



JOHN A. LOGAN COLLEGE

Board of Trustees

NOTICE AND AGENDA

The regular meeting of the Board of Trustees of Community College District #530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, will be held on **Tuesday, November 26, 2024, at 6:00 p.m.** in the Board Room in the Administration Building on the College's Carterville Campus.

The meeting will be streamed live on the College's YouTube Channel

[Click Here to View the Meeting](#)

BOARD OF TRUSTEES

Regular Meeting

Tuesday, November 26, 2024

6:00 p.m.

Administration Board Room

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE

2. OPPORTUNITY FOR PUBLIC COMMENTS/QUESTIONS

3. PRESENTATIONS

4. BOARD OF TRUSTEES REPORTS

- A. Chairman's Report – Bill Kilquist
- B. Athletics Advisory Committee – Brent Clark/Bill Kilquist
- C. Building, Grounds, and Safety Committee – Jake Rendleman/Bill Kilquist
- D. Board Policy Committee – Rebecca Borgsmiller/Brent Clark
- E. Budget and Finance Committee – Aaron Smith/Glenn Poshard
- F. Integrated Technology Committee – Mandy Little
- G. Illinois Community College Trustees Association (ICCTA) – Aaron Smith/Jake Rendleman
- H. John A. Logan College Foundation – Jake Rendleman
- I. Student Trustee – Madilyn Kerrigan

5. ASSOCIATION REPORTS



JOHN A. LOGAN COLLEGE

Board of Trustees

6. **EXECUTIVE LEADERSHIP REPORTS**
 - A. President – Dr. Kirk Overstreet
 - B. Provost – Dr. Stephanie Chaney Hartford
 - C. Vice-President for Business Services & CFO – Dr. Susan LaPanne
 - D. President's Cabinet

7. **INFORMATIONAL ITEMS (No Action)**
 - A. Personnel

8. **CONSENT AGENDA (Roll Call Vote)**
 - A. Protection Health and Safety (PHS) Projects
 - B. 2024 Tax Levy
 - C. Lockers for Baseball/Softball Development Center
 - D. Mimecast Email Security
 - E. Replacement of Wireless Access Points
 - F. Purchase of Ford E-350 Cutaway
 - G. Appointment of Identity Theft Officer
 - H. Agreement with Teamster's Union Local No. 50
 - I. Personnel Action Items
 - J. Expenditure Report for the period ending October 31, 2024
 - K. Treasurer's and Financial Report for the period ending September 30, 2024
 - L. Minutes of the October 29, 2024, Regular Meeting
 - M. Content of Closed Session Minutes of October 29, 2024
 - N. Content of Closed Session Minutes of November 18, 2024

9. **OLD BUSINESS (Roll Call Vote)**
 - A. Board Policy Revisions for Final Action

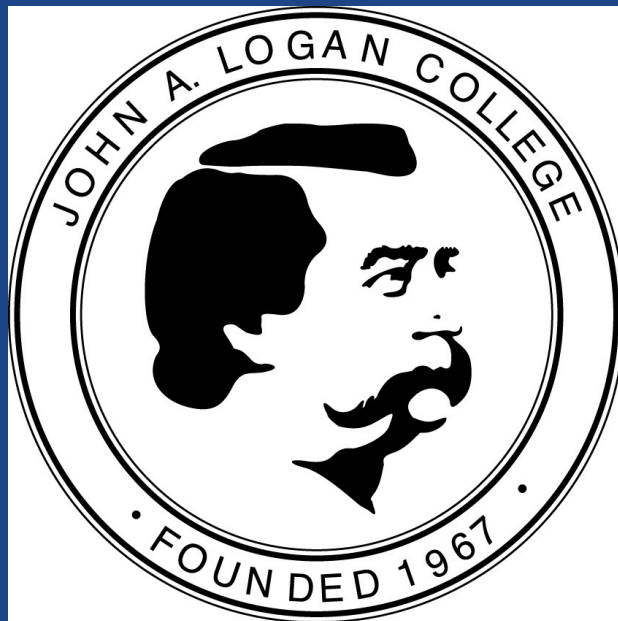
10. **EXECUTIVE SESSION**

11. **ANNOUNCEMENTS**

12. **ADJOURNMENT**

Informational Item 7.A

Personnel Informational Items



7.A – Personnel

1. RETIREMENTS

- A. Willmore, Allan, Chief of Campus Police, effective January 1, 2025.
- B. McKenzie, Leslie, Assistant Professor of EMS, effective May 16, 2025.

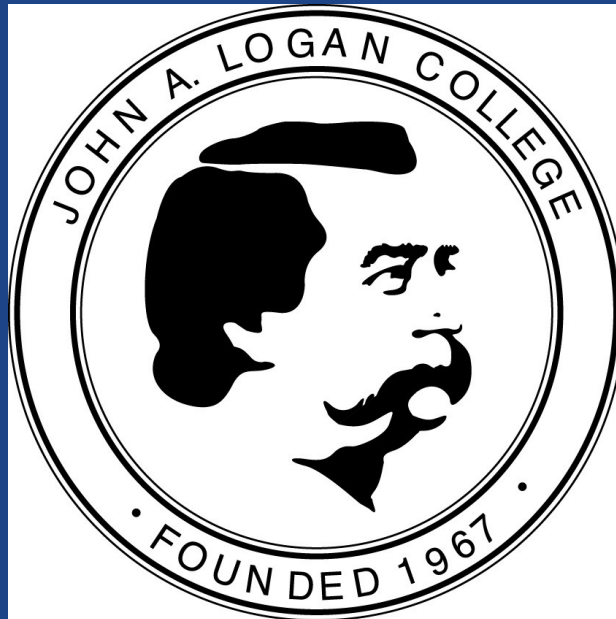
2. RESIGNATIONS

- A. Nolan, Heather, Specialist II, resigned effective November 13, 2024.
- B. Anastasi, Kristen, Logan Academy Counselor/Facilitator, resigned effective November 8, 2024.

Staff Contact: President Kirk Overstreet

Consent Agenda Item 8.A

PHS Projects



JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL

Return to Agenda

8.A – Protection, Health, and Safety Projects (PHS)

1. REASON FOR CONSIDERATION

To bring anticipated Protection, Health, and Safety projects to be funded in the 2024 tax levy to the Board of Trustees.

2. BACKGROUND INFORMATION

The College previously levied for the D Wing Roof Replacement that has exceeded expected useful life. The 2023 levy has provided \$273,846 toward the total cost of replacement. The building's roof was replaced in the early 2000s with a TPO membrane roof. The current roof is out of warranty and is failing. Although there have been numerous temporary repairs made to extend the roof's life, it now needs to be replaced. The attached estimate that has been updated for the current cost of this replacement indicates that the total anticipated cost will be \$425,312. Therefore, the 2024 Tax Levy Payable in 2025 includes the remaining \$151,466 earmarked for that project.

In addition, this current levy also includes an estimate for the F Wing Roof Replacement. This building was constructed in 1999 with a ballasted EPDM membrane roof. The original roof is still in place and out of warranty. The EPDM is showing signs of failure and has exceeded its expected life cycle. Due to the age of the roof membrane, lack of warranty, and signs of failure, a new roof is needed on this building. The estimated cost is \$599,802.

The third project in this proposal is for the replacement of the B-Wing Cooling Tower. The B Wing Cooling tower was first installed and became operational in 2012. The frame, covers, and inner workings of the unit are beginning to show significant rust, and performance has become problematic at times. The best solution for this is a full replacement of the equipment using stainless steel rather than a repair due to the age of the components. BHDG Architects, in conjunction with WRF Engineering has developed a full replacement estimated cost of the B Wing Cooling Tower at \$755,877. The estimate will need to be updated for the future 2025 levy year to secure the remaining funds.

The Board Finance Committee has met to consider this PHS request and given their approval to bring it to the Board of Trustees.

3. RECOMMENDATION

That the Board of Trustees approve the PHS projects for the D-Wing and F-Wing Roof Replacement Projects as well as the B-Wing Cooling Tower project as presented in the attached Capital Projects applications.

Staff Contact: Susan LaPanne, Ph.D., CPA
Vice President of Business Services/CFO

Jeremy Sargent, NCARB, AIA
Assistant Vice President of Construction Planning and Facilities Management

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District # John A. Logan College #530
 Contact Person Dr. Susan LaPanne Phone # 618-985-5340
 Project Title D Wing Roof Replacement
 Project Budget \$ 510,375.58 () check here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc and disclose on funding attachment 2
 Date 11/13/2024

Application Type (check the appropriate application type and follow instructions):

- Site acquisition-- see ICCB administrative rule 1501.604 d) or g) for additional material requirements and check here . (If this is a site acquisition and only land is being acquired ---no building--- then check here) --complete/submit Sections I and II with additional material requirements (if acquisition includes remodeling or new construction then you should also check the other appropriate application type and include description in the narrative portion of the application)
- Locally Funded New Construction--complete/submit Sections I and II.
- Locally Funded Remodeling--complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
- Protection, Health and Safety (PHS)--complete/submit Section I and Attachment PHS.
- Capital Renewal Project--complete/submit Section I and the three forms in the Architect Forms section of this manual. (Note: two of these should be completed by the architect.)

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- C. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1--top half of form for any project except PHS and bottom half of form for PHS projects only*)
- E. Funding source (*use the appropriate format on Attachment #2*)

- F. Locally funded project budget and certification form (Attachment #3) OR Attachment PHS.

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes No

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*) (*If land acquisition only then not necessary to complete this form*)

- C. Has the site been determined professionally to be suitable for construction purposes? Yes No

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

Section III

- A. Submit the new square footage or the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Square footage discussed and explained in this section should also be reported on the Square Footage Summary form.

14,628 Square Feet of roofing surface to be replaced.

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

The D wing (building) was constructed in 1984 with a ballasted EPDM membrane roof. The original roof was replaced in the early 2000's with a TPO membrane roof. The current TPO membrane is out of warranty and is failing. Temporary repairs and membrane patches have been made to extend the life of the roofing system. Due to the roof membrane being out of warranty and failing a new roof is needed on this building.

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

The proposed project will remove the aged roof system and replace it with new insulation and a fully adhered TPO membrane roof meeting the requirements of the current Illinois Energy Code and the International Building Code.

Attachment #1 Project Budget

Check One: (LOCALLY FUNDED -other than Protection, Health, and Safety- see below)

- New Construction
- Remodeling

Project Name <u>D-Wing Roof Replacement</u>	Budget Amounts	
	<u>New Construction</u>	<u>Remodeling</u>
Land		
Site Development		N/A
Construction (including Fixed Equipment)		N/A
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Approved by the _____ Board of Trustees

Date _____

Signed _____, Chairperson
 _____, Secretary

Protection, Health, and Safety Project Name <u>D-Wing Roof Replacement</u>	Budget Amounts	
Project Costs	\$425,312.98	
Contingency	\$42,531.30	
A/E Professional Fees	\$42,531.30	
Total	\$510,375.58	

Attachment #2 Funding Source

District/College Name John A. Logan College #530

Project Name D Wing Roof Replacement

Check the source(s) of funds:

Available fund balance Fund name(s): _____
(Including excess funds from
previously approved protection,
health, and safety projects)

Bond Proceeds Type of bond issuance(s): _____
(including protection, health,
and safety bonds)

Protection, Health, and Tax rate/fiscal year: _____
Safety Tax Levy
(ILCS 805/3-20.3.01)

Contract for Deed Term of Contract for Deed in months: _____
(ILCS 805/3-36)

Lending Arrangement with a Term of Lending Arrangements in months:
Financial Institution
(ILCS 805/3-37)

Lease Agreement Term of Lease in months: _____
(ILCS 805/3-38)

Capital Renewal Funding Proposed Fiscal Year Source(s): _____

Attachment #3
Locally Funded Project
 (other than a Protection, Health, and Safety Project—see separate form)

Budget and Certification

Name and address of architect/engineer providing the estimate:

BHDG Architects, Inc.

Hayley K. Grimes

2008 W. Main St., Suite B

Marion, IL 62959

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.604.



Architect/Engineer's Signature

Date

001.019982

Illinois Registration or License Number



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Budget Certification (see attachment, always required)	_____ x _____
Structural Integrity Certification (see attachment, if applicable)	_____
Energy Conservation Certification (see attachment, if applicable)	_____
Feasibility Study Identifying Need of the Project (district generated document)	_____
Other District Documentation to Support the Justification of this Project	_____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the _____ Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

BHDG Architects, Inc.
Hayley K. Grimes
2008 W, Main St., Suite B
Marion, IL 62959

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds are true and accurate. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.608 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

Hayley K. Grimes
Architect/Engineer's Signature

Date _____

Illinois Registration or License Number



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

	Material	Labor	Equipment	Total	Material	Labor	Equipment	Total
01 General Requirements	\$ 9,935.72	\$ 36,400.84	\$ 3,812.00	\$ 50,148.56				
02 Existing Conditions	-	-	-	-	27 Communications	\$ -	\$ -	\$ -
03 Concrete	-	-	-	-	28 Electronic Safety and Security	\$ -	\$ -	\$ -
04 Masonry	-	-	-	-	29			
05 Metals	-	-	-	-	30			
06 Wood, Plastic, and Composites	-	-	-	-	31 Earthwork	\$ -	\$ -	\$ -
07 Thermal and Moisture Protection	\$ 181,984.50	\$ 76,059.02	\$ 1,278.96	\$ 259,322.48	32 Exterior Improvements	\$ -	\$ -	\$ -
08 Openings	-	-	-	-	33 Utilities	\$ -	\$ -	\$ -
09 Finishes	-	-	-	-	34 Transportation	\$ -	\$ -	\$ -
10 Specialties	-	-	-	-	35 Waterway and Marine Transportation	\$ -	\$ -	\$ -
11 Equipment	-	-	-	-	36			
12 Furnishings	-	-	-	-	37			
13 Special Construction	-	-	-	-	38			
14 Conveying Equipment	-	-	-	-	39			
15	-	-	-	-	40 Process Integration	\$ -	\$ -	\$ -
16	-	-	-	-	41 Material Processing and Handling Equipment	\$ -	\$ -	\$ -
17	-	-	-	-	42 Process Heating, Cooling & Drying	\$ -	\$ -	\$ -
18	-	-	-	-	43 Process Gass & Liquid Handling	\$ -	\$ -	\$ -
19	-	-	-	-	44 Pollution Control Equipment	\$ -	\$ -	\$ -
20	-	-	-	-	45 Industry Specific Manufacturing Equipment	\$ -	\$ -	\$ -
21 Fire Suppression	\$ -	\$ -	\$ -	\$ -	46			
22 Plumbing	\$ -	\$ -	\$ -	\$ -	47			
23 HVAC	\$ -	\$ -	\$ -	\$ -	48 Electric Power Generation	\$ -	\$ -	\$ -
24	-	-	-	-	Alternates			
25	-	-	-	-	Trades			
26 Electrical	\$ -	\$ -	\$ -	\$ -	Assemblies	\$ -	\$ -	\$ -
	\$ 191,920.22	\$ 112,459.86	\$ 5,090.96	\$ 309,471.04				

Material, Labor, and Equipment Totals (No Totaling Components)

Material	\$ 191,920.22							
Labor	\$ 112,459.86							
Equipment	\$ 5,090.96							
Subtotal	\$ 309,471.04							
General Conditions, Bonds, Insurance (Total 3%)	\$ 9,284.13							
Overhead and Profit (15%)	\$ 46,420.66							
Escalation to Start of Construction (5.88%)	\$ 21,472.34							
Design Contingency (10%)	\$ 38,664.82							
GRAND TOTAL	\$ 425,312.98							
		\$ 112,459.86	\$ 5,090.96	\$ 309,471.04				
		\$ 191,920.22						
		\$ 112,459.86	\$ 5,090.96	\$ 309,471.04				
		\$ 191,920.22						

CAPITAL PROJECT APPLICATION FORM

(One Application Form per Project)

District/College and District # John A. Logan College #530
 Contact Person Dr. Susan LaPanne Phone # 618-985-5340
 Project Title F Wing Roof Replacement
 Project Budget \$ 794,581.75 () check here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc and disclose on funding attachment 2
 Date 11/13/2024

Application Type (check the appropriate application type and follow instructions):

- Site acquisition-- see ICCB administrative rule 1501.604 d) or g) for additional material requirements and check here . (If this is a site acquisition and only land is being acquired ---no building--- then check here) --complete/submit Sections I and II with additional material requirements (if acquisition includes remodeling or new construction then you should also check the other appropriate application type and include description in the narrative portion of the application)
- Locally Funded New Construction--complete/submit Sections I and II.
- Locally Funded Remodeling--complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
- Protection, Health and Safety (PHS)--complete/submit Section I and Attachment PHS.
- Capital Renewal Project--complete/submit Section I and the three forms in the Architect Forms section of this manual. (Note: two of these should be completed by the architect.)

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- C. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1--top half of form for any project except PHS and bottom half of form for PHS projects only*)
- E. Funding source (*use the appropriate format on Attachment #2*)

- F. Locally funded project budget and certification form (Attachment #3) OR Attachment PHS.

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes No

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*) (*If land acquisition only then not necessary to complete this form*)

- C. Has the site been determined professionally to be suitable for construction purposes? Yes No

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

Section III

- A. Submit the new square footage or the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Square footage discussed and explained in this section should also be reported on the Square Footage Summary form.

27,065 Square Feet of roofing surface to be replaced.

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

The F wing (building) was constructed in 1999 with a ballasted EPDM membrane roof. The original roof is still in place and out of warranty. The EPDM is showing signs of failure and has exceeded its expected life cycle. Due to the age of roof membrane, lack of warranty and signs of failure, a new roof is needed on this building.

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

The proposed project will remove the aged roof system and replace it with new insulation and a fully adhered TPO membrane roof meeting the requirements of the current Illinois Energy Code and the International Building Code.

Attachment #1 Project Budget

Check One: (LOCALLY FUNDED -other than Protection, Health, and Safety- see below)

- New Construction
- Remodeling

Project Name	Budget Amounts	
F-Wing Roof Replacement	New Construction	Remodeling
Land		
Site Development		N/A
Construction (including Fixed Equipment)		N/A
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Approved by the _____ Board of Trustees

Date _____

Signed _____, Chairperson
 _____, Secretary

Protection, Health, and Safety Project Name	Budget Amounts	
F-Wing Roof Replacement	New Construction	Remodeling
Project Costs	\$662,151.46	
Contingency	\$66,215.15	
A/E Professional Fees	\$66,215.15	
Total	\$794,581.75	

Attachment #2 Funding Source

District/College Name John A. Logan College #530

Project Name F Wing Roof Replacement

Check the source(s) of funds:

Available fund balance
(Including excess funds from
previously approved protection,
health, and safety projects) Fund name(s): _____

Bond Proceeds
(including protection, health,
and safety bonds) Type of bond issuance(s): _____

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01) Tax rate/fiscal year: _____

Contract for Deed
(ILCS 805/3-36) Term of Contract for Deed in months: _____

Lending Arrangement with a
Financial Institution
(ILCS 805/3-37) Term of Lending Arrangements in months:

Lease Agreement
(ILCS 805/3-38) Term of Lease in months: _____

Capital Renewal Funding Proposed Fiscal Year Source(s): _____

Attachment #3
Locally Funded Project
(other than a Protection, Health, and Safety Project—see separate form)

Budget and Certification

Name and address of architect/engineer providing the estimate:

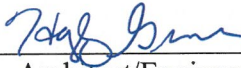
BHDG Architects, Inc.

Hayley K. Grimes

2008 W. Main St., Suite B

Marion, IL 62959

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.604.



