

JOHN A. LOGAN COLLEGE
Board of Trustees
Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on Tuesday, July 23, 2024, commencing at 6:00 p.m. The meeting was open to the public and streamed on the College's YouTube channel.

Chairman Bill Kilquist called the meeting to order and directed the recording secretary to call the roll.

Rebecca Borgsmiller	-- present
Brent Clark	-- not present
Bill Kilquist	-- present
Mandy Little	-- present
Glenn Poshard	-- not present
Jake Rendleman	-- present
Aaron R. Smith	-- not present
Madilyn Kerrigan	-- present

Also present were President Dr. Kirk Overstreet, Legal Counsel Rhett Barke, Provost Dr. Stephanie Chaney Hartford, Vice-President of Business Services and CFO Dr. Susan LaPanne, Recording Secretary Susan May, and other College personnel.

Chairman Kilquist led the Board in the Pledge of Allegiance.

OPPORTUNITY FOR PUBLIC COMMENTS

There were no public comments.

2024 Strategic Plan Outcomes Report (Appendix A)

Mr. Jordan Mays, Assistant Vice-President of Institutional Effectiveness and Research, presented the FY 24 Strategic Long-Range Plan outcomes report. He provided a comparison from FY23 to FY24 to demonstrate how the institution has improved in integrating the strategic plan elements into its daily work.

BOARD OF TRUSTEES REPORTS

A. Chairman's Report

Chairman Kilquist announced that the October meeting date would be moved from October 22 to October 29 to accommodate travel for the ACCT Legislative Congress in Seattle. The filing dates for the consolidated election have been changed this year, with the circulation of petitions beginning on August 20, 2024.

B. Athletics Advisory Committee

The Athletics fundraising event will be held on Friday, August 9, at the Celebrations Event Center in Marion.

C. Building, Grounds, and Safety Committee

Trustee Jake Rendleman reported that the asbestos abatement for the C & E Wing renovation project began on July 15 and is progressing well. The Harrison Bruce Player Development Facility building is scheduled to arrive in September. Construction on the elevator replacement in the West Lobby began July 8. Temporary partitions were installed for the project, and the elevator should arrive in the next two months. The Maker Space project located in the Library is nearing completion. This project was funded through the Early Childhood Education for Access Consortium grant and provides a creative space for faculty, staff, and students. The basement-level renovation for the Sonography and Medical Lab Technician programs is progressing as scheduled and should be completed before the fall semester.

D. Board Policy Committee

Trustee Borgsmiller reported that the Committee will meet on August 7, 2024.

E. Budget and Finance Committee

No report.

F. Integrated Technology Committee

Trustee Mandy Little reported that the CrowdStrike issue affecting computers worldwide had little impact on John A. Logan College and minimal impact on the MyJALC student portal.

G. Illinois Community College Trustees Association (ICCTA)

No report.

H. John A. Logan College Foundation

Trustee Jake Rendleman reported that the Hawaiian Luau was a success, with over 100 people in attendance. This event raised around \$5,000 for the JALC Textbook Fund. The Foundation Golf Scramble will be held this year on Friday, October 4, at the Crab Orchard Golf Course.

I. Student Trustee

Student Trustee Madilyn Kerrigan enjoyed the Foundation Hawaiian Luau event.

ASSOCIATION REPORTS

A. Faculty Associations Report

No report.

EXECUTIVE LEADERSHIP REPORTS

Strategic Plan

President Kirk Overstreet thanked everyone for their work throughout the year to accomplish the goals defined in this year's strategic plan. A large segment of the Fall Kick-Off will be devoted to strategic planning for FY25, focusing on retention, enrollment, improving processes, and community engagement.

All Southern High School Theater Project (ASHSTP)

President Overstreet reported that the College partnered with ArtSpace 304 to bring the ASHSTP Theater Productions to John A. Logan College. They will perform Schoolhouse Rock Live! this weekend.

West Lobby Expansion

President Overstreet reported that he had talked with the Board Building Committee about formally naming the expansion of the West Lobby "Logan Hall." He will work with the Foundation to move the General's statute located near the Conference Center to Logan Hall when complete to create a grand entrance to the College.

ICCB

Provost Stephanie Chaney Hartford reported that the recognition report to ICCB was submitted, which included a self-evaluation study of our college's academic standards, student affairs and academic support services, finance and facilities, and institutional research reporting. Dr. Hartford thanked everyone for their work on this substantial report.

Student Events

Thirty students participated in a new student orientation today to learn more about the College before the semester begins. A Saturday sign-up will be held on August 3, and walk-in registration will start on August 1, including late-night and evening registration opportunities for students. Late registration will continue through August 16, and Fall classes officially begin on August 12.

Business Services Division

Vice-President for Business Services Susan LaPanne reported that Business Services has been very busy with fiscal close-out activities and implementing adjustments for the new year.

The annual audit process begins in July and will last approximately six months.

The Payroll Office has been extremely busy processing the new healthcare insurance premiums and setting up the new rates for the College Insurance Program (CIP), the employee contribution to post-retirement health benefits.

The new IRS regulation for overtime for salaried employees who earn \$43,888 or less came into effect July 1, 2024. That level will increase on January 1 to over \$58,656.

INFORMATIONAL ITEMS

A. Personnel

President Overstreet accepted the retirement request of Jo Forer, Professor of Life and Physical Sciences, effective June 1, 2026.

