

JOHN A. LOGAN COLLEGE
Board of Trustees
Carterville, Illinois

Minutes of the public hearing on the tentative budget for FY 2025 (2024-2025) of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on June 25, 2024, commencing at 5:30 p.m.

Chairman Bill Kilquist called the meeting to order and directed the recording secretary to call the roll:

Rebecca Borgsmiller	-- present
Brent Clark	-- present
William Kilquist	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron R. Smith	-- not present at roll call
Madilyn Kerrigan	-- present

Chairman Kilquist declared the public hearing on the FY 2025 budget open for public comments and questions. There were no public comments or questions.

Trustee Aaron Smith arrived at 5:50 p.m.

Vice-President Dr. Susan LaPanne disclosed changes between the tentative budget and the proposed budget based on the notification received from the Illinois Community College Board (*Appendix A*). Dr. LaPanne presented the budget assumptions for FY 2025 and noted that the revenue projections for the proposed budget were very conservative (*Appendix B*). Compared to the projected ending fund balance, the average expenditures were reported at 27.44%, which complied with Administrative Procedure 772, Fund Balance Goals.

There was discussion regarding the reduction in ICCB equalization grants, which the College will continue to monitor. President Overstreet added that the College experienced a nine percent increase in credit hours from FY21 to FY24, a trend in the right direction (*Appendix C*).

Mandy Little and Aaron Smith moved and seconded that the public hearing on the FY 2025 budget be adjourned.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-4355)

The public hearing was adjourned at 6:14 p.m.

Respectfully submitted by Susan May, Recording Secretary to the Board of Trustees.



William J. Kilquist, Chair



Jacob "Jake" Rendleman, Secretary

CHANGES TO THE LEGAL BUDGET SINCE 5/23/2024

ICCB Communication	ICCB Base Operating Grant Total	ICCB Equalization Total
5/23/2024	2,947,655	6,636,529
6/11/2024	3,070,892	6,172,500
Net Change	123,237	(464,029)

JOHN A. LOGAN COLLEGE ANNUAL BUDGET FY 2025

For Discussion with the Board of Trustees

June 25, 2024

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LEGAL BUDGET FOR THE GENERAL OPERATING FUNDS

Summary of Budget by Fund:	General	
	Education Fund	Operations & Maintenance Fund
Fiscal Year 2025		
Beginning Balance	\$10,900,000	\$1,001,000
Budgeted Revenue	27,881,746	4,749,344
Budgeted Expenditures	29,049,436	5,329,979
Budgeted Transfers (from) to Other Funds	(2,203,000)	150,000
<i>Budgeted Ending Balance (Deficit)</i>	\$7,529,310	\$570,365

LEGAL BUDGET FOR THE SPECIAL PURPOSE FUNDS

Summary of Budget by Fund:	Special Revenue		
	Restricted Purposes Fund	Audit Fund	Liability, Protection, Settlement Fund
Fiscal Year 2025			
Beginning Balance	\$3,810,000	\$9,000	\$1,430,000
Budgeted Revenue	16,382,643	70,914	2,871,956
Budgeted Expenditures	18,283,000	76,300	3,259,938
Budgeted Transfers (from) to Other Funds	290,000	-	-
<i>Budgeted Ending Balance (Deficit)</i>	\$2,199,643	\$3,614	\$1,042,018

LEGAL BUDGET FOR THE SPECIAL PURPOSE FUNDS (CONTINUED)

Summary of Budget by Fund:	Debt Service	Capital Projects	Proprietary Fund	Working Cash
	Bond & Interest Fund	Operations & Maintenance Fund (Restricted)	Auxiliary Enterprises Fund	Working Cash Fund
Fiscal Year 2025				
Beginning Balance	\$270,300	\$12,425,000	\$224,100	\$7,535,685
Budgeted Revenue	5,035,669	10,402,008	1,185,750	300,000
Budgeted Expenditures	5,015,094	16,577,602	3,462,097	-
Budgeted Transfers (from) to Other Funds	-	-	2,063,000	(300,000)
Budgeted Ending Balance (Deficit)	\$290,875	\$6,249,406	\$10,753	\$7,535,685