Architect/Engineer's Signature

Date

001.019982

Illinois Registration or License Number



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Budget Certification (see attachment, always required)	_____ x _____
Structural Integrity Certification (see attachment, if applicable)	_____
Energy Conservation Certification (see attachment, if applicable)	_____
Feasibility Study Identifying Need of the Project (district generated document)	_____
Other District Documentation to Support the Justification of this Project	_____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect’s recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the _____ Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

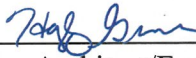
PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

BHDG Architects, Inc.
Hayley K. Grimes
2008 W, Main St., Suite B
Marion, IL 62959

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds are true and accurate. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.608 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



Architect/Engineer's Signature

Date _____

Illinois Registration or License Number



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

	Material	Labor	Equipment	Total	Material	Labor	Equipment	Total	
01 General Requirements	\$ 9,935.72	\$ 36,400.84	\$ 3,812.00	\$ 50,148.56					
02 Existing Conditions	\$ -	\$ -	\$ -	\$ -	27 Communications	\$ -	\$ -	\$ -	
03 Concrete	\$ -	\$ -	\$ -	\$ -	28 Electronic Safety and Security	\$ -	\$ -	\$ -	
04 Masonry	\$ -	\$ -	\$ -	\$ -	29				
05 Metals	\$ -	\$ -	\$ -	\$ -	30				
06 Wood, Plastic, and Composites	\$ -	\$ -	\$ -	\$ -	31 Earthwork	\$ -	\$ -	\$ -	
07 Thermal and Moisture Protection	\$ 267,459.67	\$ 117,547.44	\$ 1,278.96	\$ 386,286.07	32 Exterior Improvements	\$ -	\$ -	\$ -	
08 Openings	\$ -	\$ -	\$ -	\$ -	33 Utilities	\$ -	\$ -	\$ -	
09 Finishes	\$ -	\$ -	\$ -	\$ -	34 Transportation	\$ -	\$ -	\$ -	
10 Specialties	\$ -	\$ -	\$ -	\$ -	35 Waterway and Marine Transportation	\$ -	\$ -	\$ -	
11 Equipment	\$ -	\$ -	\$ -	\$ -	36				
12 Furnishings	\$ -	\$ -	\$ -	\$ -	37				
13 Special Construction	\$ -	\$ -	\$ -	\$ -	38				
14 Conveying Equipment	\$ -	\$ -	\$ -	\$ -	39				
15					40 Process Integration	\$ -	\$ -	\$ -	
16					41 Material Processing and Handling Equipment	\$ -	\$ -	\$ -	
17					42 Process Heating, Cooling & Drying	\$ -	\$ -	\$ -	
18					43 Process Gass & Liquid Handling	\$ -	\$ -	\$ -	
19					44 Pollution Control Equipment	\$ -	\$ -	\$ -	
20					45 Industry Specific Manufacturing Equipment	\$ -	\$ -	\$ -	
21 Fire Suppression	\$ -	\$ -	\$ -	\$ -	46				
22 Plumbing	\$ -	\$ -	\$ -	\$ -	47				
23 HVAC	\$ -	\$ -	\$ -	\$ -	48 Electric Power Generation	\$ -	\$ -	\$ -	
24					Alternates				
25					Trades				
26 Electrical	\$ -	\$ -	\$ -	\$ -	Assemblies	\$ -	\$ -	\$ -	
	\$ 277,395.39	\$ 153,948.28	\$ 5,090.96	\$ 436,434.63					
					MF04 Bare Total	\$ 277,395.39	\$ 153,948.28	\$ 5,090.96	\$ 436,434.63

Material, Labor, and Equipment Totals (No Totaling Components)

Material	\$ 277,395.39
Labor	\$ 153,948.28
Equipment	\$ 5,090.96
Subtotal	\$ 436,434.63
General Conditions, Bonds, Insurance (Total 3%)	\$ 13,093.04
Overhead and Profit (15%)	\$ 65,465.19
Escalation to Start of Construction (5.88%)	\$ 30,281.58
Design Contingency (10%)	\$ 54,527.44
GRAND TOTAL	\$ 599,801.89

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District # John A. Logan College #530
 Contact Person Dr. Susan LaPanne Phone # 618-985-5340
 Project Title B Wing Cooling Tower Replacement Replacement
 Project Budget \$ \$907,051.00 () check here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc and disclose on funding attachment 2
 Date 11/14/2024

Application Type (check the appropriate application type and follow instructions):

- Site acquisition-- see ICCB administrative rule 1501.604 d) or g) for additional material requirements and check here . (If this is a site acquisition and only land is being acquired ---no building--- then check here) --complete/submit Sections I and II with additional material requirements (if acquisition includes remodeling or new construction then you should also check the other appropriate application type and include description in the narrative portion of the application)
- Locally Funded New Construction--complete/submit Sections I and II.
- Locally Funded Remodeling--complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
- Protection, Health and Safety (PHS)--complete/submit Section I and Attachment PHS.
- Capital Renewal Project--complete/submit Section I and the three forms in the Architect Forms section of this manual. (Note: two of these should be completed by the architect.)

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- C. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1--top half of form for any project except PHS and bottom half of form for PHS projects only*)
- E. Funding source (*use the appropriate format on Attachment #2*)

- F. Locally funded project budget and certification form (Attachment #3) OR Attachment PHS.

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes No

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*) (*If land acquisition only then not necessary to complete this form*)

- C. Has the site been determined professionally to be suitable for construction purposes?
Yes No

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

Section III

- A. Submit the new square footage or the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Square footage discussed and explained in this section should also be reported on the Square Footage Summary form.

The B Wing Cooling tower was first installed and became operational in 2012. The frame, covers, and inner workings of the unit are beginning to show significant rust, and performance has become problematic at times. The best solution for this is a full replacement of the equipment using stainless steel rather than a repair due to the age of the components.

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

The B Wing Cooling tower was first installed and became operational in 2012. The frame, covers, and inner workings of the unit are beginning to show significant rust, and performance has become problematic at times. The best solution for this is a full replacement of the equipment using stainless steel rather than a repair due to the age of the components.

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

The B Wing Cooling tower was first installed and became operational in 2012. The frame, covers, and inner workings of the unit are beginning to show significant rust, and performance has become problematic at times. The best solution for this is a full replacement of the equipment using stainless steel rather than a repair due to the age of the components. BHDG Architects, in conjunction with WRF Engineering has developed a full replacement

Attachment #1 Project Budget

Check One: (LOCALLY FUNDED -other than Protection, Health, and Safety- see below)

- New Construction
- Remodeling

Project Name	New Construction	Remodeling
B-Wing Cooling Tower Replacement		
Land		
Site Development		N/A
Construction (including Fixed Equipment)		N/A
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Approved by the _____ Board of Trustees

Date _____

Signed _____, Chairperson
 _____, Secretary

Protection, Health, and Safety Project Name	New Construction	Remodeling
B-Wing Cooling Tower Replacement		
Project Costs		
Contingency	\$755,877.00	
A/E Professional Fees	\$75,587.00	
Total	\$907,051.00	

Attachment #2 Funding Source

District/College Name John A. Logan College #530

Project Name F Wing Roof Replacement

Check the source(s) of funds:

Available fund balance
(Including excess funds from
previously approved protection,
health, and safety projects) Fund name(s): _____

Bond Proceeds
(including protection, health,
and safety bonds) Type of bond issuance(s): _____

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01) Tax rate/fiscal year: _____

Contract for Deed
(ILCS 805/3-36) Term of Contract for Deed in months: _____

Lending Arrangement with a
Financial Institution
(ILCS 805/3-37) Term of Lending Arrangements in months:

Lease Agreement
(ILCS 805/3-38) Term of Lease in months: _____

Capital Renewal Funding Proposed Fiscal Year Source(s): _____

Attachment #3
Locally Funded Project
 (other than a Protection, Health, and Safety Project—see separate form)

Budget and Certification

Name and address of architect/engineer providing the estimate:

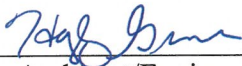
BHDG Architects, Inc.

Hayley K. Grimes

2008 W. Main St., Suite B

Marion, IL 62959

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.604.



Architect/Engineer's Signature

Date

001.019982

Illinois Registration or License Number



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Budget Certification (see attachment, always required)	_____ x _____
Structural Integrity Certification (see attachment, if applicable)	_____
Energy Conservation Certification (see attachment, if applicable)	_____
Feasibility Study Identifying Need of the Project (district generated document)	_____
Other District Documentation to Support the Justification of this Project	_____

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect’s recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the _____ Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

BHDG Architects, Inc.
Hayley K. Grimes
2008 W, Main St., Suite B
Marion, IL 62959

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds are true and accurate. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.608 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



Architect/Engineer's Signature

Date _____

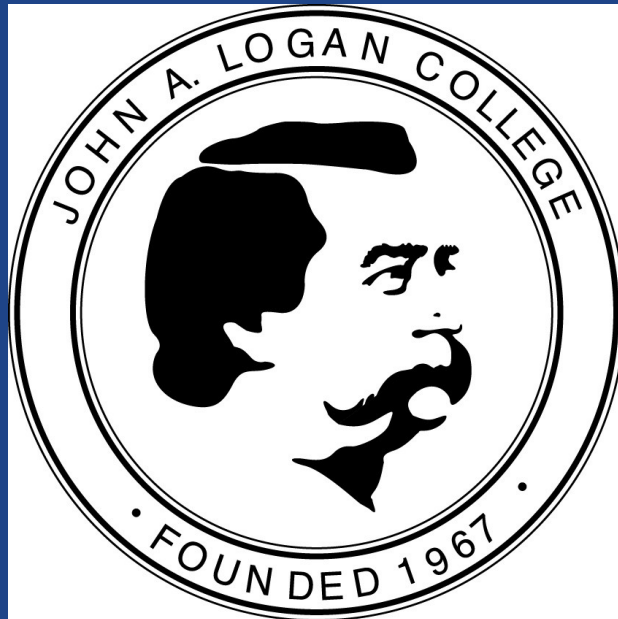
Illinois Registration or License Number



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Consent Agenda Item 8.B

2024 Tax Levy



JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL

Return to Agenda

8.B – 2024 Tax Levy Resolution

1. REASON FOR CONSIDERATION

That amounts in Certificate of Tax Levy be certified and returned to the County Clerks of Franklin, Jackson, Perry, Randolph, and Williamson Counties on or before the last Tuesday in December 2024, and that the Chairman and Secretary of the Board of Trustees certify the tax levy in the form and manner as prescribed by statute.

2. BACKGROUND INFORMATION

A proposed resolution for the 2024 tax year requests that \$7,252,397 be levied as a tax for educational purposes; that \$1,208,733 be levied as a tax for operations and maintenance purposes; that \$2,082,466 be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act; that \$335,000 be levied as a special tax for Social Security and Medicare insurance purposes; that \$82,703 be levied as a special tax for audit purposes; and that \$1,145,115 be levied as a special tax for protection, health, and safety purposes, for a total of \$12,106,414. This represents a 4.89% increase over the previous year's extensions. Since the proposal is less than a 5.00% aggregate increase, a public hearing is not necessary to approve the proposed tax levy.

The estimated additional property taxes to be levied for debt service for the 2024 tax year are \$5,014,152. This makes a total of \$17,120,566 in estimated property taxes to be levied on an equalized assessed valuation of the taxable properties of said District for the year 2024 to be collected in the year 2025. The levy for the year 2024 will be allocated 100% to Fiscal Year 2026.

The College's prior 2023 tax rate was calculated at \$0.71170 by Williamson County. The proposed 2024 tax levy is anticipated to result in a levy rate of approximately \$0.67275 per \$100 of equalized assessed valuation. The final rates will be calculated by the individual counties after taking into consideration changes in EAV and the College's levy request and bond issues.

Attached documents:

- a. Tax Levy Resolution
- b. Certificate of Compliance with Truth in Taxation
- c. Certificate of Tax Levy

The Board Finance Committee has met to review this tax levy proposal and has approved for it to go forward for consideration by the full Board of Trustees.

3. RECOMMENDATION

That the Board of Trustees adopt the attached 2024 resolution certifying the tax levy for Community College District No. 530, and that certificates of tax levy be properly filed, so taxes can be extended and collected by the County Clerks of Franklin, Jackson, Perry, Randolph, and Williamson.

Staff Contact: Susan LaPanne, Ph.D., CPA – Vice President of Business Services/CFO

JOHN A. LOGAN COLLEGE
Carterville, IL 62918

TAX LEVY RESOLUTION

BE IT RESOLVED BY THE Board of Trustees of Community College District No. 530, counties of Williamson, Jackson, Franklin, Randolph and Perry, and the State of Illinois, that all legal requirements have been complied with, and said Community College District No. 530 requires the following tax levy: That **\$7,252,397** be levied as a tax for educational purposes; that **\$1,208,733** be levied as a tax for operations and maintenance purposes; that **\$2,082,466** be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act; that **\$335,000** be levied as a special tax for Social Security and Medicare insurance purposes; that **\$82,703** be levied as a special tax for audit purposes; and that **\$1,145,115** be levied as a special tax for protection, health, and safety purposes, for a total of **\$12,106,414** on an equalized assessed valuation of **the taxable properties of said District for the year 2024 to be collected in the year 2025; and that the levy for the year 2024 be allocated for Fiscal Year 2026.** This represents a **4.89% increase** over the prior year. Due to the proposal being less than a 5.00% aggregate increase, a public hearing was not necessary to approve the proposed tax levy.

The estimated property taxes to be levied for debt service and public building commission leases **for 2024 are \$5,014,152.** The estimated total property taxes to be levied **for 2024 are \$17,120,566.**

BE IT FURTHER RESOLVED that the secretary or his or her designee, of said Board of Trustees of Community College District No. 530 is hereby authorized and instructed to file certificates of tax levy in accordance with Chapter 122, Section 103.20.5 of the Revised Statutes of the State of Illinois with the County Clerks of Williamson, Jackson, Franklin, Randolph and Perry Counties, State of Illinois.

I HEREBY CERTIFY that the above Tax Levy Resolution was approved in public session by the John A. Logan College Board of Trustees, Community College District No. 530, meeting in regular session on November 28, 2023. FURTHERMORE, I CERTIFY that all provisions of Public Act 82-102 have been met, particularly Sections 4 through 7 of Public Act 82-102.

William J. Kilquist, Chair
Board of Trustees
Community College District No. 530

JOHN A. LOGAN COLLEGE
Carterville, Illinois 62918

CERTIFICATE

The undersigned, presiding officer of John A. Logan College District No. 530, counties of Williamson, Jackson, Franklin, Randolph, and Perry, and State of Illinois hereby certifies that I am the presiding officer of John A. Logan College District No. 530, and as such presiding officer I hereby certify that the levy ordinance, a copy of which is appended hereto, was adopted pursuant to, and in all respects in compliance with, the provision of Section 18-60 through 18-85 of the "Truth in Taxation" law.

_____ The taxing district published a notice in the newspaper and conducted a hearing meeting the requirements of the Truth in Taxation Law.

 X The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.

_____ The proposed aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.

_____ The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

Date: November 26, 2024

William J. Kilquist, Chair
Board of Trustees
Community College District No. 530

CERTIFICATE OF TAX LEVY

Community College District No. 530 County(ies) Williamson, Jackson, Franklin, Randolph & Perry

Community College District Name: John A. Logan College and State of Illinois

We hereby certify that we require:

- the sum of \$ 7,252,397 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and
- the sum of \$ 1,208,733 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and
- the sum of \$ to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-14.3), and
- the sum of \$ 2,082,466 to be levied as a special tax for purposes of Local Governmental and Governmental Employees Tort Immunity Tax (745 ICLS 10/9-107), and
- the sum of \$ 335,000 to be levied as a special tax for Social Security and Medicare Insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
- the sum of \$ 82,703 to be levied as a special tax for financial audit purposed (50 ILCS 310/9), and
- the sum of \$ 1,145,115 to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01), and
- the sum of \$ to be levied as a special tax for (specify) purposes, on the taxable property of our community college district for the year 20 .

Signed this 26th day of November, 2024

Chairman of the Board of Said Community College District

Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 3

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. County(ies) of and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2024 was filed in the office of the County Clerk of this county on , 20 .

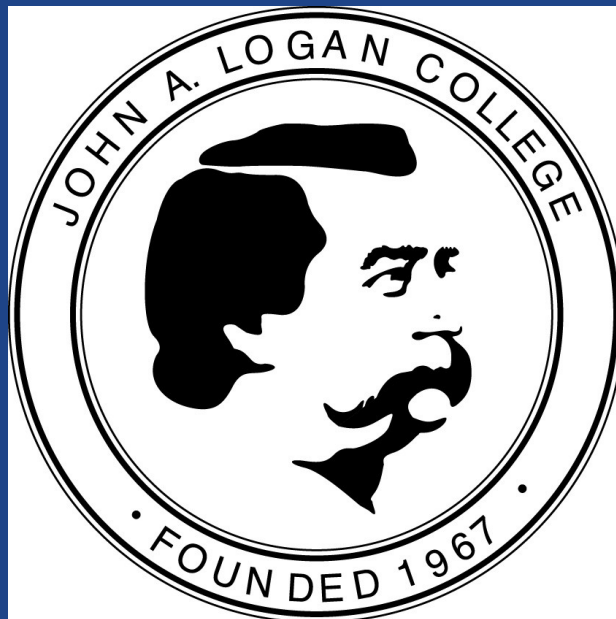
In addition to an extension of taxes authorized by levies made by the Board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 20 is \$.

Date

County Clerk and County

Consent Agenda Item 8.C

Baseball/Softball Lockers





All Wood Lockers

1050 W STATE ST
NEWCOMERSTOWN
OH 43832
P.O. BOX 317

Quote

Date	Quote #
10/15/2024	12687

Quotation For:
John A Logan College Kyle Surprenant Email: kylesurprenant@jalc.edu Phone: 815-685-2889

Terms	Rep	Lead Time
Net 30	MJC	7-10 weeks

Item	Description	Qty	Cost	Total
Straight Front Locker	24"w x 24"d x 84"h Straight Front Wood Sports Locker, Driftwood Oak finish	69	572.00	39,468.00
DigiLock Sports Locker	Programmable electronic lock by DigiLock model: DigiLock Sola 3	69	88.00	6,072.00
Laser Engraved Logo	custom laser engraved logo on upper storage compartment door	69	25.00	1,725.00
Delivery Sports Lockers	dedicated truckload to 62918	1	1,971.00	1,971.00
Total				\$49,236.00

NEED PO ~~XXXXXXXXXX~~

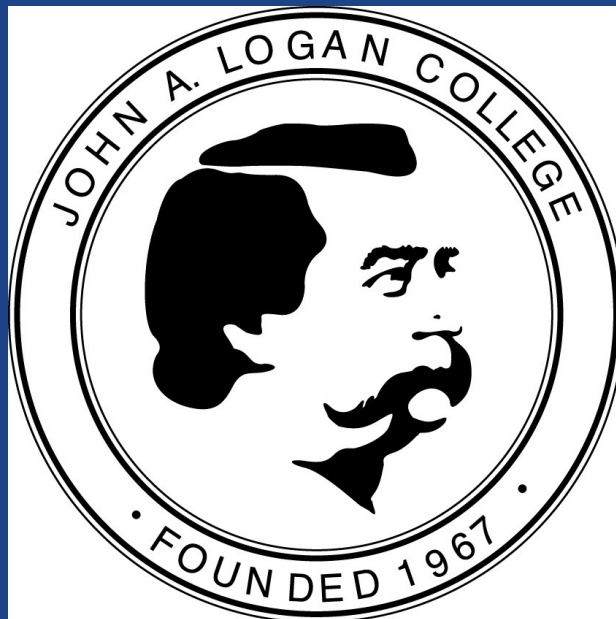
If terms are 50% down, remaining balance is due before shipment.

Delivery charge does not include unloading of the truck or installation.

If you have any questions regarding this quote, please contact us. 1-800-367-1133

Consent Agenda Item 8.D

Mimecast Email Security Order



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

Return to Agenda

8.D – Mimecast Email Security Order

1. REASON FOR CONSIDERATION

Mimecast provides essential email security, archiving, and continuity services for John A. Logan College. The current service with Mimecast will expire on December 10, 2024. Renewing the service will ensure continued protection against email-based threats, compliance with archiving requirements, and uninterrupted email service continuity. Mimecast has been a reliable partner, and their services are integral to maintaining the security and efficiency of our email communications.

The renewal of the Mimecast contract is done through the current IPHEC purchasing agreement. According to the Illinois Public Community College Act, 110 ILCS 805/3-27 and Board Policy 7154 (Item 2.e), purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, and services are exempt from bidding.

2. BACKGROUND INFORMATION

Mimecast has provided email security services to John A. Logan College for the past several years. Their services include advanced threat protection, data loss prevention, and email archiving. The proposed renewal will maintain the same level of service and support, ensuring that the college's email systems remain secure and compliant with regulatory requirements.

3. RECOMMENDATION

That the Board of Trustees approve the renewal of the Mimecast order for a one-year term, effective December 11, 2024, through December 10, 2025, at an annual cost of \$34,350.44.

