courses opened up on November 1, including various course offerings to provide opportunities for all students, including traditional and non-traditional.

### **C. President Kirk Overstreet**

President Overstreet reported on the collaboration among the regional presidents and Chancellor Lane to build a southeastern region coalition. He will attend the President's Council meeting on November 12 in Schaumburg, IL. Topics of discussion will include the Capital Development Board (CDB) permitting process that has affected all presidents in the state.

President Overstreet invited the Board to attend the Employee Service Award Recognition and Holiday Celebration on Thursday, December 9, at 1:30 p.m. The Student Life Committee is working with Bi-County Health to host a Health and Wellness Fair on campus to provide flu shots and COVID boosters. This year, a \$5 entry fee will be charged for entrance at AutumnFest, but students would enter for free.

President Overstreet will facilitate the inaugural Leadership Academy utilizing *Practical Leadership in Community Colleges* as the textbook. At the end of this Academy, two individuals will be selected to lead the next Leadership Academy cohort.

**PRESENTATIONS** – None.

### **INFORMATIONAL ITEMS**

#### **A. Presidential Scholars**

President Overstreet recognized the 2021-2022 Presidential Scholars: Dustin Myers (Johnston City), Emily Perry (Carterville), Isuru Udara Cha Rajasri (Carbondale), Brian Roland (Carbondale), and Ryan Smelcer (West Frankfort). Eligible students must be enrolled full-time, attain a sophomore standing (31 semester hours), and have a perfect 4.0 GPA for three consecutive semesters as a full-time student.

#### **B. Personnel**

A change in retirement date for Assistant Provost for Student Affairs, Dr. Tim Williams, was approved for December 31, 2021.

### **CONSENT AGENDA**

Chairman Kilquist asked if there were requests to pull any of the Consent Agenda items out for discussion and separate vote. There were no requests, and the following items were presented for approval:

#### **A. Installation of Plumbing Fixture Upgrade**

Award the touch-free plumbing fixture installation project to Southern Illinois Piping Contractors, Inc., for the low bid of \$34,800 to be funded with Higher Education Emergency Relief Funds.

#### **B. Protection, Health, and Safety (PHS) Projects**

Approval of PHS projects, including HVAC upgrades in C-wing and Electrical System Transformer upgrades.

#### **C. Statement of Final Construction Compliance**

Approval of certified Statements of Final Compliance for the following projects:

Project Name	Project Budget	Actual Expenditures
Admin Building A Renovations	\$153,100	\$127,053.05
Biology Lab & Prep Room Renovations	\$671,160	\$624,887.39
Misc. Work Multi-Purpose Gym (Logan Practice Facility)	\$147,600	\$119,298.46
West Lobby Abatement & Restroom Renovations	\$451,300	\$377,959.67

**D. Inter-Fund Loan Amendment**

Amendment to the Inter-Fund Loan from the Working Cash Fund to the Liability, Protection, and Settlement Fund to the amount of \$700,000, effective June 30, 2021.

**E. FY 2023 Academic Calendar**

Approval of the FY 2023 Academic Calendar.

**F. Personnel Action Items (Appendix A)**

Ratification and employment of personnel as recommended by the President.

**G. Expenditure Report**

Approval of the expenditure report for the period ending September 30, 2021.

**H. Treasurer's and Financial Reports**

Approval of the Treasurer's and Financial reports for the periods ending July 31, 2021, and August 31, 2021.

**I. Board of Trustee Meeting Minutes**

Approval of the September 28, 2021, regular meeting minutes.

Jake Rendleman and Aaron Smith moved and seconded that the Board of Trustees approves Consent Agenda Items A through I as presented.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-4244)

**OLD BUSINESS**

**A. Board Policy Revisions for Final Action**

Revisions to the following policies as recommended by the Board Policy Committee were presented for final action:

- Board Policy 5110 – General Hiring
- Board Policy 5130 – Holidays
- Board Policy 5331 – Academic Rank

Trustees Rebecca Borgsmiller and Brent Clark moved and seconded that the Board of Trustees approve the revisions to the policies as presented.

Upon roll call, all members present voted Yes. Motion carried.  
(Resolution #16-4245)

## **ANNOUNCEMENTS**

Legal Counsel Rhett Barke announced the status hearing for the RIF'd faculty members and the Williamson County lawsuit. A settlement agreement has been reached in principle under the direction of the Board. Mr. Barke is working with SURS and their legal counsel to acknowledge the process in conjunction with SURS requirements and is hopeful to have a fully executable document before the Board in November.

## **ADJOURNMENT**

Jake Rendleman and Brent Clark moved and seconded that the regular meeting of the Board of Trustees be adjourned.

Upon roll call, all members present voted yes. Motion carried.  
(Resolution #16-4246)

The meeting duly adjourned at 6:48 p.m.

Respectfully submitted by Susan May, recording secretary to the Board.



William J. Kilquist, Chair



Jacob "Jake" Rendleman, Secretary

**PERSONNEL ACTION ITEMS****APPENDIX A**

<b>A. OPERATIONAL STAFF</b>		
<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Daniela Brooks	Full-Time, Grade IV, Administrative Assistant IV (Foundation)	09/16/21

  

<b>B. NON-TEACHING PROFESSIONALS</b>		
<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Michael Bush	Part-Time, Stipend, Head Women's Golf Coach	09/01/21
Matthew Crain	Part-Time, Stipend, Assistant Women's Basketball Coach	09/01/21
Tyler Smithpeters	Part-Time, Stipend, Sports Performance Coach	09/01/21

  

<b>C. ADJUNCT FACULTY</b>		
<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Patricia Burns	Massage Therapy Instructor	08/11/21
Nyghel Byrd	Applied Music Lessons Instructor	08/20/21
Stephen Hahn	Electronics Instructor	09/01/21
Lisa Johnson	Graphic Design Instructor	08/11/21
Mark Kuhns	EMT/EMS Instructor	08/11/21
Eugene Rodely	Business Instructor	08/11/21
Jeremy Sargent	Engineering Graphics Instructor	08/11/21
Benna Williams	Business Substitute Instructor	08/25/21

  

<b>D. COMMUNITY EDUCATION/WORKFORCE DEVELOPMENT INSTRUCTORS</b>		
<b>Name</b>	<b>Type</b>	<b>Effective Date</b>
Emma Raisanen	Community Education	08/23/21
William Ellis	Workforce Development	08/01/21

  

<b>E. GRANT – NON-TEACHING PROFESSIONALS</b>		
<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Hannah Mitchell	Part-Time, Grade II, Tutor	08/01/21
Paula Myers	Part-Time, Temporary, COVID Coordinator	08/30/21

  

<b>F. GRANT – PART-TIME FACULTY</b>		
<b>Name</b>	<b>Position</b>	<b>Effective Date</b>
Jorrell Bonner	Logan Academy Instructor	08/18/21
Lottie Jones	Mary Logan High School Instructor	08/30/21
Sally Parker	Mary Logan High School Instructor	09/13/21