

JOHN A. LOGAN COLLEGE

Board of Trustees

Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on **Tuesday, September 24, 2024**, commencing at 6:00 p.m. The meeting was open to the public and streamed on the College's YouTube channel.

Chairman Bill Kilquist called the meeting to order and directed the recording secretary to call the roll.

Rebecca Borgsmiller	-- not present
Brent Clark	-- not present
Bill Kilquist	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- not present
Aaron R. Smith	-- present
Madilyn Kerrigan	-- present

Also present were President Dr. Kirk Overstreet, Legal Counsel Rhett Barke, Provost Dr. Stephanie Chaney Hartford, Vice-President of Business Services and CFO Dr. Susan LaPanne, Recording Secretary Susan May, and other College personnel.

Chairman Kilquist led the Board in the Pledge of Allegiance.

OPPORTUNITY FOR PUBLIC COMMENTS

There were no public comments.

PRESENTATIONS

Phi Theta Kappa officers presented what the chapter has been doing this past year. They have attended the International Convention and the Illinois Regional Convention. The chapter received the Distinguished Chapter (the top 50 out of nearly 1300 chapters worldwide). Most Distinguished Chapter in Illinois (1 out of 56 chapters). Chapter awards were based on the College Project and the Honors in Action project completed in the calendar year 2023. For their college Project, they collaborated with administration, staff, and faculty to encourage students to use tutoring services and faculty office hours and to apply to become student tutors. Honors in Action was their research project, which focused on how artificial intelligence affects creativity. They hosted a panel discussion with professionals who used AI in their work and delivered a presentation to high school classes on the ethical uses of AI. These projects allowed them to apply the knowledge they gained in their courses to real-world experiences. Dr. Adrienne Barkley Giffin, Chapter Advisor for PTK, recognized the officers and was proud of each one and what they are doing in Phi Theta Kappa.

BOARD OF TRUSTEES REPORTS

A. Chairman's Report

Chairman Bill Kilquist recognized that members of Phi Theta Kappa were in attendance to give a presentation. Also, two ORI students attended to receive extra points for their class.

B. Athletics Advisory Committee

Athletic Director Greg Starrick reported that they hosted a 32-team Baseball Dinger Tournament and utilized SIU's field, Mountain Dew Park, and JALC's field. It was an excellent way to showcase the facilities, and it went well. The Women's Basketball team had engaged in a food drive in Marion. The Volleyball team is off to a good start, with their overall record of 16-3.

C. Building, Grounds, and Safety Committee

Chairman Bill Kilquist reported that portions of the dividing wall for the C & E Wing Renovation project will come down in the next 3-4 weeks. Construction is progressing well, and this project should be completed in July 2025. Excavation of the elevator replacement project in the West Lobby is ongoing, and the elevator steel should arrive within the next four weeks. Construction is progressing well, and earthwork and footings with anchor bolts are being installed at the Baseball/Softball Player Facility. A pre-bid meeting for the West Lobby Expansion project will be held on October 9, with a bid opening on October 29. Construction could begin in December or January.

D. Board Policy Committee

Chairman Bill Kilquist reported that the four policies presented for the first reading in August are submitted for final action on tonight's agenda.

E. Budget and Finance Committee

Kara Bevis, Assistant Vice President of Business Services, presented a slide show on the current bank accounts and what they are being used for.

F. Integrated Technology Committee

No report.

G. Illinois Community College Trustees Association (ICCTA)

No report.

H. John A. Logan College Foundation

Chairman Bill Kilquist reported that the JALC Foundation is planning a Legacy Luncheon at the Mees Center on Tuesday, October 1, at 11:00 a.m. Tiffany Sievers from SI Elder Law will discuss the importance of protecting your legacy through estate planning, focusing on charitable giving to the college. The JALC Foundation Golf Classic is coming up on October 4 at Crab Orchard Golf Course. If you are interested in a team or sponsorship, contact the Foundation Office.

I. Student Trustee

Student Trustee Madilyn Kerrigan reported that the CleanSOIL highway cleanup went well. They have appointed project leaders for the Thanksgiving Food Drive and the Angel Tree Gift Drive with a goal to serve 125 children this year.

ASSOCIATION REPORTS

A. Faculty Associations Report

No Report

EXECUTIVE LEADERSHIP REPORTS

President Kirk Overstreet

President Kirk Overstreet reported that Hunting and Fishing Days would be held this weekend with the Bass Classic weigh-in and the Dan Finke Memorial. He stated that Congressman Raja Kishnamoorthi would speak at the college on the importance of Career Technical Education and Perkins funding. They will be showcasing the new CTE buildings as they proceed to build. Also, he will be in Chicago, where he will serve on a panel for BEP (Business Enterprise Program) with CFO Dr. LaPanne and Shannon Newman. BEP is an equity program across the state. They have a target of 30% of minority and women-owned companies as vendors at the college. Last year, we made 1%, so the panel's purpose is that the President's Council, Chief Financial Officers, and Purchase Officers will meet to discuss policy, change, and equalization. Dr. Overstreet and Cybersecurity Faculty member Alex Hayes will attend the ELF Conference to participate in an AI (Artificial Intelligence) panel. He will be joining the Trustees at the ACCT Leadership Congress in Seattle. This year's Strategic Plan focuses on retention, improving our internal processes, and community engagement.