CHANGES TO THE LEGAL BUDGET SINCE 5/23/2024

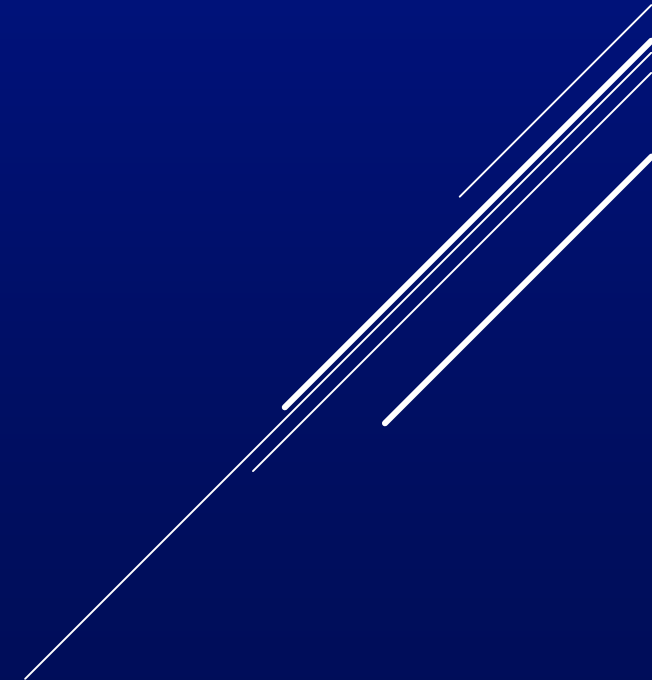
ICCB Communication	ICCB Base Operating Grant Total	ICCB Equalization Total
5/23/2024	2,947,655	6,636,529
6/11/2024	3,070,892	6,172,500
<i>Variance</i>	123,237	(464,029)
6/21/2024	3,070,892	6,276,640
<i>Variance</i>	0	104,140
Net Change	123,237	(359,889)

BUDGET ASSUMPTIONS FOR OPERATIONS FOR FY 2025

On the revenue side:

(anticipated growth over<under> FY 2024)

Increase in local property taxes	5.39%
Reduction in CPPRT	<30.0%>
Base Operating Grant	0.7%
Equalization Grant	<7.35%>
Tuition & Fees	3.29%
Interest on Investments	60.82%
Total Growth in revenues (net of SBITA)	8.00%



BUDGET ASSUMPTIONS FOR OPERATIONS FOR FY 2025

On the expenditure side:

(anticipated growth over<under> FY 2024)

Salaries	\$ 751,607	3.87%
Employee Benefits	568,397	19.25%
Capital Outlay**	2,158,347**	987.35%
Utilities	<17,110>	<2.71%>
All other (including transfers)	<723,921>	<6.96%>
Total Growth in expenditures (net of SBITA) (including SBITA – <u>8.05%</u>)		4.16%

**SBITA resides in this expenditure line. The increase in capital outlay from FY24 to FY25 is net \$836,506. This represents IT expense as well as other significant IT upgrade expenses for this upcoming fiscal year.

THE PRIMARY DIFFERENCE BETWEEN A CORPORATE BUDGET VS. A GOVERNMENTAL BUDGET:

A corporate budget reflects all of the expenses that it will take to produce the revenues anticipated.

May be changed as needed and when needed.

Corporations may adjust revenues as needed.

It is NOT legally binding.



A governmental budget functions in a very different way:

- Anticipates revenues for the upcoming period.
- A “request to spend” – for planned activities as well as mandated
 - Any changes require a formal approval process.