Staff Contact:

Scott Elliott, MSCS, Assistant Vice President of Integrated Technology

Travis Geske, MCP, MDAA, NCP-MCI, ECSE #2597, Senior Director of Network Infrastructure



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

TRAVIS GESKE,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PDBF579	10/8/2024	PDBF579	614264	\$34,350.44

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
MIMECAST 365 PROTECT Mfg. Part#: M_M365-PROTECT_1000_A Electronic distribution - NO MEDIA Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	3177	6647619	\$8.57	\$27,226.89
Mimecast Privacy Pack - subscription license (1 year) - 1 seat Mfg. Part#: M_HPUSA_1000_A Electronic distribution - NO MEDIA Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	3177	7806924	\$0.00	\$0.00
Mimecast Large File Send - subscription license (1 year) - 1 user Mfg. Part#: M_LFS_PU_1_A Electronic distribution - NO MEDIA Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	418	7806925	\$3.82	\$1,596.76
MIMECAST ADDON SEC MESSAGING Mfg. Part#: M_SM_PU_1_A Electronic distribution - NO MEDIA Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	418	5907145	\$3.82	\$1,596.76
Mimecast Advanced Support - technical support - 1 year Mfg. Part#: M_ADV-SP_1_A Electronic distribution - NO MEDIA Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)	1	7805949	\$3,930.03	\$3,930.03

SUBTOTAL	\$34,350.44
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$34,350.44

PURCHASER BILLING INFO	DELIVER TO
Billing Address: JOHN A. LOGAN COLLEGE ACCTS PAYABLE 700 LOGAN COLLEGE DR CARTERVILLE, IL 62918-2500 Phone: (618) 985-3741 Payment Terms: NET 30 Days-Govt/Ed	Shipping Address: JOHN A. LOGAN COLLEGE TRAVIS GESKE 700 LOGAN COLLEGE DR CARTERVILLE, IL 62918-2500 Phone: (618) 985-3741 Shipping Method: ELECTRONIC DISTRIBUTION
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Eric Cheng | (866) 723-3279 | ericche@cdwg.com

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Support



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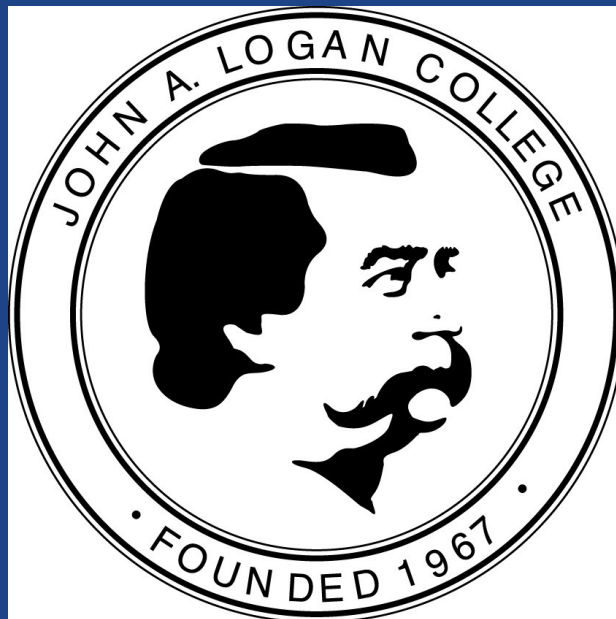
This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

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Consent Agenda Item 8.E

Replacement of Wireless Access Points



8.E – Replacement of Wireless Access Points

1. REASON FOR CONSIDERATION

The Network Infrastructure team has been replacing existing end-of-life Wireless Access Points throughout campus and has assessed John A. Logan College facilities for areas that require outside contractors to hang the Wireless Access Points and install data cable. These areas are identified as ones that include no drop ceilings, high ceilings, exterior walls, and any other area that may require powered lifts. Engaging outside contractors that specialize in Ethernet Data Cable installation and mounting of network devices will ensure that complex installation areas are completed successfully and in a timely manner.

2. BACKGROUND INFORMATION

The scope of work was developed based on the team's assessment and a formal bid process was completed with a public advertisement in The Southern Illinoisan on October 5, 2024. The bid documents were distributed to ten (10) contractors, six (6) of which were BEP certified firms. A public bid opening was held on October 31, 2024. One proposal was received for \$30,015.00. As a planned expenditure, funding was approved in the College's FY25 budget.

3. RECOMMENDATION

That the Board of Trustees approves the project and award the bid to BEST Engineered Systems Technology Group, LLC for a total cost of \$30,015.00 using budgeted funds in fund 01.

Staff Contact: Dr. Susan LaPanne, Vice President Business Services/CFO
Travis Geske, Senior Director of Network Infrastructure

JOHN A. LOGAN COLLEGE
 700 Logan College Drive
 Carterville, Illinois 62918

BID OPENING

Date:	11/5/2024
Bid No:	JALC1024-05 – Door Electrification

Bidder Name & Address	DBE?	Bid Amount
BEST Engineered Systems Technology Group 730 North 17th St Swansea, IL 62226	<input type="checkbox"/>	Base: \$23,475.00
	<input type="checkbox"/>	Base:
	<input type="checkbox"/>	Base:
	<input type="checkbox"/>	Base:
	<input type="checkbox"/>	Base:
	<input type="checkbox"/>	Base:
	<input type="checkbox"/>	Base:
	<input type="checkbox"/>	Base:
	<input type="checkbox"/>	Base: Alt 1: Alt 2:

The above bids were received by the office of the Director of Purchasing on or before 10:00 A.M, Tuesday, November 5, 2024, at which time they were opened and read publicly.

Shannon L Newman

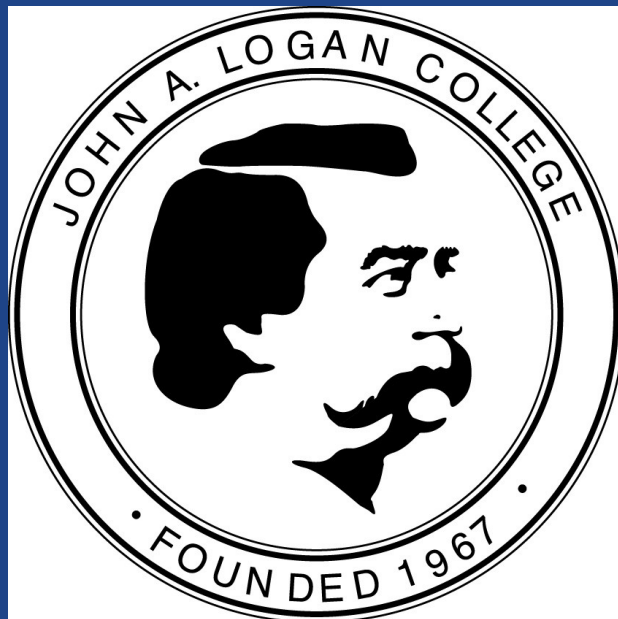
Shannon Newman, Director of Purchasing and Auxiliary Services

Travis Geske

Witness: Travis Geske, Senior Director of Network Infrastructure

Consent Agenda Item 8.F

Ford E-350 Cutaway



8.F – Ford E-350 Cutaway Box Truck

1. REASON FOR CONSIDERATION

The Heating and Air Conditioning Program needs a box truck with towing capabilities and ample storage compartments for transporting materials, tools, and supplies. It has been awarded a \$74,000 grant via the Energy Transition Grant to fund the purchase.

2. BACKGROUND INFORMATION

The department has selected a Ford E-350 Cutaway with Rockport Workport body to meet the program's needs. The purchase will be made from Sutton Ford in Matteson, IL, which has a 2025 model truck that meets its requirements in stock, utilizing a state/local government contract that has already been competitively bid.

3. RECOMMENDATION

That the Board of Trustees approves the purchase from Sutton Ford for a total cost of \$65,327.00 using grant funds provided by the Energy Transition Grant, in Fund 06.

Staff Contact: Dr. Stephanie Hartford, Provost
Scott Wernsman, Dean of Career and Technical Education and Workforce Training
Jason Stutes, Professor of Heating and Air Conditioning



COMMERCIAL & FLEET

SUTTON FORD INC.

21315 CENTRAL AVE.
MATTESON IL 60443

INVOICE

Monday, November 18, 2024

DATE

PURCHASER'S NAME

JOHN A LOGAN COLLEGE

STREET ADDRESS

700 LOGAN COLLEGE DRIVE , E106

CITY

CARTERVILLE

STATE

IL

ZIP

62918

BUS PHONE

618-985-2828

PLEASE ENTER MY ORDER FOR THE FOLLOWING

NEW [checked]

USED []

SUV []

TRUCK [checked]

CAR []

Table with columns: YEAR, MAKE, MODEL, BODY TYPE, COLOR, TRIM, STOCK NO., VIN NO., MILES, SALES REP, SUBTOTAL, FLEET SALES INFORMATION, etc.

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby THIS ORDER IS NOT A BINDING CONTRACT.

ACCEPTED BY:

PURCHASER'S SIGNATURE

DATE

11/18/2024

ACCEPTED BY:

Scott Ourednik

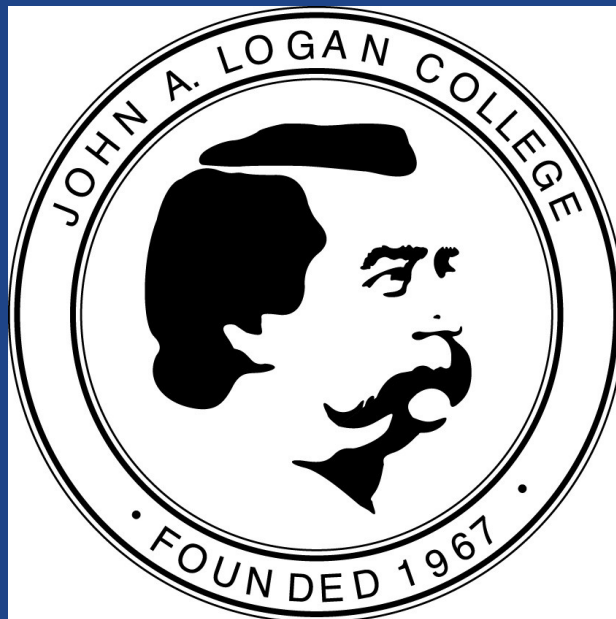
DEALER OR HIS AUTHORIZED REPRESENTATIVE

DATE

11/18/2024

Consent Agenda Item 8.G

Appointment of Identify Theft Officer



JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL

Return to Agenda

8.G – Appointment of the Identity Theft Prevention Officer

1. REASON FOR CONSIDERATION

The Identity Theft Prevention Committee is a standing committee at the College. In its most recent meeting, the Committee determined that compliance with Board Policy #3615 (formerly #3367) indicates that the Board who is the responsible party for the design, implementation, and oversight of the Identity Theft Prevention Program may appoint a member of senior administration to be charged with these responsibilities. This Officer must seek Board approval on policy decisions as well as deliver a report to the Board at least annually on the state of the Identity Theft Prevention Program.

2. BACKGROUND INFORMATION

Board Policy #3615 has been in effect since November 24, 2009, and was written and adopted in response to the need to protect confidential and sensitive information assets and the resources that support them. The purpose of the Policy is to reduce risk via a program that is designed to detect, prevent, and mitigate loss due to errors or malicious behavior.

In addition to sophisticated protocols followed by the Information Technology group to assure the least risk possible, the College also covers such liabilities via insurance in order to mitigate risk via both preventative and detective measure.

3. RECOMMENDATION

That the Board of Trustees approves the appointment of Scott Elliott as the Identity Theft Prevention Officer based on his professional background and organizational standing at John A. Logan College.

Staff Contact:

Susan LaPanne, Ph.D., CPA, Vice President of Business Services/CFO

PURPOSE

The protection of confidential and sensitive information assets and the resources that support them are critical to the operation of John A. Logan College. As information assets are handled, they are placed at risk for potential threats of employee errors, malicious or criminal actions, theft, and fraud. Such events could cause John A. Logan College to incur a loss of confidentiality or privacy, financial damages, fines, and penalties.

The purpose of this policy is to reduce the risk of a loss or breach of confidential and sensitive information through guidelines designed to detect, prevent, and mitigate loss due to errors or malicious behavior. John A. Logan College recognizes that absolute security against all threats is an unrealistic expectation. Therefore, the goals of risk reduction and implementation of this policy are based on:

- an assessment of the confidential and sensitive information handled by John A. Logan College;
- the cost of preventive measures designed to detect and prevent errors or malicious behavior; and
- the amount of risk that John A. Logan College determines is acceptable.

These policy guidelines were derived through a risk assessment of John A. Logan College's methods of handling confidential and sensitive information. Determination of appropriate security measures must be a part of all operations and shall undergo periodic evaluation.

SCOPE

These policies apply to owners, executives, management, employees, and service providers of John A. Logan College. This includes all parties that may come into contact with confidential and sensitive information, such as contractors, consultants, temporaries, and personnel of third-party affiliates.

John A. Logan College will implement and enforce these policies, as well as design more specific or new guidelines as needed.

EFFECTIVE DATE

This Identity Theft Prevention Policy is considered to be in force as of *November 24, 2009*.

ROLES AND RESPONSIBILITIES**Board of Trustees**

The Board is responsible for the design, implementation, and oversight of the Identity Theft Prevention Program. However, the Board may appoint a member of senior administration to be charged with these responsibilities. This designated Identity Theft Prevention Officer must seek Board approval on policy decisions. The Identity Theft Prevention Officer must report to the Board at least annually on the state of the Identity Theft Prevention Program.

Identity Theft Prevention Officer

The Identity Theft Prevention Officer and designated committee are responsible for the following:

Risk Assessment – Conduct periodic risk assessments of confidential and sensitive information handling methods.

Design – Design policy guidelines and procedures as needed.

Implementation – Conduct training for employees on a periodic basis.

Monitor – Evaluate the policy and procedures regularly.

Enforce – Take disciplinary action with employees as needed.

Response plan – Create a plan to respond to security incidents.

Employees and Service Providers

All personnel are responsible for adhering to these guidelines and for reporting any security incidents to the Identity Theft Prevention Officer and designated committee immediately.

ADOPTED: NOVEMBER 24, 2009

AMENDED: **SEPTEMBER 24, 2024 (FORMER BP 3367)**

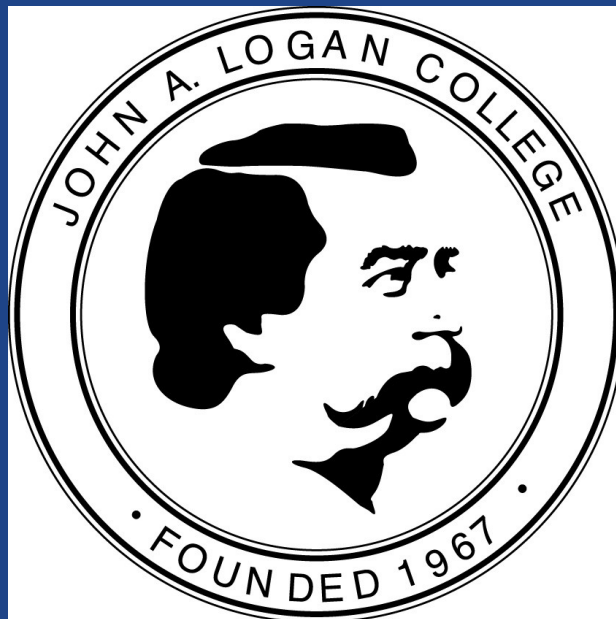
REVIEWED:

LEGAL REF.: FEDERAL TRADE COMMISSION RED FLAGS RULE, 16 C.F.R. § 681.2; A SECTION OF THE FAIR AND ACCURATE CREDIT TRANSACTION ACT (FACT ACT) OF 2003

CROSS REF.:

Consent Agenda Item 8.H

Agreement with Teamsters Local 50



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.H – Agreement with Teamsters Union Local No. 50

1. REASON FOR CONSIDERATION

The collective bargaining agreement between John A. Logan College and the Teamsters Union Local No. 50 expired on June 30, 2024.

2. BACKGROUND INFORMATION

A three (3) year collective bargaining agreement has been reached between the College and the Teamsters Union Local #50. The Agreement was ratified by the Union on November 21, 2024 and is for consideration and vote by the John A. Logan Board of Trustees.

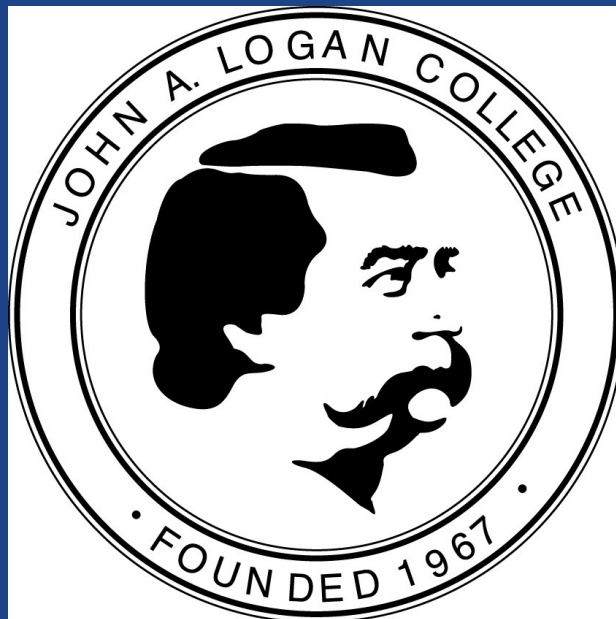
3. RECOMMENDATION

That the Board of Trustees approve the three (3) year collective bargaining agreement with the Teamsters Union Local No. 50, effective retroactively to July 1, 2024 through June 30, 2027.

Staff Contact: President Kirk Overstreet

Consent Agenda Item 8.I

Personnel Action Items



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

Return to Agenda

8.I- PERSONNEL ACTION ITEMS

1. **REASON FOR CONSIDERATION:** In accordance with Board Policy 5110, Board action is required for the employment and ratification of personnel upon recommendation by the President. Recommendations by President Overstreet for the employment and ratification of personnel are listed below:

A. Full-Time Professional Staff

Bastien, Katie	Coordinator of Disability Support Services	\$48,000	11/18/2024
Stacy, Zachary	Accounting Manager	\$58,000	11/18/2024
Jennifer Fuller	Assistant Director of Legislative Affairs	\$79,500	12/02/2024

B. Full-Time Faculty

Stutes, Sarah	Instructor of Nursing	\$55,255	01/13/2025
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C. Full-Time Operational Staff

Moseley, Megan	Specialist II (Logan Fitness)	\$29,952	11/01/2024
Hope, Danielle	Specialist I (Curriculum & Instruction)	\$38,500	11/01/2024

D. Full-Time Executive Support Staff

Skouby, Carolyn	Executive Assistant to the Provost	\$53,000	12/01/2024
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E. Adjunct Faculty

Padget, Brandon	Adjunct History Instructor Sub	Per contract	11/04/2024
Cannon, Joshua	Adjunct History Instructor Sub	Per contract	11/01/2024
Itokazu, Naomi	Adjunct ORI Instructor	Per contract	01/13/2025

F. Volunteer Staff

Baccus, Mary	Adult Literacy Volunteer		10/24/2024
Brito, Robert	Adult Literacy Volunteer		11/05/2024
Galbraith, Thomasina	Historical Village & Purdy School Volunteer		10/24/2024
Payne, Devontavius	Men's Basketball Coaching Volunteer		11/07/2024

2. **RECOMMENDATION:** That the Board of Trustees approve/ratify the personnel recommendation of President Kirk Overstreet.

JOHN A. LOGAN COLLEGE

700 Logan College Drive | Carterville, Illinois, 62918-2500 | 618.985.2828

TO: Dr. Kirk Overstreet
FROM: Stephanie Harner, Assistant Vice President of Human Resources
DATE: November 26, 2024
SUBJ: Additional Board Items

The additional personnel items for the November 26, 2024, meeting of the John A. Logan College Board of Trustees are listed below. Please contact me if you have any questions regarding these recommendations.