High School Visits and Events

Provost Dr. Stephanie Chaney Hartford reported on high school recruiting visits and events that have been and are going on at the college in September and October.

Career & Technical Education and Workforce Education

JALC is sponsoring the Workforce Summit on October 2 with several healthcare and manufacturing representatives. Rob Craig will be speaking on Artificial Intelligence. Several JALC employees will attend the CBE (Competency Based Education) Conference on September 30 at Illinois Valley Community College.

Arts & Sciences

JALC continues redesigning developmental education courses in mathematics to minimize the math sequencing that causes students to delay graduation. An evening cohort of courses will continue in the spring semester at Carbondale High School. Art & Sciences division instructors continue to adopt OER materials for their coursework, and several new instructors are initiating OER (Open Educational Resources) in the spring.

Nursing & Health Sciences

The Diagnostic Medical Sonography program was awarded continued accreditation through the Joint Review Committee, a division of CAAHEP (Commission on Accreditation of Allied Health Education Programs), with the following site visit planned for 2029. The Medical Laboratory Technician program was awarded continuing accreditation through October 31, 2030, based on the transfer of sponsorship from SICCM. Nursing submitted their ACEN (Accreditation Commission for Education in Nursing) accreditation materials and will host a site visit the week of October 14. Nursing will host their popular Not So Scary Halloween in conjunction with Logan Fitness's Pumpkin Plunge on Saturday, October 19.

Mary Logan High School & Logan Academy

Logan Academy will be offering its first healthcare bridge course beginning October 15. This course will introduce students to career opportunities, provide initial training (such as CPR and First Aid), and create pathways into credentialed programs in the healthcare industry.

Business Services Division

Vice-President for Business Services Susan LaPanne reported that they will have the audit exit conference, and the audit team will leave and continue their work on the final financial statement process at their own offices.

Budget Process

The FY2026 budget process will begin in the upcoming couple of weeks with the expectation of having a preliminary expense projection by the time we leave for winter break. The campus will be working on negotiating and analyzing costs to reallocate amounts for desired updates, upgrades, and new programming. They are working on revamping the standard monthly actual to budget information. The finance group is developing a set of standard reports that will be out each month so budget managers can analyze their spending to date and forecast the remaining year's needs or savings.

Equalized assessed values

Dr. LaPanne reported that the current year's overall increase in property values was 9.88%. (Williamson County, 11.34%; Jackson County, 7.21%; Franklin County, 10.46%; Perry County, 11.74%; and Randolph County, 7.39%). This will net approximately \$400k more in tax revenue.

INFORMATIONAL ITEMS

A. Personnel

President Overstreet accepted the retirement request of Marilyn Toliver, Professor of Early Childhood Education, effective August 1, 2025.

President Overstreet accepted the resignations from the following: Amber Adams, Specialist 1 (Curriculum & Instruction), effective August 29, 2024; Stephanie Grigsby, Counselor/Facilitator (Logan Academy), effective September 1, 2024; Gretchen Kohlhaas, Specialist II (Logan Fitness), effective September 16, 2024.

CONSENT AGENDA

Chairman Kilquist asked if there were any Consent Agenda items the Board would like to pull for further discussion or a separate vote. Hearing none, Consent Agenda Items A – I were presented:

A. Perkins Grant Lending Library

Approved the use of FY25 Perkins Grant Funding for the purchase of textbooks and course materials for the Lending Library from A Book Company, LLC, dba: eCampus Bookstore, through the end of the fiscal year for up to \$40,941, as approved by ICCB.

B. Dell Computer Purchase for Electronics Program

Approved the purchase of 29 Dell Precision 3680 Towers from Dell for \$58,505.31 to be funded with FY25 Perkins Grant funds.

C. PowerFAIDS Subscription Renewal

Approved the FY25 subscription cost of PowerFAIDS in the amount of \$27,621.04.

D. Modern Campus

Approved a 15-month contract with Modern Campus for \$66,292, which will include the implementation of Acalog, Curriculog, and Career Pathways.

E. AwardSpring Subscription

Approved the three-year contract with AwardSpring at an annual cost of \$12,509.

F. Personnel Actions Items (Appendix A)

Approved the employment and ratification of personnel as recommended by President Kirk Overstreet.