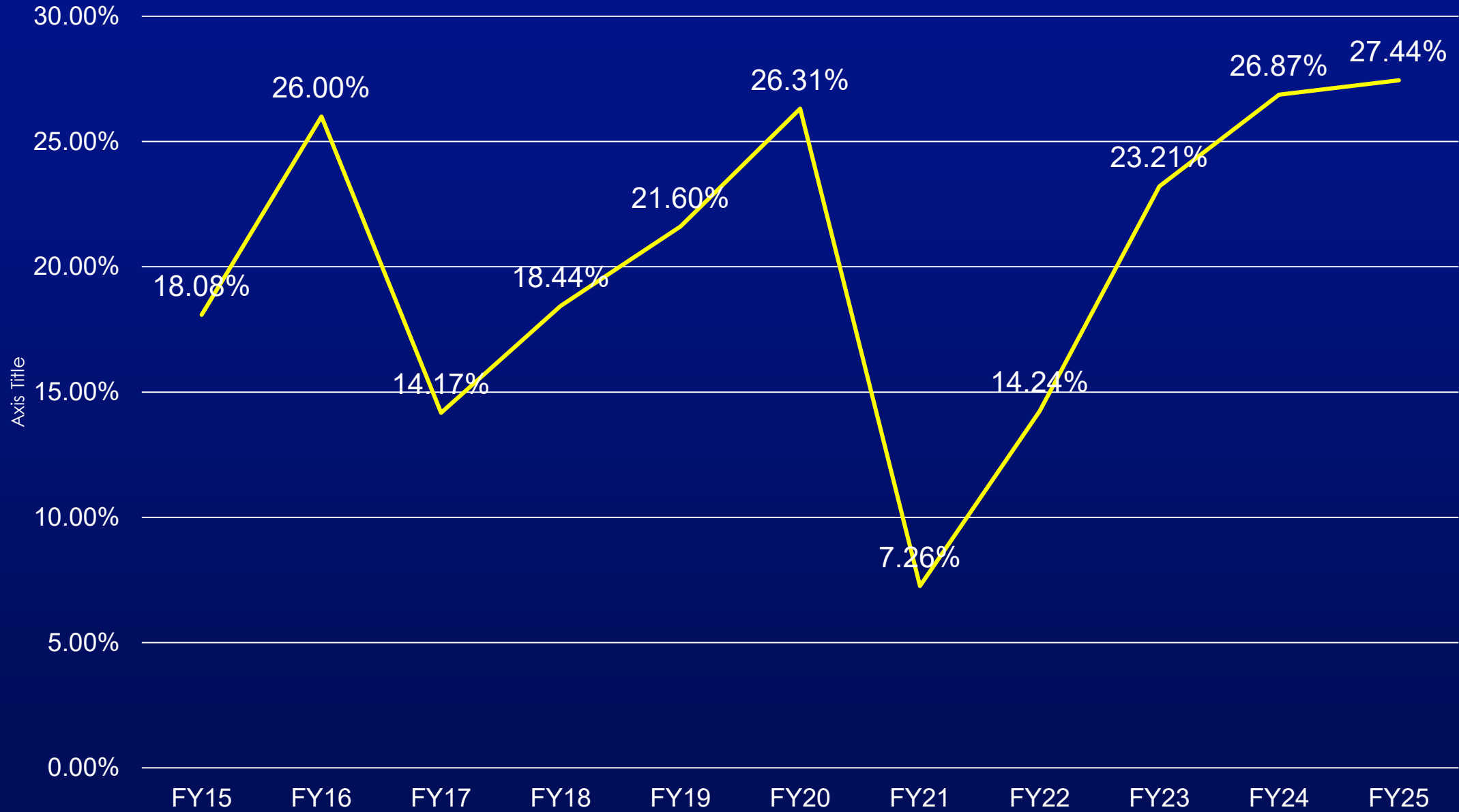
It is legally binding.

A governmental budget must assure that it is a
sustainable plan.