FULL-TIME EXECUTIVE SUPPORT STAFF

1) Executive Assistant to the Provost

Carolyn Skouby Bachelor of Science - Finance
Southern Illinois University, Carbondale

Previously: Senior Business Manager
SIU Simmons Law School

22 - Applicants Applied; 4 - Applicants interviewed
Committee Chair: Stephanie Hartford Committee Members: Nathan Arnett, Emily Monti

FULL-TIME PROFESSIONAL STAFF

1) Coordinator of Disability Support Services

Katie Bastien Bachelor of Science – Social Work
Southern Illinois University, Carbondale

Previously: Care Coordinator
Shawnee Alliance for Seniors

20 - Applicants Applied; 9 - Applicants interviewed
Committee Chair: Nikki Brooks Committee Members: Donnie Winget, Rebecca Corbit



2) Accounting Manager

Zachary Stacy Bachelor of Science – Accounting
Southern Illinois University, Carbondale

Previously: Staff Accountant
John A. Logan College

1 - Applicants Applied; 1 - Applicants interviewed
Committee Chair: Kara Bevis Committee Members: Colby Chamness, Gretchen Cudworth

FULL-TIME OPERATIONAL STAFF

1) Specialist II (Logan Fitness)

Megan Moseley Bachelor of Science - Marketing
University of Southern Indiana

Previously: Manager of Human Resources
John A. Logan College

22 - Applicants Applied; 4 - Applicants interviewed
Committee Chair: Bradley Griffith Committee Members: Greg Starrick, Kassi Teal, Carson Pearson

2) Specialist I (Curriculum & Instruction)

Danielle Hope High School Diploma
Carterville High School

Previously: Administrative Assistant
Black Diamond Harley Davidson

16 - Applicants Applied; 5 - Applicants interviewed
Committee Chair: Emily Monti Committee Members: Jennifer Rongey

FULL-TIME FACULTY

1) Instructor of Nursing

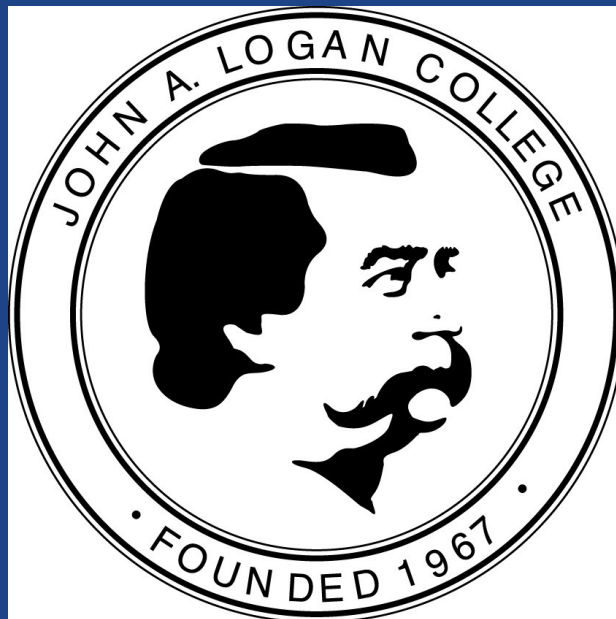
Sarah Stutes Bachelor of Science - Nursing
McKendree University

Previously: Registered Nurse/Clinic Manager
Perry County Health Department

5 - Applicants Applied; 3 - Applicants interviewed
Committee Chair: Kristin Yosanovich Committee Members: Erin McGuire, Jennifer Jordan, Heather Hampson, Tammy Valette

Consent Agenda Item 8.J

Expenditure Report



John A. Logan College

Monthly Expenditure List

10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/24/24	2001344	618 Lock LLC	Service Call on Doors	320.00	
10/24/24	2001345	A Book Company LLC	Books - Perkins Sept Fall Financial Aid Book Charges Credit - Books - Financial Aid	11,754.06	Y
10/31/24	2001405	A Book Company LLC	Books - Women's Golf 8/1-8/31/24 Books - Men's Basketball 8/1-8/31/24 Books - Baseball 8/1-8/31/24 Credit - Books - Volleyball 8/1-8/31/24 Books - Men's Golf 8/1-8/31/24 Books - Softball 8/1-8/31/24 Books - Volleyball 8/1-8/31/24 Books - Women's Basketball 8/1-8/31/24	17,467.21	Y
10/03/24	2001024	AB Art	Travel 9/3-9/30/24	420.76	
10/10/24	2001229	Abby Porter	Travel Advance 10/26-10/31/24	458.00	
10/17/24	2001324	Abby Porter	Travel 9/5-9/24/24	75.71	
10/10/24	2001141	Absher Arnold Motors LLC	Service on Kubota RTV 500 H Service on 2015 Kubota	581.71	
10/10/24	2001142	Ace Hardware Of Energy	Maintenance Repair Supplies	76.30	
10/03/24	2001022	ACEN	Accreditation Fee - Nursing Program	3,100.00	
10/10/24	2001144	ACT	Scoring Service	81.00	
10/10/24	2001245	Adam L Smith	Tuition Refund FL21	65.80	
10/15/24	558430	Addison M Wallace	Meal Allowance 10/15	120.00	
10/10/24	2001174	Ahmad T Fobs	HCCTP Student Stipend	1,185.00	
10/24/24	2001365	Ahmad T Fobs	HCCTP Student Stipend	1,200.00	
10/17/24	2001334	Allen Andrew Stensland	Game Official 10/2/24 6:30 pm	155.00	
10/24/24	2001401	Allen Andrew Stensland	Volleyball Official 10/8/24	155.00	
10/02/24	2001136	Alphonse M Stadler	Health Ins. October	29.61	
10/01/24	5630	Ameren Illinois	Gas Service - Main Campus 7/1-8/1/24	2,460.62	

John A. Logan College

Monthly Expenditure List

10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/03/24	5633	Ameren Illinois	Electric Service - DQ Ext 8/18-9/17/24 Electric & Gas Service - DQ Ext	1,858.72	
10/07/24	5634	Ameren Illinois	Electric & Gas Service - WF Ext	766.11	
10/11/24	5636	Ameren Illinois	Gas Service - DQ Ext 7/8-8/8/24	52.76	
10/21/24	5640	Ameren Illinois	Gas Service - Annex 7/19-8/19/24	58.36	
10/28/24	5644	Ameren Illinois	Electric Service - Main Campus 7/19-8/17	23,435.21	Y
10/10/24	2001145	American Family Life Assurance	Life Ins/October	592.45	
10/17/24	2001283	American Heart Association	Course Cards	510.00	
10/31/24	2001406	American Heart Association	Course Cards	588.00	
10/10/24	2001157	Andrew Nickolas Carr	Travel Advance 10/24-10/25/24	88.00	
10/03/24	2001047	Angela Lynn Harper	Travel 9/16-9/20/24	60.44	
10/10/24	2001181	Angela Lynn Harper	Travel 9/30/24	113.90	
10/31/24	2001427	Angela Lynn Harper	Travel 10/4-10/9/24	42.48	
10/24/24	2001347	Apple Inc	I-pad for Academic Advisement	1,068.00	
10/17/24	2001314	April A Martinez	Travel 9/4-10/1/24 Travel Advance 11/3-11/6/24	390.92	
10/24/24	2001348	Ascend Learning Holdings LLC	ATI Nursing Education	350.00	
10/10/24	2001163	Ashleigh K Couty	Travel 9/24-9/25/24	88.00	
10/24/24	2001358	Ashleigh K Couty	Travel 10/14-10//15/24	88.00	
10/10/24	2001214	Ashtyn Skye McIntosh	Mileage - Nursing Trades Grant II	293.46	
10/15/24	558425	Asia Amajanae Grace Taylor	Meal Allowance 10/15	125.00	
10/30/24	558451	Asia Amajanae Grace Taylor	Meal Allowances 10/30	125.00	
10/31/24	2001458	Asterios D Stamatikos	Travel 9/16-10/21/24	280.06	
10/02/24	2001079	Audrey M Calhoun	Health Ins. October	5.92	

John A. Logan College

Monthly Expenditure List

10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/03/24	2001025	Auto Tire & Parts Co Inc	Instructional Supplies	46.33	
10/24/24	2001349	Auto Tire & Parts Co Inc	Auto Shop Supplies Fluid Reservoir Inner Tie Rod	857.71	
10/31/24	2001407	Auto Tire & Parts Co Inc	Auto Supplies for Resale Instructional Supplies	409.24	
10/03/24	2001026	B&H Foto & Electronics Corp	Technology Project Equipment	1,391.00	
10/31/24	2001463	Bailee Elizabeth Wilson	Trades Grant Sonography Stipend	1,500.00	
10/15/24	558427	Baleigh R Todd	Meal Allowance 10/15	120.00	
10/17/24	2001284	Bank of Herrin	Safekeeping Fee - Aug 810-064-022 Safekeeping Fee - Aug 810-064-023	9.48	
10/12/24	5650	Bank of Montreal MC	September P-Card Charges - N Arnett September P-Card Credit - N Arnett	4,315.53	
10/12/24	5651	Bank of Montreal MC	September P-Card Charges - A Bafford	147.74	
10/12/24	5652	Bank of Montreal MC	September P-Card Charges - C Batteau	2,013.04	
10/12/24	5653	Bank of Montreal MC	September P-Card Charges - K Bevis	171.70	
10/12/24	5654	Bank of Montreal MC	September P-Card Charges - A Biley	636.16	
10/12/24	5655	Bank of Montreal MC	September P-Card Charges - P Brewer	613.69	
10/12/24	5656	Bank of Montreal MC	September P-Card Charges - M Brown	2,001.53	
10/12/24	5657	Bank of Montreal MC	September P-Card Charges - B Burnside	4,450.89	
10/12/24	5658	Bank of Montreal MC	September P-Card Charges - C Chamness	320.02	
10/12/24	5659	Bank of Montreal MC	September P-Card Charges - Clubs	1,517.34	
10/12/24	5660	Bank of Montreal MC	September P-Card Charges - Clubs II	261.54	
10/12/24	5661	Bank of Montreal MC	September P-Card Charges - R Corbit	529.84	
10/12/24	5662	Bank of Montreal MC	September P-Card Charges - J Dick	4.23	

John A. Logan College

Monthly Expenditure List

10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/12/24	5663	Bank of Montreal MC	P-Card PO Error - M Dinkins September P-Card Charges - M Dinkins	70.61	
10/12/24	5664	Bank of Montreal MC	September P-Card Charges - S Elliott	828.50	
10/12/24	5665	Bank of Montreal MC	September P-Card Charges - CS Fuel	324.16	
10/12/24	5666	Bank of Montreal MC	September P-Card Charges - Cust Fuel	373.97	
10/12/24	5667	Bank of Montreal MC	September P-Card Charges - Grounds Fuel	428.76	
10/12/24	5668	Bank of Montreal MC	September P-Card Charges - M Garrison P-Card PO Error - M Garrison	918.10	
10/12/24	5669	Bank of Montreal MC	September P-Card Charges - T Geske	1,275.67	
10/12/24	5670	Bank of Montreal MC	September P-Card Charges - B Griffith	2,945.29	
10/12/24	5671	Bank of Montreal MC	September P-Card Charges - M Guy	503.03	
10/12/24	5672	Bank of Montreal MC	September P-Card Charges - M Hamlin	28.52	
10/12/24	5673	Bank of Montreal MC	September P-Card Charges - S Harner	748.24	
10/12/24	5674	Bank of Montreal MC	September P-Card Charges - S Hartford	45.00	
10/12/24	5675	Bank of Montreal MC	September P-Card Charges - R Hawk	45.80	
10/12/24	5676	Bank of Montreal MC	September P-Card Charges - G Cudworth	812.55	
10/12/24	5677	Bank of Montreal MC	September P-Card Charges - C Hoekstra	678.15	
10/12/24	5678	Bank of Montreal MC	September P-Card Charges - C Hosselton	340.77	
10/12/24	5679	Bank of Montreal MC	September P-Card Charges - R Jeter	280.00	
10/12/24	5680	Bank of Montreal MC	September P-Card Charges - C Jones	296.38	
10/12/24	5681	Bank of Montreal MC	September P-Card Charges - S LaPanne	219.56	
10/12/24	5682	Bank of Montreal MC	September P-Card Charges - A Martinez	2,797.62	
10/12/24	5683	Bank of Montreal MC	September P-Card Credit - S May September P-Card Charges - S May	447.57	

John A. Logan College

Monthly Expenditure List

10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/12/24	5684	Bank of Montreal MC	September P-Card Charges - C McBride	141.58	
10/12/24	5685	Bank of Montreal MC	September P-Card Charges - E McGuire	3,910.57	
10/12/24	5686	Bank of Montreal MC	September P-Card Charges - M Merrill	694.59	
10/12/24	5687	Bank of Montreal MC	September P-Card Charges - E Monti	219.22	
10/12/24	5688	Bank of Montreal MC	September P-Card Credits - M Mooneyham September P-Card Charges - M Mooneyham	5,737.97	
10/12/24	5689	Bank of Montreal MC	September P-Card Charges - F Morhet	582.46	
10/12/24	5690	Bank of Montreal MC	September P-Card Charges - J Mueller	1,047.98	
10/12/24	5691	Bank of Montreal MC	September P-Card Charges - C Mulholland	2,521.28	
10/12/24	5692	Bank of Montreal MC	September P-Card Charges - D Myers	178.47	
10/12/24	5693	Bank of Montreal MC	September P-Card Charges - C Naegele September P-Card Charges - C Naegele	4,363.29	
10/12/24	5694	Bank of Montreal MC	September P-Card Charges - S Newman	1,478.37	
10/12/24	5695	Bank of Montreal MC	September P-Card Charges - S O'Keefe	2,041.35	
10/12/24	5696	Bank of Montreal MC	September P-Card Charges - K Overstreet	823.96	
10/12/24	5697	Bank of Montreal MC	September P-Card Charges - C Pearson	137.29	
10/12/24	5698	Bank of Montreal MC	September P-Card Charges - N Rains	34.19	
10/12/24	5699	Bank of Montreal MC	September P-Card Charges - K Reagan	127.55	
10/12/24	5700	Bank of Montreal MC	September P-Card Charges - J Rongey	219.22	
10/12/24	5701	Bank of Montreal MC	September P-Card Charges - S Sambursky	837.68	
10/12/24	5702	Bank of Montreal MC	September P-Card Charges - J Sargent	64.99	
10/12/24	5703	Bank of Montreal MC	September P-Card Charges - S Shafer	1,157.61	
10/12/24	5704	Bank of Montreal MC	September P-Card Credit - T Siefert September P-Card Charges - T Siefert	2,925.30	

John A. Logan College

Monthly Expenditure List

10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/12/24	5705	Bank of Montreal MC	September P-Card Charges - K Smith	298.78	
10/12/24	5706	Bank of Montreal MC	September P-Card Charges - T Smithpeters	1,036.51	
10/12/24	5707	Bank of Montreal MC	September P-Card Charges - J Snider	69.81	
10/12/24	5708	Bank of Montreal MC	September P-Card Charges - G Starrick September P-Card Credit - G Starrick	2,794.15	
10/12/24	5709	Bank of Montreal MC	September P-Card Charges - B Stephens	117.50	
10/12/24	5710	Bank of Montreal MC	September P-Card Charges - K Stoner	31.99	
10/12/24	5711	Bank of Montreal MC	September P-Card Charges - R Sveda-Webb	1,417.12	
10/12/24	5712	Bank of Montreal MC	September P-Card Charges - J Taylor	330.95	
10/12/24	5713	Bank of Montreal MC	September P-Card Charges - K Teal	827.23	
10/12/24	5714	Bank of Montreal MC	September P-Card Charges - S Wernsman	1,614.06	
10/12/24	5715	Bank of Montreal MC	September P-Card Charges - A Willmore	187.75	
10/12/24	5716	Bank of Montreal MC	September P-Card Charges - K Yosanovich	2,361.18	
10/12/24	5717	Bank of Montreal MC	September P-Card Charges - A B Giffin	1,250.00	
10/12/24	5718	Bank of Montreal MC	September P-Card Charges - T Fox	1,642.22	
10/12/24	5719	Bank of Montreal MC	September P-Card Charges - J Mays	220.00	
10/12/24	5723	Bank of Montreal MC	September P-Card Credits - N Brooks September P-Card Charges - N Brooks	907.31	
10/12/24	5724	Bank of Montreal MC	September P-Card Charges - F Matzker	308.18	
10/12/24	5725	Bank of Montreal MC	September P-Card Charges - R Ourun	304.90	
10/12/24	5726	Bank of Montreal MC	September P-Card Charges - A Porter	51.95	
10/12/24	5727	Bank of Montreal MC	September P-Card Charges - J Stutes	1,385.27	
10/12/24	5728	Bank of Montreal MC	September P-Card Charges - K Surprenant	5,790.23	
10/12/24	5729	Bank of Montreal MC	September P-Card Credits - J Dethrow	828.00	

John A. Logan College

Monthly Expenditure List

10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/12/24	5729	Bank of Montreal MC	September P-Card Charges - J Dethrow	828.00	
10/12/24	5730	Bank of Montreal MC	September P-Card Charges - A Carr	150.00	
10/02/24	2001107	Barbara A James	Health Ins. October	5.92	
10/24/24	2001379	Barbara A James	Reissue Chk#557512	5.92	
10/02/24	2001094	Barbara J Harris	Health Ins. October	5.92	
10/02/24	2001137	Barbara Throgmorton	Health Ins. October	5.92	
10/02/24	2001092	Barry Ray Hancock	Health Ins. October	1,819.65	
10/10/24	2001233	Bertha D Reed	HCCTP Student Stipend	960.00	
10/24/24	2001394	Bertha D Reed	HCCTP Student Stipend	1,080.00	
10/02/24	2001127	Beth Porritt	Health Ins. October	45.81	
10/02/24	2001114	Beverly Ann McCabe	Health Ins. October	5.92	
10/17/24	2001330	Beverly Shofstall	Presenter @ HFD 9/28-9/29/24	500.00	
10/02/24	2001134	Billy Rae Smillie	Health Ins. October	29.61	
10/24/24	2001350	Blue Cardinal Chemical, LLC	Wasp Spray for Campus Use	588.44	
10/07/24	558391	Blue Cross Blue Shield of Illinois	Health Premium - September	250,084.43	Y
10/15/24	5647	Blue Cross Blue Shield of Illinois	Health Insurance 10/1-11/1/24	259,594.98	Y
10/15/24	558403	Brady Parker Ginaven	Meal Allowance 10/15	250.00	
10/24/24	2001385	Brandon Edward Long	HCCTP Student Stipend	2,280.00	
10/10/24	2001148	Brandy N Blackwell	Mileage - Nursing Trades Grant II	332.32	
10/15/24	558401	Brooklynn G Burnett	Meal Allowance 10/15	125.00	
10/30/24	558438	Brooklynn G Burnett	Meal Allowances 10/30	125.00	
10/03/24	2001030	BSN Sports LLC	Softball Supplies	499.60	
10/10/24	2001150	BSN Sports LLC	Athletic Apparel	110.50	

John A. Logan College

Monthly Expenditure List

10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/17/24	2001288	BSN Sports LLC	Athletic Apparel Athletic Supplies	2,998.65	
10/31/24	2001410	BSN Sports LLC	Athletic Supplies - Softball Athletic Supplies Logan Fitness Apparel	3,694.25	
10/03/24	2001031	Bumper to Bumper Auto Parts	Instructional Supplies Auto Shop Supplies for Resale Credit - Returned Supplies	294.58	
10/10/24	2001151	Bumper to Bumper Auto Parts	Auto Supplies for Resale	37.77	
10/24/24	2001352	Bumper to Bumper Auto Parts	60 Watt Soldering I Auto Body Instructional Supplies 38x50in aire hose	406.41	
10/10/24	2001152	Burghof Group LLC	Pole Barn Rent - October - HCCTP IDOT	300.00	
10/10/24	2001153	Burkdell Mulch LLC	Grounds Supplies - Gravel	490.00	
10/15/24	558400	Cameron L Boone	Meal Allowance 10/15	125.00	
10/30/24	558437	Cameron L Boone	Meal Allowances 10/30	125.00	
10/17/24	2001290	Capitol Strategies Consulting Inc	Consulting Services 9/1-9/15/24 Stephen Evans 9/16-9/30	6,750.00	
10/31/24	2001411	Capitol Strategies Consulting Inc	Consulting Services 10/1-10/15/24	4,175.00	
10/02/24	2001082	Carl D Cottingham	Health Ins. October	29.61	
10/02/24	2001076	Carla Jo Bradley	Health Ins. October	311.45	
10/02/24	2001117	Carol A Mitchell	Health Ins. October	29.61	
10/03/24	2001032	Carolina Biological Supply Company	Instructional Supplies	2,383.76	
10/10/24	2001156	Carolina Biological Supply Company	Instructional Supplies	30.03	
10/21/24	5641	Carterville Water and Sewer Dept	Water Service - BB Sprinklers 9/1-9/30 Water Service - Annex 9/1-9/30/24 Water Service - Main Campus 9/1-9/30/24 Water Service - SB Sprinklers 9/1-9/30 Water Service- Logan Fitness 9/1-9/30	8,244.52	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/17/24	2001291	Carterville Winair Co	350 DEG Limit Switch	12.48	
10/31/24	2001429	Cathrine Hoekstra	Travel Advance 11/13-11/15/24	147.00	
10/03/24	2001034	CDW Government	Quest Technical Support Renewal Credit - Returned Supplies HYCU Technical Services	48,704.40	Y
10/24/24	2001355	CDW Government	Docking Stations Credit - Returned Docking Stations Ink Cartridges View Sonic Gaming 1080p	7,893.24	
10/31/24	2001412	CDW Government	Azure Overage	141.10	
10/04/24	5624	Central States Funds H&W Fund	Health Premium - September	36,605.60	Y
10/10/24	2001154	Chalieah Butler	HCCTP Student Stipend	1,200.00	
10/24/24	2001353	Chalieah Butler	HCCTP Student Stipend	945.00	
10/10/24	2001198	Charles E Jarrell CO	VRF System Repair	1,761.20	
10/17/24	2001303	Charles E Jarrell CO	Replaced EEV Fan Motor - Room 224	2,068.00	
10/02/24	2001105	Charles Robert Jackson	Health Ins. October	5.92	
10/10/24	2001158	Charlie's Air Conditioning and Heating	Ice Machine Rent - September	280.00	
10/03/24	2001064	Chelsea Marie Robinson	Reissue Ck# 558089 - ECACE Stipend	375.00	
10/15/24	558409	Cheyenne E Kimmle	Meal Allowance 10/15	120.00	
10/02/24	2001139	Christie A Williams	Health Ins. October	5.92	
10/17/24	2001309	Christina E Loyd	Travel 10/7/24	13.40	
10/31/24	2001438	Christina E Loyd	Reimburse Clothing Allowance	169.33	
10/02/24	2001074	Christopher B Bell	Health Ins. October	1,085.38	
10/10/24	2001202	Christopher Blake Kneezle	Tuition Refund SP22	3.48	
10/31/24	2001462	Christopher J. Vaughn	Travel 10/16-10/18/24	147.00	