G. Expenditure Report

Approved the Expenditure Report for the period ending August 31, 2024

H. Treasurer's and Financial Report

Approved the Treasurer's and Financial Report for the period ending July 31, 2024

I. Regular Meeting Minutes

Approved the minutes of the August 27, 2024, Regular Meeting

Aaron Smith and Glenn Poshard moved and seconded that the Board of Trustees approve Consent Agenda Items A – I, as presented.

Upon roll call, all members present voted yes. Motion carried.

(Resolution #16-4365)

OLD BUSINESS

A. Board Policy Revisions for Final Action

Revisions to the following policies were presented to the Board of Trustees for first reading on August 27, 2024. Policy revisions were made available for employee comment and are now presented for final action:

Board Policy 5230	Evaluation
Board Policy 7180	Debt Collection
Board Policy 8244	Program Requirements for Graduation
Board Policy 8520	Continuing Education

Mandy Little and Aaron Smith moved and seconded that the Board of Trustees approve the Board Policy revisions as recommended by the Board Policy Committee.

Upon roll call, all members present voted yes. Motion carried.
Resolution #16-4366

ANNOUNCEMENTS

Trustee Glenn Poshard thanked John A. Logan College for their help in celebrating the 25th Anniversary of the Poshard Foundation. They had over 300 people come and support them, and they were very grateful for everything the college has done.

Dr. Overstreet announced that the dissolution of SICCM will continue. He will attend a meeting on Monday to sign a dissolution agreement to finalize the dates, times, and places that SICCM will cease to exist.

ADJOURNMENT

Mandy Little and Glenn Poshard moved and seconded that the regular meeting of the Board of Trustees be adjourned.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-4367)

The meeting was duly adjourned at 6:58 p.m.

Respectfully submitted by Pixie Vaughn, Recording Secretary to the Board of Trustees.



William J. Kilquist, Chairman



Jacob "Jake" Rendleman, Secretary

APPENDIX A
PERSONNEL ACTION ITEMS

A. Full-Time Professional Staff			
<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Anastasi, Kristen	Counselor/Facilitator	\$40,000	09/16/2024
Ditch, Jenny	Coordinator of Dual Credit	\$46,500	09/03/2024
Middleton, Drew	Technology Support Technician	\$40,000	09/16/2024
Wallhausen, Nick	Technology Support Technician	\$40,000	09/03/2024
B. Professional Staff Promotion			
Faith Matzker	Assistant Manager of TRIO Services & Programming	\$50,975.34	09/01/24
C. Full-Time Faculty			
None.			
D. Full-Time Operational Staff			
Martin, Lakesta	Administrative Assistant I	\$33,750	09/03/2024
Nicholas, John Luke	Specialist 1 (Library)	\$38,500	09/16/2024
E. Adjunct Faculty			
Nolen, Kristie	Instructor of Cosmetology Sub	Per Contract	09/10/2024
Szynkowski, Brittany	Instructor of Biology	Per Contract	08/12/2024
Klaybor, Caitlin	Instructor of Psychology	Per Contract	10/07/2024
F. Campus Police Part-Time Staff			
Blumenstock, Cody	Campus Police Law Enforcement Officer	Per Contract	09/04/2024
Kennedy, Autumn	Campus Police Intern	Per Contract	08/26/2024
Swain, Emily	Campus Police Intern	Per Contract	09/03/2024
G. Part-Time Staff			
Falat, Linda	CPR Trainer		08/30/2024

H. Athletic Stipend Positions

Dill, Olivia	Assistant Volleyball Coach	\$3,000	09/03/2024
Mooneyham, Mike	Men's Golf Coach	\$12,000	09/03/2024
Sambursky, Samantha	Women's Golf Coach	\$12,000	09/03/2024
Buchanan, Bryleigh	Assistant Volleyball Coach	\$17,000	09/03/2024
Griffith, Nick	Assistant Women's Basketball Coach	\$18,000	09/03/2024
Palm, Hayley	Assistant Softball Coach	\$20,000	09/03/2024
Walker, Marcus	Assistant Men's Basketball Coach	\$20,000	09/03/2024
Morey, Patrick	Assistant Men's Baseball Coach	\$20,000	09/03/2024

I. Volunteer Staff

Hopkins, Ryan	Assistant Baseball Coach	08/30/2024
Norris, Brinnen	Assistant Men's Basketball Coach	09/05/2024
Wicks, Robert	Assistant Men's Baseball Coach	08/23/2024
Howard, Jasmine	Tutor for Adult Learners & ESL	09/10/2024
Perlman, Cully	Tutor for Adult Literacy	08/28/2024
Rosendale, Marcy	Tutor for Adult Literacy	08/28/2024