
Shared Governance Council Minutes

May 9, 2024

Members Present: Chair Rachel Sveda-Webb, Vice Chair Catherine Hoekstra, Jeremy Sargent, Bradley Griffith, Emily Monti, Michelle Hamlin, Tammy Wernsman, Cornelius Fair, Gretchen Kohlhaas, Dallas Falmier, Magnus Noble, Selena Rogers, Steve O'Keefe

1. **Agenda Requests** – none

2. **Committees and Taskforces Reports**

- *Facilities Planning Committee*: Jeremy Sargent provided a slideshow of the upcoming construction projects. The West Lobby Expansion project will begin in late fall, the C & E project will begin on May 20, 2024, the Athletics project will begin in the summer of 2024, and the CTE project will begin in the fall/winter of 2024 and must be completed in September 2026. **Slideshow attached.**
- *Information Technology Committee*: Scott Elliott gave a list of ongoing projects - Door access control at Logan Fitness, Makerspace part of the C&E renovation, STEM, classroom renovation in lower B-wing, ERP team is working with Jenzebar and IR for retention purposes, Student Online Chatbox, IT Security Plan is being reviewed by the Executive Council and classroom projects on the May board agenda to update technology in the classrooms using the student tech fee. New initiatives include a data center refresh, disaster recovery solution, wireless access update, new cyber security software, tabletop exercises/cyber security event/s planned in secret, new curriculum and catalog management software, and a new workflow solution.
- *Safety Committee*: Rollie Hawk, themes that continue to come up are ownership/responsibility. A recent walkthrough of the Historical Village is complete. The HVAC issue in the Campus Police Office will be addressed in the next fiscal year. Safety and Risk Primer for new employees – Rollie will meet with new employees to familiarize them with safety procedures at the college. SPARC Membership – JALC is a member of this group, and Rollie is working to update the college's information. “The Shawnee Preparedness and Response Coalition (SPARC) mission is to develop and maintain an integrated, diverse network of organizations in southern Illinois in order to increase Planning, Mitigation, Response, Recovery, and overall Resiliency in the event of a natural or manmade disaster.” The committee is partnering with the Workforce Education on H Building plans. This group will meet every two weeks.

Upcoming/Ongoing activities: Walkthrough of Vocational Building, review of tornado drill and warning, increased emergency signage, attending adjunct orientation, working with HR and the Professional Development Committee on training, and providing compliance posters.

3. **Committee and Taskforce Minutes** – none
4. **New Employee Comments** – none
5. **Recommendations to Cabinet** – none
6. **New Membership Discussion:** Chair Sveda-Webb stated that the new membership will be adjusted after July 1. She will reach out to the unions and request representation from each group.

The meeting adjourned at 3 pm.