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10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/31/24	2001436	Christopher Kays	Game Official 10/16/24 6:30 pm	155.00	
10/02/24	2001108	Cindy D Johnson	Health Ins. October	1,333.52	
10/02/24	2001109	Cindy Kohl	Health Ins. October	1,333.52	
10/17/24	2001292	City of Du Quoin	Water Service 8/1-8/29/24 Water Service 8/-8/29/24	68.92	
10/10/24	2001159	Clean As A Whistle LLC	Cleaning Service - DQ Ext Cleaning Service - WF Ext	3,174.18	
10/01/24	5631	Clearwave Communications	Phone & Internet Service - Main Campus Internet Service - DQ & WF Exts Phone Service - WF Ext 10/4-11/3/24	3,696.78	
10/17/24	2001300	Clifford E Higginson	Contractual Services - Databases Prepare Literacy Database FY25	750.00	
10/10/24	2001195	Cohen K Jackson	Housing Reimbursement - Men's Golf	1,000.00	
10/31/24	2001413	Colby J Chamness	Travel 10/2-10/4/24	44.00	
10/03/24	2001036	Cold Blooded Coffee & Roastery	Cookies 9/19/24 Meeting	207.00	
10/10/24	2001161	Cold Blooded Coffee & Roastery	Room Setup Fees - September	1,125.00	
10/31/24	2001414	Cold Blooded Coffee & Roastery	Food - Fall/Halloween Event	424.50	
10/15/24	558417	Cole Michael Noreuil	Meal Allowance 10/15	250.00	
10/03/24	2001037	CollegeBoard	Membership Fee	400.00	
10/10/24	2001162	CollegeBoard	PowerFAIDS Maintenance 9/1/24-8/31/25	27,621.04	Y
10/10/24	2001281	Colton Lee Wright	Tuition Refund SP22	906.00	
10/02/24	2001099	Connie S Hensley	Health Ins. October	5.92	
10/01/24	5632	Constellation NewEnergy Inc	Electric Service - WF Ext 8/6-9/5/24	569.46	
10/10/24	5635	Constellation NewEnergy Inc	Electric Service - DQ Ext 8/18-9/17/24	1,185.41	
10/25/24	5642	Constellation NewEnergy Inc	Electric Service - Main Campus 8/17-9/18	35,619.82	Y

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10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/29/24	5645	Constellation NewEnergy Inc	Electric Service - WF Ext 9/5-10/6/24	467.51	
10/17/24	558434	Corbin Lee Payne	Meal Allowance 10/15/24	250.00	
10/24/24	2001369	Cory Grojean	Volleyball Official 10/8/24	155.00	
10/03/24	2001038	CosmoProf	Instructional Supplies	28.00	
10/24/24	2001359	Crescent Parts and Equip	Instructional Supplies	380.00	
10/10/24	2001282	Crystal N Young	Reimburse Food for Pinning Ceremony	59.57	
10/10/24	2001259	Crystal Spring Stearns	Mileage - Nursing Trades Grant II	151.42	
10/10/24	2001165	Crystal's Catering and More	Food for DC/DE Meeting	1,495.00	
10/15/24	558421	D'Necco Darnell Rucker Jr	Meal Allowance 10/15	125.00	
10/30/24	558448	D'Necco Darnell Rucker Jr	Meal Allowances 10/30	125.00	
10/15/24	558408	Da'Zaria Yaree James	Meal Allowance 10/15	125.00	
10/30/24	558441	Da'Zaria Yaree James	Meal Allowances 10/30	125.00	
10/15/24	558420	Dainen D Rucker I	Meal Allowance 10/15	125.00	
10/30/24	558447	Dainen D Rucker I	Meal Allowances 10/30	125.00	
10/10/24	2001176	David L Freeman	Camo the Clown @ HFD 9/28-9/29/24	700.00	
10/15/24	558412	Davius N Loury	Meal Allowance 10/15	125.00	
10/30/24	558442	Davius N Loury	Meal Allowances 10/30	125.00	
10/10/24	2001190	Dawn M Hurst	Travel 9/26/24	19.70	
10/02/24	2001086	Dawn S Ellermeyer	Health Ins. October	3.12	
10/07/24	558392	Dearborn Life Insurance Company	Vision Premium - September	2,366.61	
10/15/24	5648	Dearborn Life Insurance Company	Life Insurance 10/1-10/31/24	2,230.23	
10/10/24	2001273	Deborah Lynne Uzzle	Mileage - Nursing Trades Grant II	166.16	
10/31/24	2001415	Dell Marketing LP	Computer Supplies	58,803.59	Y

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10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/31/24	2001415	Dell Marketing LP	Computer Equipment	58,803.59	Y
10/10/24	2001171	Demorah A Duncan	Mileage - Nursing Trades Grant II	151.42	
10/17/24	2001306	Dennis Kellerman	Travel 7/16-10/1/24	215.74	
10/10/24	2001168	Dept of Human Serv DRS-Benton	Refund DRS - Elijah Adkins	1,000.00	
10/10/24	2001169	Dept of Human Serv DRS-Murphy	DRS Refund - Madison Hughey 3098433 DRS Refund - Elizabeth Brimm 3100987 DRS Refund - Russell North 3097729 DRS Refund - Jackson Harsy 3095857	3,106.86	
10/03/24	2001055	Diane M King	Reissue Ck#557652 ECACE Consult Exp	73.44	
10/03/24	2001040	Disability Support Services SIUC	SIU Office of Access	120.00	
10/10/24	2001170	Disability Support Services SIUC	Interpreting Services 8/1-8/31/24 Interpreting Services 7/1-7/31/24 Interpreting Services 8/8-8/15/24	13,973.90	Y
10/02/24	2001116	Don Middleton	Health Ins. October	29.61	
10/02/24	2001087	Donna B Fell	Health Ins. October	5.92	
10/24/24	2001372	Doug Halterman	Volleyball Official 10/9/24	155.00	
10/31/24	2001425	Doug Halterman	Game Official 10/23/24 6:30 pm	155.00	
10/15/24	558414	Dylan Michael Mannino	Meal Allowance 10/15	250.00	
10/24/24	2001363	EAN Services LLC	C.Hosselton Forum for Excellence C.Hosselton ICEARY Board Meeting	234.25	
10/31/24	2001417	EAN Services LLC	Car Rental - C Thornton	351.25	
10/07/24	5625	EFTPS	Federal Tax Deposit 10/7/24	133,569.74	Y
10/22/24	5721	EFTPS	Federal Tax Deposit 10/22/24	60,641.20	Y
10/17/24	2001293	Egyptian Electric Coop Association	Logan Rd. 700 Remote Sign 9/1-10/1 Greenbriar Rd. 9-1-10/1 Softball Field 9/1-10/1	1,336.53	
10/24/24	2001364	Egyptian Electric Coop Association	Logan Fitness 9/1-10/1	12,343.86	Y

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/24/24	2001399	Ellie C Smith	SPI Exam Reimbursement	250.00	
10/31/24	2001455	Ellie C Smith	Trades Grant Sonography Stipend	1,500.00	
10/15/24	558426	Ensley Joeh Tedeschi	Meal Allowance 10/15	125.00	
10/30/24	558452	Ensley Joeh Tedeschi	Meal Allowances 10/30	125.00	
10/03/24	2001042	Enviro-Tech Termite and Pest Control	Pest Control - Annex	75.00	
10/10/24	2001173	Enviro-Tech Termite and Pest Control	Pest Control - DQ Ext 9/16/24	50.00	
10/31/24	2001418	Enviro-Tech Termite and Pest Control	Pest Control - WF Ext 10/22/24 Pest Control - WF Ext 9/24/24	80.00	
10/02/24	2001084	Eric George Ebersohl	Health Ins. October	1,819.65	
10/02/24	2001129	Eric J Pulley	Health Ins. October	45.81	
10/03/24	2001060	Eric J Pulley	Reissue Chk#557538 May Health Ins.	117.25	
10/10/24	2001175	Eunice Olutoyin Fox	Travel Advance 10/21-10/25/24 Travel 9/5-9/30/24	577.90	
10/15/24	558411	Evan M Lopez	Meal Allowance 10/15	100.00	
10/02/24	2001119	Evelyn P Morrison	Health Ins. October	5.92	
10/31/24	2001419	Fishback Media Inc	Advertising (Marion 2024-2025)	2,400.00	
10/02/24	2001081	Frances B Cobb	Health Ins. October	12.48	
10/03/24	2001043	Franklin-Williamson Bi-County Health Department	TB Skin Testing Trade Grant /CNA	1,195.00	
10/25/24	5643	Futiva	Internet Service 10/1-10/31/24	643.99	
10/31/24	2001421	Gallagher Affinity Insurance Services Inc	Athletic Insurance Renewal	74,755.00	Y
10/17/24	2001294	Garratt-Callahan Co	Maintenance Supplies	2,500.20	
10/02/24	2001078	Gary W Caldwell	Health Ins. October	291.27	
10/03/24	2001044	Gibbs Technology Leasing LLC	Copier Lease 9/22-10/21/24	188.51	
10/31/24	2001422	Gibbs Technology Leasing LLC	Copier Lease 10/22-11/21/24	188.51	

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10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/16/24	5639	GoTo Communications, Inc	Phone Service & Equipment 10/1-10/31/24 Phone Service - CCRR 10/1-10/31/24	8,289.65	
10/10/24	2001179	Graphic Impressions	HFD T-Shirts & Golf Towels	680.00	
10/31/24	2001423	Greater Egypt Regional Planning	Dues - FY25 ALG - GERPDC	150.00	
10/10/24	2001211	Grover G Mays	Travel 9/29-9/30/24	214.70	
10/17/24	2001317	Grover G Mays	Travel Advance 11/4-11/5/24	327.62	
10/03/24	2001045	Growing Media LLC	Advertising, Producing & Marketing	6,595.00	
10/24/24	2001371	Hale's Automotive Inc	Service On 2004 Ford F350	1,182.88	
10/03/24	2001048	HD Supply Facilities Maintenance LTD	Custodial Supplies	4,951.26	
10/10/24	2001184	HD Supply Facilities Maintenance LTD	Custodial Supplies	1,493.28	
10/17/24	2001297	HD Supply Facilities Maintenance LTD	Maint Supplies Custodial Supplies	1,460.69	
10/24/24	2001375	HD Supply Facilities Maintenance LTD	Maint Supplies	831.36	
10/03/24	5646	HealthEquity Inc	HRA Replenishment	46,351.04	Y
10/17/24	2001298	HealthEquity Inc	Fees - October Fees - September HRA Plan Setup Fee	1,306.25	
10/10/24	2001186	Herriott's Rents, Tents, & Events	Tents for HFD 9/28-9/29/24	28,775.00	Y
10/31/24	2001434	Hilary B Johnson	Hotel Reimbursement for 7/31/24 Travel	633.92	
10/10/24	2001188	Hilary M Holdinghausen	Travel 7/11-10/4/24	54.84	
10/24/24	2001376	HLN Boutique LLC	Booney Hats with Logo	600.00	
10/10/24	2001189	HSG Mechanical Contractors Inc	Expansion Valve Replacement	2,955.00	
10/31/24	2001430	HSG Mechanical Contractors Inc	Dectron Unit Repair @ Aquatic Center	6,813.40	
10/31/24	5629	IDES	3rd Qtr Unemployment	4,285.56	
10/03/24	2001049	Illinois Central College	Entry Fee Men's Golf 9/16-9/17	105.00	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/08/24	5627	Illinois Dept of Revenue	State Tax Deposit 10/8/24	52,279.37	Y
10/22/24	5722	Illinois Dept of Revenue	State Tax Deposit 10/22/24	25,763.38	Y
10/10/24	2001191	Illinois FOP Labor Council	Life Ins/October	486.00	
10/10/24	2001192	Illinois Partners for Human Service	Dues / Annual Pledge	150.00	
10/10/24	2001193	Illinois State Disbursement Unit	Child Support 1707700/2022DC00014 Child Support 1719900/2019D000282 Child Support 2021-F-11	1,633.18	
10/24/24	2001377	Illinois State Disbursement Unit	Child Support 2021-F-11	162.50	
10/03/24	2001050	ILMO Products Company	Instructional Supplies	552.79	
10/10/24	2001194	ILMO Products Company	Instructional Supplies	400.77	
10/17/24	2001301	ILMO Products Company	Cylinders	70.01	
10/24/24	2001378	ILMO Products Company	Cylinder Instructional Supplies Cylinders	293.83	
10/31/24	2001431	ILMO Products Company	Instructional Supplies	297.90	
10/14/24	558398	Inflatable Fun	Inflatable Rentals 10/19/24	600.00	
10/17/24	2001315	Jackie Massie	Travel 10/9/24	10.58	
10/15/24	558404	Jacob Rylan Gothrup	Meal Allowance 10/15	250.00	
10/31/24	2001424	Jacob W Griffith	Travel 10/18/24	29.98	
10/15/24	558402	Jaden David Correa	Meal Allowance 10/15	200.00	
10/23/24	2001404	Jaime Javier Garcia	Reimburse Clothing Allowance. Reimburse Clothing Allowance	346.00	
10/10/24	2001196	JALC - IEA/NEA Chapter	IAHE Dues Ded/September	5,474.00	
10/03/24	2001051	JALC Foundation	Clearing Account	100.00	
10/10/24	2001197	JALC Foundation	Clearing Account Foundation Ded (LF) September	702.00	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/17/24	2001302	JALC Foundation	Clearing Account	664.22	
10/31/24	2001432	JALC Foundation	Clearing Account	1,000.00	
10/02/24	2001095	James W Harris	Health Ins. October	5.92	
10/02/24	2001133	Janada Schaubert	Health Ins. October	3.12	
10/02/24	2001102	Jane A House	Health Ins. October	5.92	
10/02/24	2001123	Janice R Palese	Health Ins. October	5.92	
10/15/24	558405	Janiya Arkiyah Harrison	Meal Allowance 10/15	125.00	
10/30/24	558439	Janiya Arkiyah Harrison	Meal Allowances 10/30	125.00	
10/24/24	2001403	Jason D Tanner	Travel Advance 11/7-11/8/24	551.67	
10/17/24	2001318	Jason McFarland	Travel Advance 11/4-11/9/24	1,072.42	
10/15/24	558416	Jayden N Miles	Meal Allowance 10/15	125.00	
10/30/24	558444	Jayden N Miles	Meal Allowances 10/30	125.00	
10/10/24	2001234	Jean-Pierre Reed	Presenter - Hispanic Heritage Month	500.00	
10/24/24	2001393	Jeff L Ray	HFD Fishing Lure Key Chains	175.00	
10/10/24	2001263	Jennifer L Sykes	Training - Bldg Strong Families	300.00	
10/10/24	2001199	Jenzabar Inc	J1 Communications Management Plus	4,350.00	
10/15/24	558415	Jeremy Carter McKinney	Meal Allowance 10/15	250.00	
10/10/24	2001267	Jessica L Taylor	Travel Advance 10/20-10/23/24	312.90	
10/17/24	2001343	Jessica Lynn Wise	Unclaimed Property Reissue Ck # 553636	375.00	
10/03/24	2001039	Jil Deaton	Travel 9/19/24	40.20	
10/24/24	2001360	Jil Deaton	Trvl to Vienna H.S.	40.20	
10/02/24	2001072	Jim R Bales	Health Ins. October	29.61	
10/24/24	2001361	Jo A Dick	2024 ICCET Conference 10/24-10/25	227.67	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/24/24	2001356	Jo Christian	Travel to Crab Orchard Sept	159.46	
10/17/24	2001304	Joe's Lawn & Snow Service LLC	Mowing Service - WF Ext - September Mowing Service - DQ Ext - September	620.00	
10/31/24	2001433	Joe's Lawn & Snow Service LLC	Mowing Service - DQ Ext	260.00	
10/02/24	2001131	John C Sala	Health Ins. October	5.92	
10/10/24	2001278	John Everett Wilcox	HFD Entertainment 9/28-9/29/24	300.00	
10/02/24	2001128	John J Profilet	Health Ins. October	138.69	
10/02/24	2001100	Johnna Lynn Herren	Health Ins. October	1,333.52	
10/10/24	2001200	Johnstone Supply	Maintenance Repair Supplies Maintenance Supplies - HFD	18.04	
10/17/24	2001305	Johnstone Supply	Maintenance Repair Supplies	1,225.64	
10/24/24	2001380	Johnstone Supply	Maint Supplies	1,712.77	
10/31/24	2001435	Johnstone Supply	Maintenance Repair Supplies	558.20	
10/02/24	2001130	Jon Rivers	Health Ins. October	29.61	
10/31/24	2001416	Joseph Dethrow	Travel Advance 11/13-11/15/24	147.00	
10/03/24	2001063	Joseph E Roach	Travel Advance 10/16-10/18/24	659.40	
10/17/24	2001326	Joseph E Roach	Travel Advance 11/4-11/9/24	4,909.09	
10/02/24	2001093	Joseph R Hancock	Health Ins. October	5.92	
10/02/24	2001110	Judith C Korando	Health Ins. October	29.61	
10/02/24	2001138	Jula L Treece	Health Ins. October	5.92	
10/15/24	558418	Julian Norris Jr	Meal Allowance 10/15	125.00	
10/30/24	558445	Julian Norris Jr	Meal Allowances 10/30	125.00	
10/17/24	2001286	Kara Bevis	Travel 10/2-10/4/24	304.63	
10/02/24	2001132	Karen Sala	Health Ins. October	5.92	

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10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/10/24	2001246	Kaylee N Smith	Travel Advance 10/23-10/25/24	147.00	
10/10/24	2001272	Kaylynn Diane Tucker	Mileage - Nursing Trades Grant II	108.54	
10/03/24	2001052	KB's Outdoor Power Inc.	Cheetah 72" Mowers	17,178.00	Y
10/03/24	2001053	KECO	Lateral Tension Tools	1,377.63	
10/10/24	2001201	Kemper CPA Group LLP	Progress Billing FY24 Audit	40,000.00	Y
10/10/24	2001172	Kendra Duncan	HCCTP Student Stipend	1,200.00	
10/24/24	2001362	Kendra Duncan	HCCTP Student Stipend	1,200.00	
10/10/24	2001220	Kendra Moon	Travel 9/5-9/20/24	74.24	
10/24/24	558435	Kentucky Wesleyan College	Invitational Fee 10/26-10/27/24	825.00	
10/10/24	2001160	Keondre Stephon Cobb	HCCTP Student Stipend	1,200.00	
10/24/24	2001357	Keondre Stephon Cobb	HCCTP Student Stipend	1,140.00	
10/15/24	558431	Kiera Raelyn Whitaker	Meal Allowance 10/15	125.00	
10/30/24	558453	Kiera Raelyn Whitaker	Meal Allowances 10/30	125.00	
10/17/24	558432	Kimberly A. Kellerman	Travel Advance 10/24-10/25/24	450.70	
10/03/24	2001041	Kimberly T Dyer	Travel 9/4-9/20/24	34.84	
10/10/24	2001224	Kirk E Overstreet	Travel 9/26-9/27/24 Travel 9/4-9/6/24	627.81	
10/17/24	2001307	Konica Minolta Business Solutions USA Inc	Maint Summary 9/1-9/30	3,860.86	
10/31/24	2001448	Krystal N Reagan	Travel Advance 11/13-11/15/24	404.70	
10/10/24	2001261	Kyle Surprenant	Reimburse Food - Baseball	1,601.30	
10/10/24	2001203	Lake Logan Apartments	Rent - G Wilson Oct 24 - Jan 25 Rent - F Nicholes - Aug 24-Dec 24 Rent - P Renken Nov 24 - Apr 25 Rent - A Dawson - Aug 24-Jan 25 Rent - J Pierce Aug 24 - Jan 25 Rent - M Kirk - Aug 24-Jan 25	9,250.00	