ADMINISTRATIVE PROCEDURE #772

- ▶ This procedure was adopted in November 2016.
- ▶ Two approaches to provide reserves for Operations:
 - ▶ Operating Fund Balance Requirement
 - ▶ Working Cash Balance Requirement

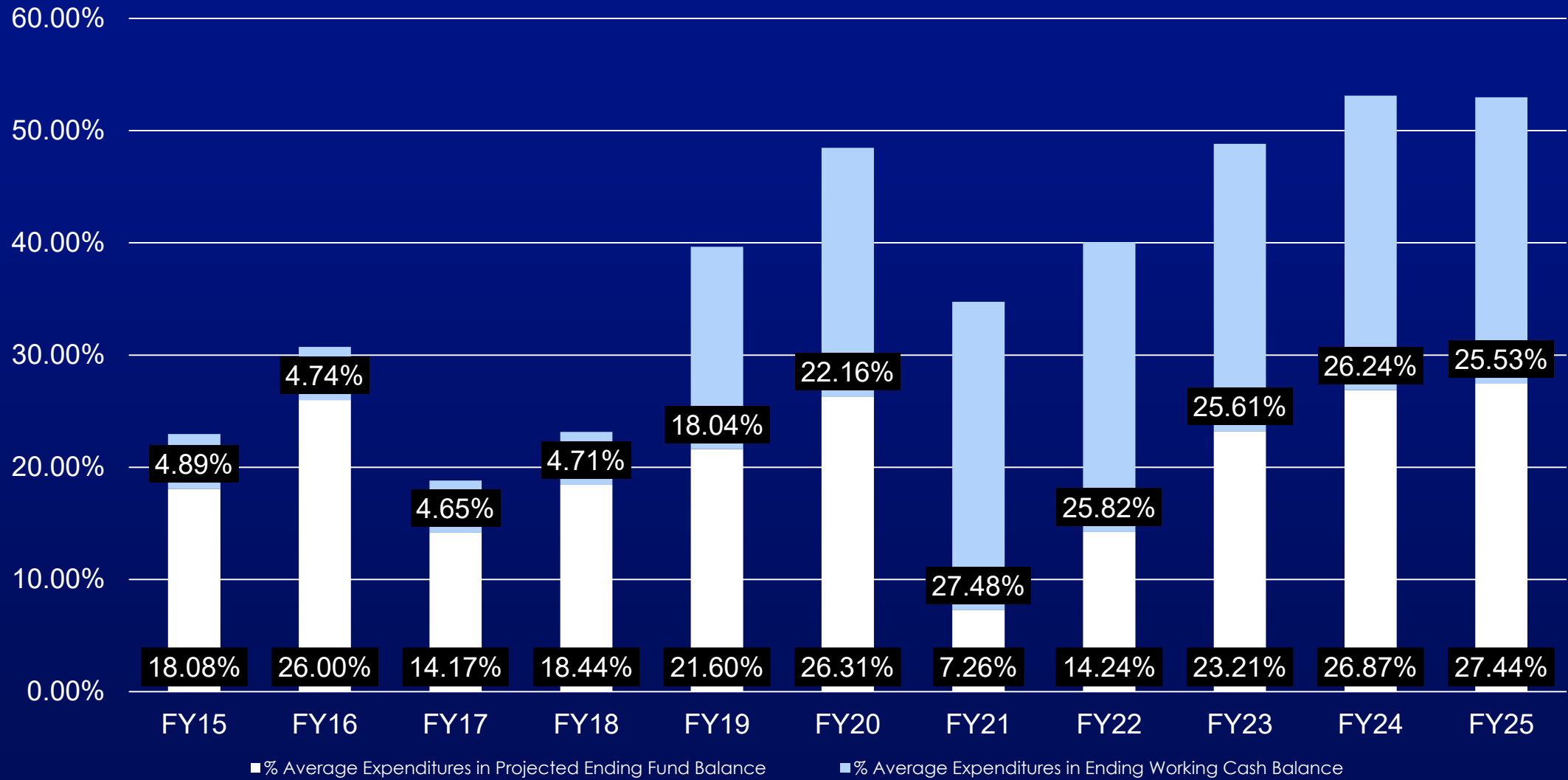
Average Expenditures to Projected Ending Fund Balance