President Overstreet accepted the resignations of Matt Crain, Assistant Women's Basketball Coach, effective June 1, 2024; Taylor Rogers, Assistant Women's Softball Coach, effective June 26, 2024; Mike Bush, Head Women's Golf Coach, effective July 5, 2024, and James Anderson, Institutional Research Associate, effective August 12, 2024.

CONSENT AGENDA

Chairman Kilquist asked if there were any Consent Agenda items the Board would like to pull for further discussion or a separate vote. Hearing none, Consent Agenda Items A – N were presented:

A. Semi-annual Review of Closed Session Minutes

Accepted the recommendation of legal counsel that none of the closed session minutes reviewed through November 9, 2023, should be made available for public inspection at this time.

B. Zeus Scan Tools and ADAS Certification Kit

Approved the purchase of two Zeus Scan Tools and an ADAS Certification Kit from Snap-On Industrial at a total cost of \$68,881.88, funded through the FY24 DCEO Energy Transition Grant.

C. New Facilities Technician Certificate Programs

Approved three new certificate programs for Level 1 Facilities Technician Certificate, Level 2 Facilities Technician Certificate, and Facilities Specialist Certificate, effective Fall 2025.

D. New Institutional Security Professional Certificate Program

Approved an Institutional Security Professional Certificate Program, effective Fall 2025.

E. Welding Equipment Purchase

Approved the purchase and awarded the bid for ten MIG multimatic welders to Charles E. Scott Company for \$40,600.00, funded through the FY24 DCEO Energy Transition Grant.

F. Insurance Package and Workers' Compensation Annual Renewal

Authorized the administration to enter into renewal agreements for an insurance package with carriers recommended by The Tedrick Group for a total estimated premium range of \$530,000 to \$542,000, subject to final agreements with individual carriers.

G. Contract Extension for Vice-President of Business Services and CFO

Approved the reappointment of Dr. Susan LaPanne as Vice-President for Business Services and CFO, effective July 1, 2024, through June 30, 2027, with a 3.5 percent increase to her current base salary for FY 2025. The Board further approved future annual wage increases equal to the President's annual increase determined by the Board of Trustees at the beginning of each fiscal year.

H. Contract Extension for Provost

Approved the reappointment of Dr. Stephanie Chaney Hartford as Provost, effective July 1, 2024, through June 30, 2027, with a 3.5 percent increase to her current base salary for FY 2025. They further approved that future annual wage increases equal to the President's annual increase determined by the Board of Trustees at the beginning of each fiscal year.

I. Personnel Action Items (Appendix B)

Approved the ratification and employment of personnel as recommended by President Overstreet.

J. Expenditure Report

Approved the Expenditure Report for the period ending June 30, 2024.

K. Treasurer's and Financial Report

Approved the Treasurer's and Financial Report for the period ending May 31, 2024.

L. Public Hearing Minutes

Approved the minutes of the June 25, 2024, public hearing on the tentative budget for FY 2025.

M. Regular Meeting Minutes

Approved the minutes of the June 25, 2024, regular meeting of the Board of Trustees.

N. Continued Meeting Minutes

Approved the minutes of the June 26, 2024, continued meeting of the Board of Trustees.

Jake Rendleman and Mandy Little moved and seconded that the Board of Trustees approve Consent Agenda Items A – N, as presented.

Upon roll call, all members present voted yes. Motion carried.

(Resolution #16-4361)

ADJOURNMENT

Jake Rendleman and Mandy Little moved and seconded that the regular meeting of the Board of Trustees be adjourned.

Upon roll call, all members present voted yes. Motion carried.

(Resolution #16-4362)

The meeting was duly adjourned at 6:44 p.m.

Respectfully submitted by Susan May, Recording Secretary to the Board of Trustees.



William J. Kilquist, Chairman



Jacob "Jake" Rendleman, Secretary

APPENDIX B
PERSONNEL ACTION ITEMS

A. Full-Time Professional Staff			
Name	Position	Salary	Effective Date
Gruneich, Jessica	Workforce Healthcare Coordinator	\$50,000	07/01/2024
Neace, Dustin	Occupational Health & Safety Instructor	\$45,000	07/01/2024
Harper, Angela	Health & Safety Coach	\$43,500	06/01/2024
B. Full-Time Operational Staff			
Henry, Jasmine	Specialist I (IT)	\$38,500	07/01/2024
C. Adjunct Faculty			
Oates, Keith	ORI 100 Instructor		08/12/2024
Hahn, Amanda	Nursing Instructor		08/12/2024
Cagle, Cassandra	Nursing Instructor		08/12/2024
D. Part-Time Staff			
Clendenin, Steve	HCCTP Instructor		07/01/2024
Hinds, Tyler	Logan Academy Instructor		08/01/2024
Reeves, Aaron	Logan Academy Instructor		07/10/2024
Noble, Magnus	Internship		06/18/2024
E. Part-Time Logan Fitness			
Henry, Hunter	Lifeguard		06/25/2024
Lambert, Claire	Lifeguard		06/27/2024
Poole, Parker	Lifeguard		07/16/2024
Ward, Camdin	Lifeguard		07/05/2024
F. Volunteers			
Bartolomucci, Debbie	Purdy School Volunteer		05/08/2024