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10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/10/24	2001203	Lake Logan Apartments	Rent - M Ethington Sept 24 - Dec 24	9,250.00	
10/10/24	2001210	LaKeista Jenee Maxwell	Mileage - Nursing Trades Grant II	107.20	
10/02/24	2001113	Larry Dale Marrs	Health Ins. October	34.13	
10/02/24	2001122	Larry Maurice Page	Health Ins. October	34.13	
10/10/24	2001177	LaTaveon Amont Gibbs-Caves	HCCTP Student Stipend	1,200.00	
10/24/24	2001368	LaTaveon Amont Gibbs-Caves	HCCTP Student Stipend	1,200.00	
10/02/24	2001096	Leila Jo Hart	Health Ins. October	548.04	
10/10/24	2001215	Leslie A McKenzie	CPR Cards	140.00	
10/24/24	2001383	Lincoln Electric Company	Instructional Supplies	2,406.75	
10/02/24	2001073	Linwood G Bechtel	Health Ins. October	29.61	
10/02/24	2001103	Lisa A Hudgens	Health Ins. October	311.45	
10/10/24	2001205	Logan Operational Staff Association	LOSA Dues/September	843.03	
10/24/24	2001384	Logan Operational Staff Association	LOSA DUES/OCTOBER	804.57	
10/10/24	2001206	Logan Solar LLC	Solar Production 9/1-9/30/24	8,809.23	
10/10/24	2001207	Long Haul Leasing LLC	Fox Box Rental - HCCTP IDOT	100.00	
10/10/24	2001208	Lowe's of Illinois Inc	Instructional Supplies - Theatre	391.09	
10/17/24	2001308	Lowe's of Illinois Inc	Unclaimed Property - Reissue Ck 551795	362.61	
10/03/24	2001033	Lucas Wayne Carter	Game Official 9/25/24 1;30pm	120.00	
10/10/24	2001183	Mabel J Hayes	Refreshments - HS Team Leader Meeting Refreshments for SSC Open House 8/21/24 Refreshments for Meeting	429.00	
10/10/24	2001178	Mackenzie N Gottschalk	Mileage - Nursing Trades Grant II	136.68	
10/10/24	2001222	Magnus Julian Noble	Travel 9/18-9/19/24	204.90	
10/03/24	2001056	Maier's Tidy Bowl Inc.	Portable Toilet Rental 9/16-10/13/24	69.00	

John A. Logan College

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10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/10/24	2001209	Maier's Tidy Bowl Inc.	Portable Toilet Rental - HFD	1,260.00	
10/17/24	2001312	Maier's Tidy Bowl Inc.	Rental 10/14-11/10	69.00	
10/10/24	2001253	Maisie B Stanford	Tuition Refunds 2017-2019	2,249.00	
10/17/24	2001313	Management, Training and Consulting Corp	1st quarter MOU	767.46	
10/24/24	2001386	Management, Training and Consulting Corp	LWIA #25 MOU-First Quarter	382.59	
10/29/24	5649	Mansfield Power & Gas LLC	Gas Service - Main Campus 9/1-9/30/24	5,835.80	
10/10/24	2001280	Marcella A Woodson	Presenter- Diversity/Career Workshop	200.00	
10/15/24	558413	Mariah Destiny Maclin	Meal Allowance 10/15	125.00	
10/30/24	558443	Mariah Destiny Maclin	Meal Allowances 10/30	125.00	
10/31/24	2001444	Mariah Jade Parr	Trades Grant Sonography Stipend	1,500.00	
10/02/24	2001126	Marie Perkins	Health Ins. October	5.92	
10/10/24	2001271	Marilyn J Toliver	Travel Advance 10/23-10/26/24	773.50	
10/10/24	2001254	Marionna Nicole Stanley	Mileage - Nursing Trades Grant II	79.06	
10/02/24	2001104	Mary Ann Hudson	Health Ins. October	29.61	
10/02/24	2001083	Mary DeHoff	Health Ins. October	5.92	
10/02/24	2001111	Mary H Landes	Health Ins. October	5.92	
10/10/24	2001155	Mary Louise Campbell	HCCTP Student Stipend	1,200.00	
10/24/24	2001354	Mary Louise Campbell	HCCTP Student Stipend	1,200.00	
10/10/24	2001187	Mary M. Hines	Travel 9/4-9/30/24 Travel 8/12-8/28/24	431.48	
10/02/24	2001121	Mary O'Hara	Health Ins. October	29.61	
10/17/24	2001316	MatterHackers, Inc.	3D Printer Credit Tax on 3D Printer	2,998.00	
10/10/24	2001213	Matthew Aaron Mccomas	Tuition Refund SP22	3.87	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/10/24	2001212	MBI Worldwide Background	Checks and Drug Scree Background Checks 9/16-10/1/24	118.50	
10/31/24	2001439	MBI Worldwide Background	Checks and Drug Scree Background Checks 10/1-10/16/24	344.40	
10/02/24	2001125	Melanie Pecord	Health Ins. October	1,819.65	
10/17/24	2001310	Melissa E Luttenbacher	Consulting Services 7/23-7/29/24	160.00	
10/03/24	2001029	Melissa K Brown	Travel 9/10-9/11/24	88.00	
10/24/24	2001351	Melissa K Brown	Travel 10/14-10/15/24	88.00	
10/17/24	2001319	Menards	Credit - HFD Returned Item Maint Supplies HFD Supplies Instructional Supplies	311.86	
10/31/24	2001441	Menards	Maintenance Repair Supplies	154.37	
10/02/24	2001120	Merian Norris	Health Ins. October	5.92	
10/10/24	2001217	Mettler-Toledo International Inc	Preventative Maintenance on Equipment Basic Care Maintenance on Equipment	2,605.50	
10/14/24	558397	Michael D.L. Galloway	Variety Acoustic Show 10/14/24	250.00	
10/24/24	2001367	Michael D.L. Galloway	HFD Entertainment	250.00	
10/02/24	2001106	Michael Kevin Jakubco	Health Ins. October	138.69	
10/02/24	2001118	Michael Morgan	Health Ins. October	2,284.07	
10/03/24	2001046	Michelle D Hamlin	Travel 9/10-9/13/24	316.24	
10/17/24	2001295	Michelle D Hamlin	Travel 9/4-9/12/24	79.60	
10/24/24	2001373	Michelle D Hamlin	Trvl Crab Orchard HS 8/16-10/4	182.24	
10/31/24	2001426	Michelle D Hamlin	Travel Advance 11/13-11/15/24	147.00	
10/02/24	2001090	Michelle Hamilton	Health Ins. October	1,333.52	
10/24/24	2001370	Michelle L Guy	Travel July-Oct. Registration	209.71	
10/24/24	2001388	Midland Paper	Stockroom Supplies - Paper	2,817.18	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/10/24	2001218	Midwest Insurance Company	Deductible Recover Claim 0306488	368.67	
10/15/24	558419	Mikala Sunshine Rambert Carter	Meal Allowance 10/15	125.00	
10/30/24	558446	Mikala Sunshine Rambert Carter	Meal Allowances 10/30	125.00	
10/07/24	558393	Mineral Area College	Entry Fee for Fall Invitational	300.00	
10/03/24	2001057	Mississippi River Radio LLC	Advertising - HS Football & Basketball Coaches Poll Sponsorship	5,610.00	
10/10/24	2001219	Mississippi River Radio LLC	Advertising	3,008.34	
10/17/24	2001320	Mississippi River Radio LLC	Advertising - HFD	1,646.00	
10/31/24	2001442	MKPecord Consulting LLC	Consulting Service 10/15-10/16/24	600.00	
10/10/24	2001240	Molly Jane Ryder	Mileage - Nursing Trades Grant II	150.08	
10/15/24	558399	Morgan Danielle Alexander	Meal Allowance 10/15	125.00	
10/30/24	558436	Morgan Danielle Alexander	Meal Allowances 10/30	125.00	
10/02/24	2001112	Nancy C Lawson	Health Ins. October	5.92	
10/24/24	2001389	National Grants Management Association	Grants Training 3/12-3/14/25	969.00	
10/15/24	5638	Nelnet Business Services	Refund Maintenance 9/1-9/30/24	489.10	
10/15/24	558410	Nevaeh G Laster	Meal Allowance 10/15	120.00	
10/10/24	2001146	Nicholas J Anderson	Consulting Service - Crispian Advantage	6,666.00	
10/17/24	2001341	Nicholas Wallhausen	Travel 5/17/24	24.12	
10/03/24	2001062	Nicole Y Rains	Travel 9/27/24	254.60	
10/03/24	2001028	Nikki Brooks	Travel Advance 10/16-10/19/24	319.90	
10/17/24	2001342	Nina L Wargel	Travel 8/22-10/8/24	71.02	
10/03/24	2001058	NJCAA	Dues 2024-2025 Clipped Dues	200.00	
10/17/24	558433	NJCAA Region XXIV	Region XXIV Dues 2024-2025	2,000.00	

John A. Logan College

Monthly Expenditure List

10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/10/24	2001223	ODP Business Solutions, LLC	Office Supplies	199.08	
10/31/24	2001420	Olivia Janet Fisher	Trades Grant Sonography Stipend	1,500.00	
10/17/24	2001322	Omnigo Software LLC	User License Annual Renewal	4,519.28	
10/10/24	2001225	Owens, Amy	Screen Printing and Application	333.50	
10/10/24	2001226	Paducah Sun	Advertising - Request for Bid	57.86	
10/15/24	558428	Paige Kaylyn Vasquez	Meal Allowance 10/15	120.00	
10/02/24	2001097	Pamala Kay Hays	Health Ins. October	548.04	
10/15/24	558424	Patricija Tamasauskas	Meal Allowance 10/15	125.00	
10/30/24	558450	Patricija Tamasauskas	Meal Allowances 10/30	125.00	
10/03/24	2001059	Phi Theta Kappa	Conference 2024	300.00	
10/17/24	2001287	Philip Michael Brewer	Travel 8/8-9/20/24	234.50	
10/31/24	2001409	Philip Michael Brewer	Travel 9/24-10/22/24	231.82	
10/24/24	2001381	Phillip Lane	Travel 9/17-9/20/24	1,757.57	
10/10/24	2001227	Pitney Bowes Reserve Account	Reimburse Foundation Mailing Reimburse Recruitment Mailing	473.04	
10/10/24	2001228	PLP Battery Supply	Maintenance Repair Supplies	119.00	
10/17/24	2001323	Pocket Nurse	Instructional Materials	1,860.72	
10/31/24	2001445	Pocket Nurse	Instructional Supplies	699.20	
10/10/24	2001230	PrepBlast LLC	RegisterBlast Upgrade of Core Plan	825.00	
10/03/24	2001035	Preston W Childers	Game Official 9/25/24 1:30pm	120.00	
10/02/24	2001088	Priscilla L Gray	Health Ins. October	5.92	
10/10/24	2001231	Pro Lab Supply Corporation	Biology Safety Cabinets	9,290.00	
10/31/24	2001446	Qubit Networks LLC	Enterprise Network Service Equipment	205,932.05	Y

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10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/03/24	2001061	R House Sports and Embroidery	Women's Golf Uniforms	1,433.00	
10/17/24	2001325	R House Sports and Embroidery	Screen Printing on Athletic Apparel	315.00	
10/24/24	2001392	R House Sports and Embroidery	Women's Basketball Clothing	147.00	
10/31/24	2001447	R House Sports and Embroidery	Embroidery on Athletic Supplies Printing on Athletic Apparel	270.00	
10/10/24	2001262	Rachel Sveda-Webb	Travel Advance 10/26-10/30/24	265.00	
10/31/24	2001459	Rachel Sveda-Webb	Travel Advance 11/13-11/15/24	147.00	
10/10/24	2001232	Randy Jones Glass & Mirror Inc	South Entrance Repair - Logan Fitness	885.00	
10/17/24	2001311	Reagan Elizabeth Lynn	Reimburse Housing Costs	583.00	
10/31/24	2001449	Realityworks Inc	RealCare Geriatric Simulator	5,016.84	
10/02/24	2001075	Rebecca G Borgsmiller	Health Ins. October	29.61	
10/03/24	2001027	Rebecca G Borgsmiller	Travel Advance 10/20-10/26/24	850.00	
10/10/24	2001235	Reliance Standard Life Insurance Company	VLTD October	671.09	
10/10/24	558395	Rend Lake College	Entry Fee 10/14-10/15/24	500.00	
10/31/24	2001450	Rend Lake College	Fall Invitational Entry Fee - Men's Golf	100.00	
10/10/24	2001237	Republic Services #732	Waste Disposal - DQ Ext 10/1-10/31/24 Waste Disposal - Main Campus 9/1-9/30/24 Waste Disposal - WF Ext 10/1-10/31/24	1,740.42	
10/31/24	2001451	Republic Services #732	Waste Disposal - DQ Ext 11/1-11/30/24 Waste Disposal - WF Ext 11/1-11/30/24 Waste Disposal - Main Campus 10/1-10/31	1,784.07	
10/02/24	2001115	Robert L Mees	Health Ins. October	29.61	
10/02/24	2001085	Roberta Egelston	Health Ins. October	1,333.52	
10/02/24	2001124	Robin Pauls	Health Ins. October	1,078.00	
10/10/24	2001149	Robyn R Brummett	Travel 8/5-9/25/24	43.37	

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10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/02/24	2001089	Ronald D Hall	Health Ins. October	3,234.00	
10/24/24	2001396	Royal	Maintenance Supplies	1,628.60	
10/10/24	2001239	Saada Kimani Allegra Roberson	Mileage - Nursing Trades Grant II	119.26	
10/03/24	2001065	Safety-Kleen Systems Inc	Equipment Maintenance Services	327.69	
10/17/24	2001327	Safety-Kleen Systems Inc	Equipment Maintenance	275.40	
10/10/24	2001166	Sarah Curtis	Travel 10/1-10/3/24	46.90	
10/10/24	2001241	Scenario Learning LLC	Vector Solutions Renewal 9/30/24-9/29/25	3,944.14	
10/10/24	2001242	Scholarship Solutions LLC	Software Renewal 7/1/24-6/30/25	12,509.00	Y
10/10/24	2001277	Scott Wernsman	Travel 9/29-9/30/24	219.22	
10/24/24	2001397	Sesser-Valier Community Unit School DistrictN	Parking for HFD 2024	3,672.00	
10/03/24	2001068	Shanda R Sylwester	Travel 7/18-9/12/24	142.71	
10/10/24	2001221	Shannon Newman	Travel 9/25-9/27/24	147.00	
10/24/24	2001402	Shawn J Talluto	Uniform Black Work Socks	37.13	
10/17/24	2001335	Shawna Kay Stofferahn	Uncalimed Property Reissue Ck# 537524	661.19	
10/17/24	2001328	Sherwin-Williams Company	Maint Supplies	312.29	
10/10/24	2001182	Shiarah Nicole Harris	Mileage - Nursing Trades Grant II	107.20	
10/02/24	2001080	Shirley Calhoun	Health Ins. October	5.92	
10/02/24	2001098	Shirley Hays	Health Ins. October	5.92	
10/17/24	2001329	Shivelbine Music Inc	Music for Band & Orchestra	391.50	
10/10/24	2001243	Shred-It	Shredding Service 7/15-9/9/24	109.97	
10/03/24	2001066	Silkworm Inc	Promotional Item Setup Fee Promotional Items - Travel Mug	1,296.36	
10/10/24	2001244	Silkworm Inc	Reinking Fee on Promotional Items Promotional Items - STEM Day	1,934.30	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/10/24	2001244	Silkworm Inc	Promotional Items - Applied Tech Day Setup Promotional Items - App Tech Day	1,934.30	
10/24/24	2001398	Silkworm Inc	Auto Colision Shirts Auto Collision Shirts	616.75	
10/31/24	2001454	Silkworm Inc	Promotional Items - T-Shirts Reinking on Promo Items Promotional Items - Notebooks General Store Inventory Setup Promotional Items Setup & Design on Promo Items Promotional Items - Retractor Kits Promotional Items - Flashlight Keychains Setup Promo Items	19,271.23	Y
10/10/24	2001248	Snap-on Industrial	ADAS Certification Kit	56,366.62	Y
10/15/24	558406	Sophie G Hill	Meal Allowance 10/15	120.00	
10/17/24	2001331	South Side Lumber Inc	Instructional Supplies	45.48	
10/10/24	2001249	Southern FS Inc	Fuel	221.06	
10/17/24	2001332	Southern FS Inc	Fuel	870.59	
10/10/24	2001250	Southern Illinois Coalition for Children & Fam	Consulting Services July-September Consulting Services - July-September	9,798.00	
10/10/24	2001251	Southern Illinois Redi-Mix Inc	Instructional Supplies - HCCTP IDOT	3,603.69	
10/17/24	2001333	Southern Illinois Spine & Joint Center	Student Screening	499.60	
10/31/24	2001456	Southern Illinois University Carbondale	CNA State Board Vouchers (17)	1,445.00	
10/10/24	2001252	St Louis Boiler Supply Co	Maintenance Repair Supplies	282.73	
10/31/24	2001457	St Louis Boiler Supply Co	Maintenance Repair Supplies	946.13	
10/02/24	2001077	Stacy Buckingham	Health Ins. October	1,333.52	
10/02/24	2001101	Stacy Holloway	Health Ins. October	1,264.66	
10/24/24	2001400	Staples Business Credit	Office Supplies	391.77	
10/02/24	5623	State Universities RetirementSystem	SURS 9/15/24 PR	64,058.38	Y

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/10/24	2001255	State Universities RetirementSystem	Percentage Correction - M Willmore	3,878.77	
10/10/24	2001256	State Universities RetirementSystem	6% Billing - C Higgerson	1,486.75	
10/10/24	2001257	State Universities RetirementSystem	6% Billing - D Russell	729.35	
10/10/24	2001258	State Universities RetirementSystem	6% Billing R Caraker	1,552.48	
10/21/24	5720	State Universities RetirementSystem	SURS 9/30/24 PR	127,451.01	Y
10/17/24	2001296	Stephanie Hartford	Travel 10/9/24	105.20	
10/24/24	2001374	Stephanie Hartford	Travel 10/16/24	50.12	
10/10/24	2001260	Stericycle, Inc.	Waste Dipsosal 10/1-10/31/24	223.41	
10/10/24	2001180	Steven R Gray	Game Official 9/25/24 6:30 pm	155.00	
10/10/24	2001204	Susan Lapanne	Travel 9/26-9/27/24	251.50	
10/24/24	2001382	Susan Lapanne	Trvl ICCCF0 Conference Bloomington IL	258.63	
10/03/24	2001067	Swinford Publications LLC	JALC Media Group Digital ROP Advertising HFD	1,350.00	
10/10/24	2001264	Symetra Life Insurance Company	Life Ins/ October Life Ins/October	7,947.78	
10/03/24	2001069	T Street Rides VIP Limo	Rental Men's Golf 9/15/24 Bus Trip - Volleyball - 9/16/24 Bus Trip - Baseball 9/17/24 Bus Trip - Volleyball 9/13/24 Car Rental - Women's Golf 9/15/24 Car Rental - Softball 9/21/24 Car Rental - Volleyball 9/23/24	5,767.50	
10/10/24	2001265	T Street Rides VIP Limo	Bus Trip - Vincennes, IN 9/27/24 Bus Trip - Baseball - Indiana State Univ Car Rental - M Mooneyham 9/21/24 Car Rental - B Burnside 9/30/24 Car Rental - S Sambursky 9/29/24 Shuttle Service - HFD 9/28-9/29/24	7,463.00	
10/17/24	2001337	T Street Rides VIP Limo	Softball Rental Trip 10/5/24 Car Rental - Rend Lake College 10/7/24 Bus Trip - Millington, TN 10/5/24	4,218.50	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/17/24	2001337	T Street Rides VIP Limo	Car Rental - Murray, KY 10/2/24	4,218.50	
10/31/24	2001460	T Street Rides VIP Limo	Bus Trip - WBB - Lebanon, IL Car Rental - T Smithpeters 10/13/24 Car Rental - T Siefert 10/12/24	3,962.00	
10/10/24	2001266	T&T Recycling Inc	Instructional Supplies	2,260.00	
10/10/24	2001247	Tabetha Nicole Smith	Mileage - Nursing Trades Grant II	158.12	
10/15/24	558429	Taylor Andrews Waldron	Meal Allowance 10/15	250.00	
10/15/24	558423	Taylor Bernard Cental Smith	Meal Allowance 10/15	125.00	
10/30/24	558449	Taylor Bernard Cental Smith	Meal Allowances 10/30	125.00	
10/17/24	2001299	Taylor M Hettenhausen	Reimburse Housing Cost	583.50	
10/15/24	558407	Taylor N Horton	Meal Allowance 10/15	125.00	
10/30/24	558440	Taylor N Horton	Meal Allowances 10/30	125.00	
10/10/24	2001268	Teamsters Local 50	Union Dues (TU) September	2,242.00	
10/10/24	2001147	Tena M Bennett	Game Official 9/25/24 6:30 pm	155.00	
10/17/24	2001285	Tena M Bennett	Game Official 10/2/24 6:30 pm	155.00	
10/31/24	2001408	Tena M Bennett	Game Official 10/16/24 6:30 pm	155.00	
10/17/24	2001338	TEquipment	Advanced Coating Thickness Gage	2,438.93	
10/10/24	2001164	Terry A Crain	Entertainment @ HFD 9/28-9/29/24	500.00	
10/03/24	2001070	The Hanover Insurance Group	Insurance Premiums - Payment 1 of 2	164,149.50	Y
10/24/24	2001366	Theresa I Frost	Giveaway at Appreciation Event	335.00	
10/24/24	2001390	Tim Neels	Volley Official 10/9/24	155.00	
10/31/24	2001443	Tim Neels	Game Official 10/23/24 6:30 pm	155.00	
10/10/24	2001269	TimeClock Plus LLC	Scheduling Service 10/28-11/27/24	133.75	
10/02/24	2001140	Timothy Allen Williams	Health Ins. October	1,333.52	