Average Expenditures covered by the Working Cash Fund Balance



Average Exps covered by Ending Fund Balance & Working Cash Balance



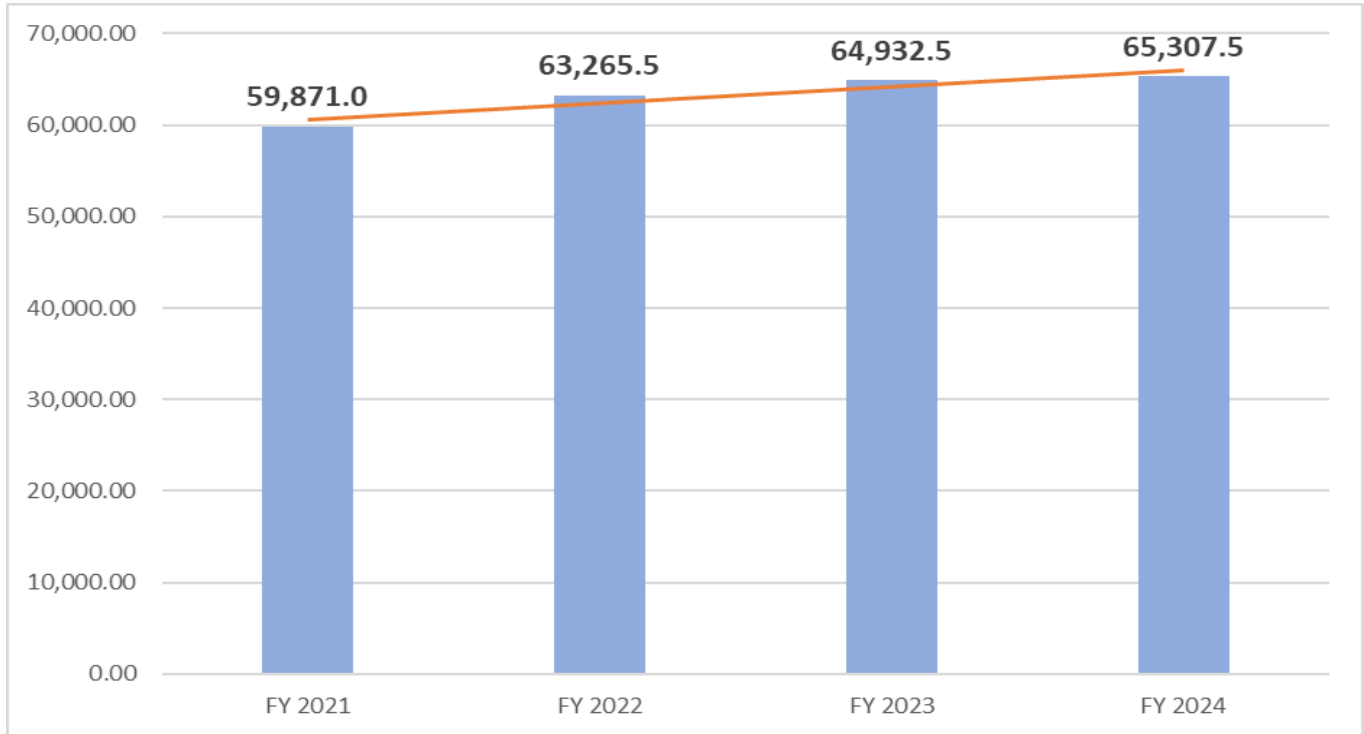
John A. Logan College Fall Term Credit Hour Comparison

By Reimbursement Type

Fiscal Year: End-of-Term Credit Hour Comparison

Fiscal Year	Reimbursable		Non-Reimbursable			Totals & Change	
	In-District	Out-of-District	In-District	Out-of-District	Out-of-State	Total Count	Percent Change
FY 2024	53,268.5	7,573.0	3,125.5	918.5	422.0	65,307.5	0.58%
FY 2023	52,577.0	7,435.0	3,574.0	1,059.5	287.0	64,932.5	2.63%
FY 2022	53,769.0	4,978.5	3,502.0	665.0	351.0	63,265.5	5.67%
FY 2021	51,709.0	6,519.5	449.5	55.0	1,138.0	59,871.0	

FY21 to FY24 Bar Chart with Trend Line



9% Increase in Credit Hours from FY21 to FY24