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Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/10/24	2001270	TK Elevator Corporation	Elevator Maintenance 10/1-12/31/24	6,672.56	
10/02/24	2001091	Tom C Hamlin	Health Ins. October	1,501.74	
10/10/24	2001238	Trejon Riley	HCCTP Student Stipend	1,200.00	
10/24/24	2001395	Trejon Riley	HCCTP Student Stipend	1,140.00	
10/10/24	2001216	Tyree McQueen-Johnson	HCCTP Student Stipend	1,200.00	
10/24/24	2001387	Tyree McQueen-Johnson	HCCTP Student Stipend	1,200.00	
10/10/24	2001274	Verizon Wireless	Phone Service - Safety Towers 8/28-9/27	124.63	
10/13/24	5637	Verizon Wireless	Phone Service - Marketing 9/22-10/21/24 Phone & Internet Service 9/22-10/21/24 Internet Service - GED Zion Church	546.82	
10/02/24	2001071	Vicki Autry	Health Ins. October	5.92	
10/10/24	558396	Vincennes University	Entry Fee-Men's Basketball	180.00	
10/11/24	558394	Voltera Inc	Voltera V-One w/Drill Attachment Bundle	5,324.98	
10/07/24	5626	VOYA Institutional Trust Company	Annuities 9/30/24 PR	3,750.00	
10/22/24	5628	VOYA Institutional Trust Company	Annuities 10/15/24 PR	925.00	
10/10/24	2001276	VWR International LLC	Instructional Supplies	149.80	
10/17/24	2001339	VWR International LLC	Instructional Supplies	1,409.00	
10/17/24	2001340	WageWorks Inc	Cobra Direct Bill 9/1-9/30/24	121.55	
10/02/24	2001135	Wendelyn Ann Spencer	Health Ins. October	3.12	
10/31/24	2001440	William B Mckinney	Pumpkins for the Pumpkin Plunge	300.00	
10/10/24	2001143	William D Acree	HCCTP Student Stipend	1,200.00	
10/24/24	2001346	William D Acree	HCCTP Student Stipend	1,200.00	
10/17/24	2001289	William E Burnside	Reimbursement for Snacks Volleyball Trip	83.06	
10/03/24	2001054	William J Kilquist	Travel Advance 10/20-10/26/24	600.00	

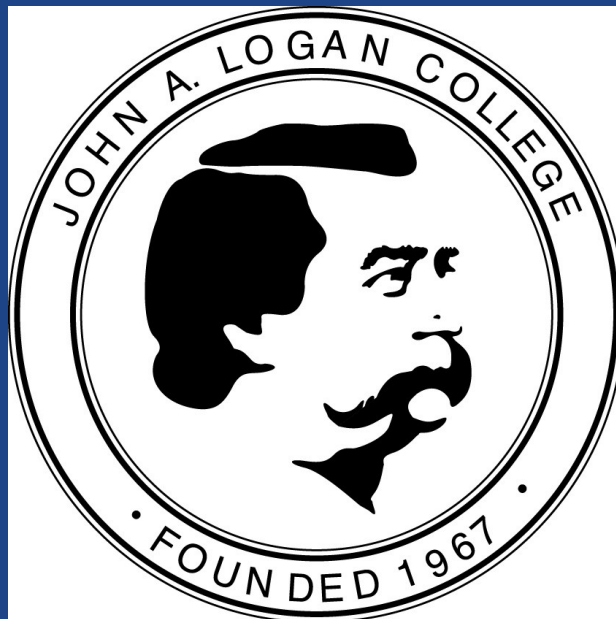
John A. Logan College

Monthly Expenditure List

10/1/2024 - 10/31/2024

Check Date	Check Number	Payee	Transaction Description	Check Amount	Over \$10,000
10/31/24	2001464	WSIL-TV	Advertising - Sports Advertising - HFD	5,365.00	
10/15/24	558422	Zachary M Sims	Meal Allowance 10/15	250.00	
10/10/24	2001279	Zhana Renee Williams	Mileage - Nursing Trades Grant II	107.20	
10/10/24	2001167	Zoey Reid Danner	Reimburse for Housing Cost	583.50	
Grand Total				<u>2,476,011.11</u>	

Addendum to the Expenditure Report



JOHN A. LOGAN COLLEGE

Checks Voided

10/1/2024 - 10/31/2024

Void Date	Check Date	Check #	Vendor Name	Transaction Description	Check Amount
10/31/2024	10/31/2024	2001461	Adrian Nicole Toliver	Trades Grant Sonography Stipend	107.20
10/31/2024	10/31/2024	2001428	Audrey G Hartman	Trades Grant Mileage 9/3-10/8/24	268.00
10/15/2024	5/1/2024	557512	Barbara A James	Health Ins.May	5.92
10/23/2024	8/22/2024	2000550	Enviro-Tech Termite and Pest Co	Pest Control - Annex 7/17/24 Pest Control - Main Campus 8/2/24 Pest Control - WF Ext 7/23/24	615.00
10/10/2024	10/10/2024	2001185	Heartland Community College-ICI	Region XXIV 2024-2025 Dues	2,000.00
10/23/2024	9/12/2024	2000781	Jaime Javier Garcia	Reimburse Clothing Allowance	346.00
10/3/2024	10/3/2024	2001023	Jessica L Arnold	Travel Advance 10/20-10/23/24	312.90
10/17/2024	10/17/2024	2001336	Kimberly A Swinford	Travel Advance 10/24-10/25/24	450.70
10/31/2024	10/31/2024	2001437	Madison D Lee	Trades Grant Mileage 9/3-10/8/24	120.60
10/31/2024	10/31/2024	2001452	Michelle E Sallies	Trades Grant Mileage 9/3-10/8/24	227.80
10/17/2024	10/17/2024	2001321	NJCAA	Region XXIV Dues 2024-2025	2,000.00
10/24/2024	10/24/2024	2001391	ODP Business Solutions, LLC	Office Supplies	1,195.03
10/10/2024	10/10/2024	2001236	Rend Lake College	Entry Fee 10/14-10/15/24	500.00
10/31/2024	10/31/2024	2001453	Sidney M. Shaw	Trades Grant Mileage 9/3-10/8/24	117.92
10/10/2024	10/10/2024	2001275	Vincennes University	Entry Fee - Men's Basketball	180.00
Total Checks Voided During Period					<u>8,447.07</u>

John A. Logan College

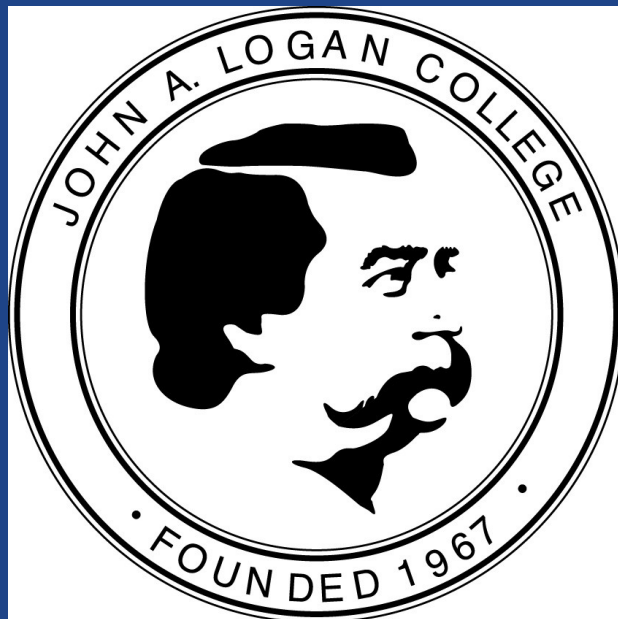
Travel over \$3,500 and Board Travel

Board Meeting November 2024

				Travel Costs			
Traveler	Travel Purpose	Description	Dates of Travel	Travel	Lodging	Meals	Total Travel
							\$ -
							-
No Travel to Report							-
							-
							-
Overall - Total				\$ -	\$ -	\$ -	\$ -

Consent Agenda Item 8.K

Treasurer's Report



JOHN A. LOGAN COLLEGE

TREASURER'S REPORT

&

FINANCIAL REPORT

THREE MONTHS ENDED

SEPTEMBER 30, 2024

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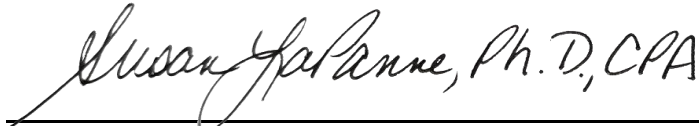
JOHN A. LOGAN COLLEGE

TREASURER'S REPORT
SEPTEMBER 30, 2024

	First Mid-Illinois Accounts	Bank of Herrin Trust Accounts	Banterra Accounts & Investments	Illinois Funds Investments	Total
BANK STATEMENT BALANCE	119,112.69	3,602,850.84	22,543,675.19	17,472,532.08	43,738,170.80
O/S Deposits/(Deductions)	19,083.29	(159,411.31)	(27,826.84)	1,592.33	(166,562.53)
	138,195.98	3,443,439.53	22,515,848.35	17,474,124.41	43,571,608.27
Less O/S Checks	-	-	9,947.23	-	9,947.23
	138,195.98	3,443,439.53	22,505,901.12	17,474,124.41	43,561,661.04
Plus Cash on Hand	3,200.00	-	-	-	3,200.00
BANK BALANCE PER BOOKS	141,395.98	3,443,439.53	22,505,901.12	17,474,124.41	43,564,861.04
% of Invested Cash Balances	0.3%	8.2%	51.5%	40.0%	

All Cash	\$	10,810,195.00
All Investments		32,754,666.04
	\$	43,564,861.04

RESPECTFULLY SUBMITTED,



DR. SUSAN LAPANNE, VP FOR BUSINESS SERVICES AND CFO

**JOHN A. LOGAN COLLEGE
SCHEDULE OF INVESTMENTS
SEPTEMBER 30, 2024**

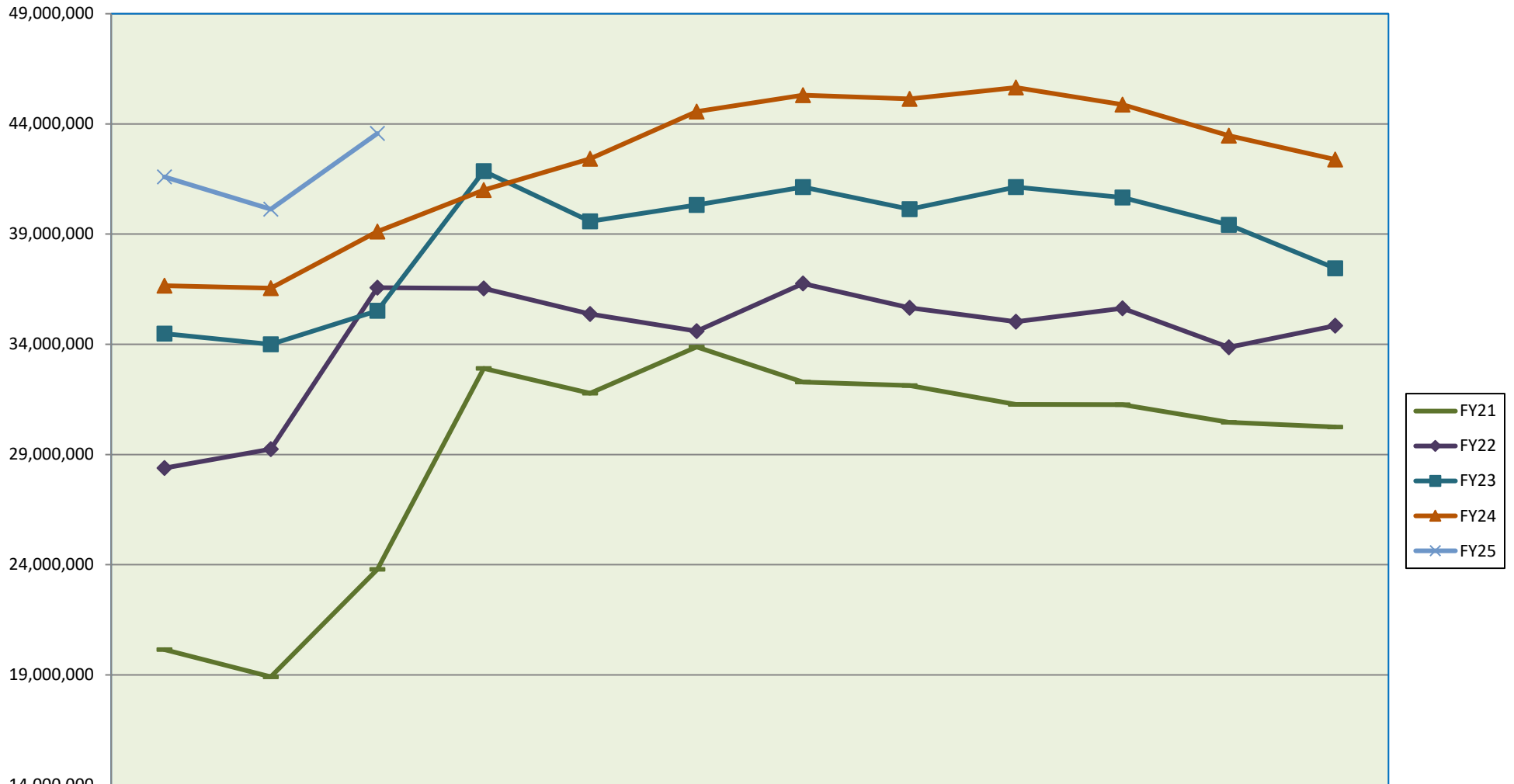
INVESTMENT FUND	TYPE OF INVESTMENT	INTEREST/ DIVIDEND RATE*	MATURITY DATE	AMOUNT
Education	Illinois Funds	5.229%	On Demand	\$ 10,550,049.84
	Higher Reach E-Pay	5.229%	On Demand	28,647.33
	Business Office E-Pay	5.229%	On Demand	47,377.54
	General Store & Student Activities E-Pay	5.229%	On Demand	25,294.65
	Banterra ICS	3.000%	On Demand	1,843,893.46
Building	Illinois Funds	5.229%	On Demand	642,108.80
	Business Office E-Pay	5.229%	On Demand	405.00
	Banterra ICS	3.000%	On Demand	38,345.86
Building-Restricted	Illinois Funds	5.229%	On Demand	5,041.80
	Banterra ICS Bonds	1.149%	On Demand	7,104,815.47
	Banterra ICS	3.000%	On Demand	1,184,565.24
Bond & Interest	Illinois Funds	5.229%	On Demand	-
	Banterra ICS	3.000%	On Demand	1,183,448.68
Auxiliary Fund	Illinois Funds	5.229%	On Demand	5,010.00
	Business Office E-Pay	5.229%	On Demand	-
	General Store & Student Activities E-Pay	5.229%	On Demand	8,714.81
Restricted Purposes	Illinois Funds	5.229%	On Demand	2,023,245.62
	Banterra ICS	3.000%	On Demand	1,614,751.12
Working Cash	Illinois Funds	5.229%	On Demand	4,138,229.02
	Banterra ICS	3.000%	On Demand	1,493,252.62
Student Activity	Illinois Funds	5.229%	On Demand	-
	Business Office E-Pay	5.229%	On Demand	-
	General Store & Student Activities E-Pay	5.229%	On Demand	-
Audit Fund	Illinois Funds	5.229%	On Demand	-
	Banterra ICS	3.000%	On Demand	1,660.25
Liability Protection & Settlement Fund	Illinois Funds	5.229%	On Demand	-
	Banterra ICS	3.000%	On Demand	815,808.93
				<u>\$ 32,754,666.04</u>
Weighted Average Rate		3.788%		
3 Month Treasury Bill Rate 9/30/2024		4.52%		
Target Federal Funds Rate 9/30/2024		4.75% -5.00%		

*Interest/dividend rates are the average Illinois Funds rates and ending Banterra rates for September

**JOHN A. LOGAN COLLEGE
CASH IN BANK SUMMARY
MONTH OF SEPTEMBER 2024**

Fund Name	Beginning Balance	Month Activity	Ending Balance
First Mid-Illinois Bank - Depository & Logan Fitness			
Education Fund	\$ (1,775.00)	\$ 87,195.38	\$ 85,420.38
Operations & Maintenance Fund	-	(0.70)	(0.70)
Oper Bldg & Maint-Rest Fund	-	-	-
Bond & Interest Fund	-	-	-
Auxiliary Enterprises Fund	14,828.47	37,932.83	52,761.30
Restricted Purposes Fund	33,177.76	(33,162.76)	15.00
Student Activity Fund	-	-	-
Audit Fund	-	-	-
Liability Protection & Settle Fund	-	-	-
Subtotals	\$ 46,231.23	\$ 91,964.75	\$ 138,195.98
Bank of Herrin - CDB Trust Accounts			
Oper Bldg & Maint-Rest Fund	\$ 3,561,970.13	\$ (118,530.60)	3,443,439.53
Subtotals	\$ 3,561,970.13	\$ (118,530.60)	\$ 3,443,439.53
Banterra Bank - Operating & Payroll			
Education Fund	\$ 1,075,516.55	\$ 3,700,922.45	\$ 4,776,439.00
Operations & Maintenance Fund	706,064.55	177,234.61	883,299.16
Oper Bldg & Maint-Rest Fund	706,888.05	135,053.14	841,941.19
Bond & Interest Fund	278,774.51	29,695.56	308,470.07
Auxiliary Enterprises Fund	716,702.64	(289,032.09)	427,670.55
Restricted Purposes Fund	1,680,261.65	(3,122,955.15)	(1,442,693.50)
Working Cash Fund	676,717.12	3,014.70	679,731.82
Student Activity Fund	158,631.23	11,469.59	170,100.82
Audit Fund	78,113.18	11,427.81	89,540.99
Liability Protection & Settle Fund	310,621.85	180,237.54	490,859.39
Subtotals	\$ 6,388,291.33	\$ 837,068.16	\$ 7,225,359.49
Grand Totals All Bank Accounts			
Education Fund	\$ 1,073,741.55	\$ 3,788,117.83	\$ 4,861,859.38
Operations & Maintenance Fund	706,064.55	177,233.91	883,298.46
Oper Bldg & Maint-Rest Fund	4,268,858.18	16,522.54	4,285,380.72
Bond & Interest Fund	278,774.51	29,695.56	308,470.07
Auxiliary Enterprises Fund	731,531.11	(251,099.26)	480,431.85
Restricted Purposes Fund	1,713,439.41	(3,156,117.91)	(1,442,678.50)
Working Cash Fund	676,717.12	3,014.70	679,731.82
Student Activity Fund	158,631.23	11,469.59	170,100.82
Audit Fund	78,113.18	11,427.81	89,540.99
Liability Protection & Settle Fund	310,621.85	180,237.54	490,859.39
Cash in Bank Totals	\$ 9,996,492.69	\$ 810,502.31	\$ 10,806,995.00
Plus Cash on Hand	3,200.00	-	3,200.00
Grand Totals	\$ 9,999,692.69	\$ 810,502.31	\$ 10,810,195.00

All CASH AND INVESTMENTS BY MONTH



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
FY21	20,153,279	18,912,819	23,784,498	32,905,686	31,782,511	33,881,082	32,291,614	32,131,805	31,278,202	31,260,445	30,463,412	30,244,842
FY22	28,383,406	29,246,792	36,566,086	36,539,171	35,374,458	34,598,805	36,756,596	35,655,511	35,023,401	35,629,227	33,868,679	34,841,349
FY23	34,483,320	33,998,317	35,520,643	41,857,391	39,584,492	40,320,647	41,138,983	40,136,336	41,140,518	40,660,026	39,417,052	37,454,044
FY24	36,657,296	36,547,520	39,122,374	40,997,698	42,425,412	44,562,365	45,303,980	45,139,566	45,650,926	44,880,588	43,467,444	42,380,760
FY25	41,600,218	40,130,888	43,564,861									

October 2020 \$10.0 million received for Debt Certificate issue.

JOHN A. LOGAN COLLEGE
OPERATING FUNDS
SEPTEMBER 30, 2024
25% FISCAL YEAR COMPLETE

REVENUE BY SOURCE	Original FY 2025 Budget	Current Month	Y-T-D FY 2025 Actual	% Y-T-D of Original Budget	Prior Y-T-D Same Period	% Change in \$ from Prior Year
LOCAL GOVERNMENT						
CURRENT TAXES	\$ 8,006,893.00	\$ 1,871,659.72	\$ 1,871,659.72	23.4%	\$ 1,383,006.00	35.3%
CORP PERSONAL PROP REPLACE	1,325,000.00	-	40,341.29	3.0%	53,879.24	-25.1%
OTHER LOCAL GOVERNMENT	100,000.00	8,625.00	8,625.00	8.6%	10,800.00	-20.1%
TOTAL LOCAL GOVERNMENT SOURCES	9,431,893.00	1,880,284.72	1,920,626.01	20.4%	1,447,685.24	32.7%
STATE GOVERNMENT						
ICCB STATE BASE OPERATING GRANT	3,070,892.00	185,817.67	786,418.25	25.6%	815,869.76	-3.6%
ICCB STATE EQUALIZATION GRANT	6,276,640.00	523,053.33	1,569,159.99	25.0%	1,628,480.01	-3.6%
ICCB STATE PERFORMANCE ALLOCATION	10,000.00	-	-	0.0%	-	N/A
ICCB VETERANS GRANT	95,000.00	-	-	0.0%	-	N/A
ICCB CTE FORUMULA GRANT	375,000.00	-	166,721.00	44.5%	-	N/A
OTHER ICCB GRANTS	77,400.00	10,825.03	10,825.03	14.0%	-	N/A
OTHER STATE GOVERNMENT	15,500.00	4,678.25	4,678.25	30.2%	-	N/A
TOTAL STATE GOVERNMENT SOURCES	9,920,432.00	724,374.28	2,537,802.52	25.6%	2,444,349.77	3.8%
FEDERAL GOVERNMENT						
DEPARTMENT OF EDUCATION	53,800.00	5,776.38	9,974.34	18.5%	10,839.51	-8.0%
DEPARTMENT OF HEALTH & HUMAN SERVICES	419,000.00	29,081.57	86,224.17	20.6%	94,050.40	-8.3%
OTHER FEDERAL GOVERNMENT	36,600.00	-	-	0.0%	715.58	-100.0%
TOTAL FEDERAL GOVERNMENT SOURCES	509,400.00	34,857.95	96,198.51	18.9%	105,605.49	-8.9%
STUDENT TUITION & FEES						
TUITION	10,297,350.00	(47,407.50)	5,313,745.25	51.6%	5,219,277.50	1.8%
FEES	767,250.00	(204.20)	359,205.87	46.8%	353,277.76	1.7%
TOTAL STUDENT TUITION & FEES	11,064,600.00	(47,611.70)	5,672,951.12	51.3%	5,572,555.26	1.8%
OTHER SOURCES						
PUBLIC SERVICE FEES	47,000.00	958.00	3,749.00	8.0%	3,600.00	4.1%
SALES AND SERVICE FEES	20,000.00	-	279.00	1.4%	1,153.00	-75.8%
FACILITIES REVENUE	160,000.00	4,655.00	21,475.00	13.4%	33,585.00	-36.1%
INTEREST ON INVESTMENTS	862,000.00	71,734.05	226,333.57	26.3%	194,225.24	16.5%
OTHER NONGOVT REVENUE	1,354,340.00	313.70	748.86	0.1%	876.00	-14.5%
TOTAL OTHER SOURCES	2,443,340.00	77,660.75	252,585.43	10.3%	233,439.24	8.2%
TRANSFERS IN						
	300,000.00	-	-	0.0%	-	N/A
TOTAL BUDGETED REVENUES	\$ 33,669,665.00	\$ 2,669,566.00	\$ 10,480,163.59	31.1%	\$ 9,803,635.00	6.9%

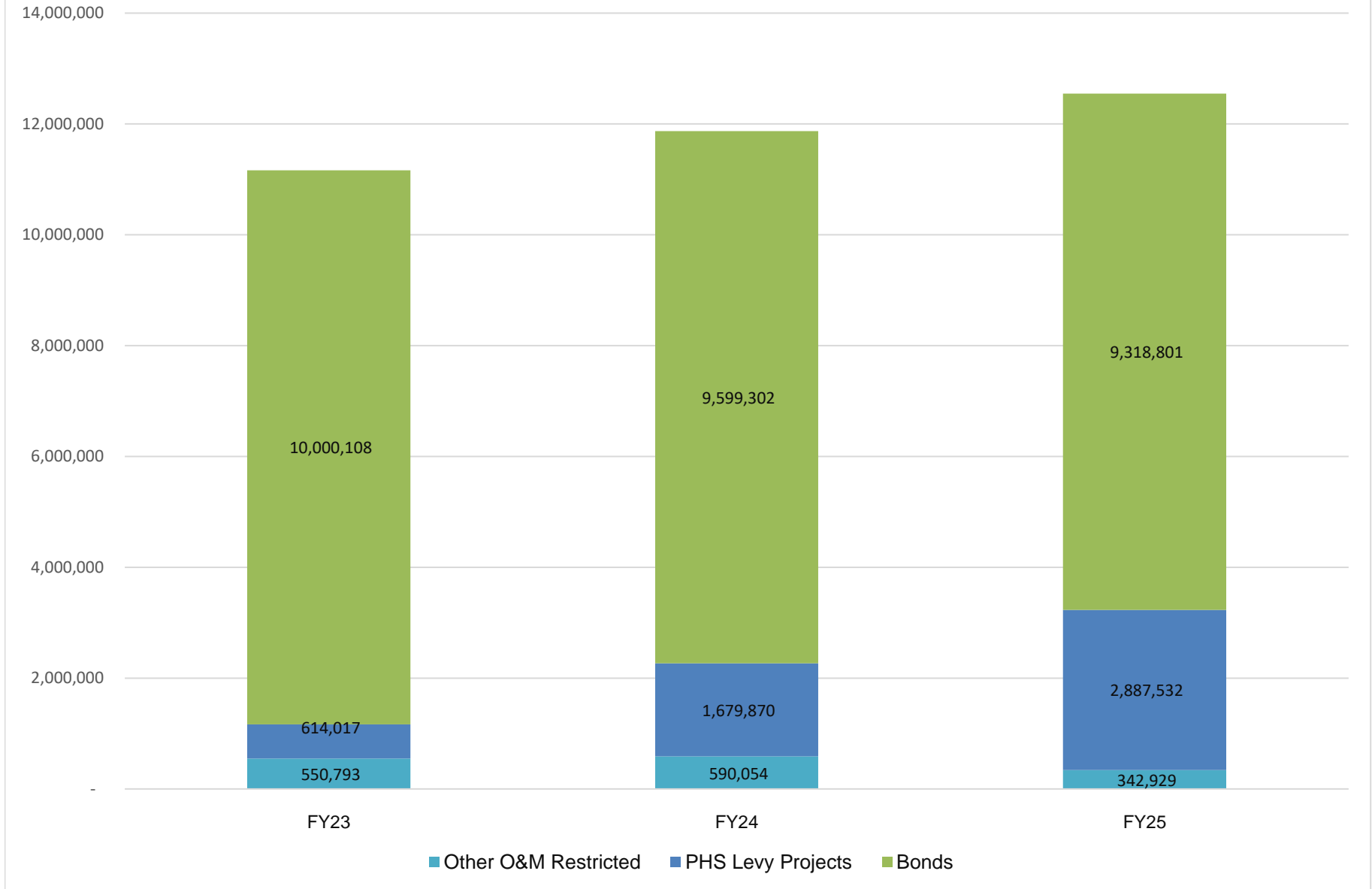
* Operating funds consist of Education fund plus Operating and Maintenance fund.

**JOHN A. LOGAN COLLEGE
OPERATING FUNDS
SEPTEMBER 30, 2024
25% FISCAL YEAR COMPLETE**

	Original FY 2025 Budget	Current Month	Y-T-D FY 2025 Actual	% Y-T-D of Original Budget	Prior Y-T-D Same Period	% Change in \$ from Prior Year
<u>EXPENSE BY PROGRAM</u>						
INSTRUCTION	\$ 9,043,493.00	\$ 791,844.59	\$ 1,744,457.26	19.3%	\$ 1,731,479.85	0.7%
ACADEMIC SUPPORT	2,606,181.00	229,724.96	697,082.03	26.7%	664,097.17	5.0%
STUDENT SERVICES	2,589,575.00	201,126.82	615,625.94	23.8%	744,058.59	-17.3%
PUBLIC SERVICES/CONTINUING EDUCATION	641,124.00	52,019.54	146,955.96	22.9%	126,849.31	15.9%
OPERATION & MAINTENANCE OF PLANT	4,412,833.00	339,137.16	914,488.37	20.7%	936,939.74	-2.4%
INSTITUTIONAL SUPPORT	9,261,697.00	566,522.88	1,904,823.89	20.6%	2,078,881.82	-8.4%
SCHOLARSHIPS, STUDENT GRANTS & WAIVERS	2,710,000.00	312,557.50	1,430,708.75	52.8%	1,129,143.50	26.7%
TRANSFERS OUT	2,374,750.00	239,167.00	594,250.00	25.0%	749,350.00	-20.7%
TOTAL BUDGETED EXPENDITURES	<u>\$ 33,639,653.00</u>	<u>\$ 2,732,100.45</u>	<u>\$ 8,048,392.20</u>	<u>23.9%</u>	<u>\$ 8,160,799.98</u>	<u>-1.4%</u>
<u>EXPENSE BY OBJECT</u>						
SALARIES & WAGES	\$ 19,156,375.00	\$ 1,500,158.38	\$ 4,051,119.83	21.1%	\$ 4,155,447.61	-2.5%
EMPLOYEE BENEFITS	1,478,334.00	271,967.29	600,880.99	40.6%	618,615.52	-2.9%
CONTRACTUAL SERVICES	2,280,886.00	215,016.05	512,224.05	22.5%	875,687.14	-41.5%
GENERAL MATERIALS & SUPPLIES	1,360,058.00	70,176.25	211,018.25	15.5%	326,188.36	-35.3%
CONFERENCE & MEETING EXPENSE	600,490.00	19,062.35	62,942.20	10.5%	50,676.32	24.2%
FIXED CHARGES	157,734.00	-	51,555.19	32.7%	5,606.90	819.5%
UTILITIES	996,400.00	103,545.63	196,161.96	19.7%	162,413.92	20.8%
CAPITAL OUTLAY	2,326,946.00	-	334,106.00	14.4%	77,359.24	331.9%
OTHER	2,757,680.00	313,007.50	1,434,133.73	52.0%	1,139,454.97	25.9%
CONTINGENCY	150,000.00	-	-	0.0%	-	N/A
TRANSFERS OUT	2,374,750.00	239,167.00	594,250.00	25.0%	749,350.00	-20.7%
TOTAL BUDGETED EXPENSES	<u>\$ 33,639,653.00</u>	<u>\$ 2,732,100.45</u>	<u>\$ 8,048,392.20</u>	<u>23.9%</u>	<u>\$ 8,160,799.98</u>	<u>-1.4%</u>
NET REVENUE OVER (UNDER) EXPENSE	<u>\$ 30,012.00</u>	<u>\$ (62,534.45)</u>	<u>\$ 2,431,771.39</u>	<u>8102.7%</u>	<u>\$ 1,642,835.02</u>	<u>48.0%</u>

* Operating funds consist of Education fund plus Operating and Maintenance fund.

Operations & Maintenance Restricted Fund Balances as of September



JOHN A. LOGAN COLLEGE
AUXILIARY FUND
SEPTEMBER 30, 2024
25% FISCAL YEAR COMPLETE

<u>REVENUE BY SOURCE</u>	Original FY 2025 Budget	Current Month	Y-T-D FY 2025 Actual	% Y-T-D of Original Budget	Prior Y-T-D Same Period	% Change in \$ from Prior Year
STUDENT FEES						
STUDENT ACTIVITY FEES	\$ 264,000.00	\$ (600.00)	\$ 132,580.00	50.2%	\$ 133,475.00	-0.7%
TOTAL STUDENT FEES	264,000.00	(600.00)	132,580.00	50.2%	133,475.00	-0.7%
OTHER SOURCES						
PUBLIC SERVICE FEES	140,000.00	11,039.61	27,392.29	19.6%	30,843.24	-11.2%
SALES AND SERVICE FEES	781,750.00	68,280.39	282,559.79	36.1%	255,221.86	10.7%
TOTAL OTHER SOURCES	921,750.00	79,320.00	309,952.08	33.6%	286,065.10	8.4%
TRANSFERS IN	2,063,000.00	166,667.00	500,000.00	24.2%	500,000.00	0.0%
TOTAL BUDGETED REVENUES	\$ 3,248,750.00	\$ 245,387.00	\$ 942,532.08	29.0%	\$ 919,540.10	2.5%
EXPENSE BY OBJECT						
PUBLIC SERVICES						
SALARIES & WAGES	\$ 555,952.00	\$ 47,915.77	\$ 145,899.48	26.2%	\$ 135,734.84	7.5%
BENEFITS	115,825.00	5,522.24	37,361.59	32.3%	37,651.73	-0.8%
CONTRACTUAL SERVICES	29,425.00	5,353.91	12,333.12	41.9%	20,529.32	-39.9%
GENERAL MATERIALS & SUPPLIES	86,850.00	3,557.74	16,300.43	18.8%	19,891.67	-18.1%
CONFERENCE & MEETING EXPENSE	6,750.00	-	511.55	7.6%	-	N/A
FIXED CHARGES	11,990.00	-	12,349.70	103.0%	-	N/A
UTILITIES	135,500.00	15,645.54	30,468.40	22.5%	31,513.45	-3.3%
CAPITAL OUTLAY	20,000.00	-	-	0.0%	-	N/A
OTHER	-	-	-	N/A	1,585.00	-100.0%
TOTAL PUBLIC SERVICES	962,292.00	77,995.20	255,224.27	26.5%	246,906.01	3.4%
INDEPENDENT OPERATIONS						
SALARIES & WAGES	739,574.00	81,922.85	174,676.61	23.6%	177,584.68	-1.6%
EMPLOYEE BENEFITS	80,230.00	6,368.07	17,830.86	22.2%	19,916.07	-10.5%
CONTRACTUAL SERVICES	275,865.00	29,700.99	32,964.48	11.9%	26,166.64	26.0%
GENERAL MATERIALS & SUPPLIES	273,685.00	39,259.21	66,008.02	24.1%	67,537.69	-2.3%
CONFERENCE & MEETING EXPENSE	242,164.00	11,996.86	18,139.99	7.5%	17,103.01	6.1%
FIXED CHARGES	35,090.00	280.00	560.00	1.6%	28,578.50	-98.0%
CAPITAL OUTLAY	-	10,361.00	10,361.00	N/A	-	N/A
SCHOLARSHIPS AND OTHER	220,650.00	26,629.14	37,391.69	16.9%	12,993.22	187.8%
TOTAL INDEPENDENT OPERATIONS	1,867,258.00	206,518.12	357,932.65	19.2%	349,879.81	2.3%
INSTITUTIONAL SUPPORT						
CONTRACTUAL SERVICES	35,800.00	5,414.99	8,064.81	22.5%	4,955.15	62.8%
GENERAL MATERIALS & SUPPLIES	51,150.00	1,826.63	7,020.59	13.7%	9,456.17	-25.8%
FIXED CHARGES	49,717.00	8,097.51	16,383.53	33.0%	14,125.62	16.0%
CONTINGENCY	25,000.00	-	-	0.0%	-	N/A
TOTAL INSTITUTIONAL SUPPORT	161,667.00	15,339.13	31,468.93	19.5%	28,536.94	10.3%
SCHOLARSHIPS, STUDENT GRANTS, WAIVERS						
OTHER - WAIVERS	455,000.00	223,102.00	246,577.00	54.2%	20,357.00	1111.3%
TOTAL SCHOLARSHIPS, GRANTS, WAIVERS	455,000.00	223,102.00	246,577.00	54.2%	20,357.00	1111.3%
TOTAL BUDGETED EXPENSES	\$ 3,446,217.00	\$ 522,954.45	\$ 891,202.85	25.9%	\$ 645,679.76	38.0%
NET REVENUE OVER (UNDER) EXPENSE	\$ (197,467.00)	\$ (277,567.45)	\$ 51,329.23	-26.0%	\$ 273,860.34	-81.3%

JOHN A. LOGAN COLLEGE
LIABILITY, PROTECTION, & SETTLEMENT FUND
SEPTEMBER 30, 2024
25% FISCAL YEAR COMPLETE

REVENUE BY SOURCE	Original FY 2025 Budget	Current Month	Y-T-D FY 2025 Actual	% Y-T-D of Original Budget	Prior Y-T-D Same Period	% Change in \$ from Prior Year
LOCAL GOVERNMENT						
CURRENT TAXES	\$ 2,480,000.00	\$ 598,078.80	\$ 598,078.80	24.1%	\$ 441,365.83	35.5%
TOTAL LOCAL GOVERNMENT SOURCES	2,480,000.00	598,078.80	598,078.80	24.1%	441,365.83	35.5%
OTHER SOURCES						
INTEREST ON INVESTMENTS	68,000.00	3,480.00	12,350.65	18.2%	11,475.23	7.6%
OTHER NONGOV'T REVENUE	323,956.00	-	-	0.0%	-	N/A
TOTAL OTHER SOURCES	391,956.00	3,480.00	12,350.65	3.2%	11,475.23	7.6%
TOTAL BUDGETED REVENUES	\$ 2,871,956.00	\$ 601,558.80	\$ 610,429.45	21.3%	\$ 452,841.06	34.8%
 EXPENSE BY OBJECT						
OPERATIONS AND MAINTENANCE OF PLANT						
SALARIES & WAGES	\$ 634,334.00	\$ 46,471.08	\$ 146,445.43	23.1%	\$ 145,454.82	0.7%
EMPLOYEE BENEFITS	133,855.00	6,504.03	18,984.72	14.2%	29,818.68	-36.3%
CONTRACTUAL SERVICES	27,508.00	153.75	14,298.39	52.0%	3,395.28	321.1%
GENERAL MATERIALS & SUPPLIES	82,490.00	1,884.70	3,499.93	4.2%	3,980.35	-12.1%
CONFERENCE & MEETING EXPENSE	13,450.00	-	-	0.0%	-	N/A
TOTAL OPERATIONS AND MAINT OF PLANT	891,637.00	55,013.56	183,228.47	20.5%	182,649.13	0.3%
INSTITUTIONAL SUPPORT						
SALARIES & WAGES	90,758.00	7,762.24	23,286.72	25.7%	6,399.10	263.9%
EMPLOYEE BENEFITS	679,387.00	41,013.95	119,050.96	17.5%	114,835.34	3.7%
CONTRACTUAL SERVICES	245,100.00	4,257.21	131,668.61	53.7%	188,058.50	-30.0%
GENERAL MATERIALS & SUPPLIES	19,400.00	22.40	4,696.45	24.2%	-	N/A
FIXED CHARGES	465,000.00	69,671.35	130,382.76	28.0%	187,364.14	-30.4%
CAPITAL OUTLAY	843,418.00	-	176,374.27	20.9%	4,125.00	4175.7%
CONTINGENCY	25,000.00	-	-	0.0%	-	N/A
TOTAL INSTITUTIONAL SUPPORT	2,368,063.00	122,727.15	585,459.77	24.7%	500,782.08	16.9%
TOTAL BUDGETED EXPENSES	\$ 3,259,700.00	\$ 177,740.71	\$ 768,688.24	23.6%	\$ 683,431.21	12.5%
NET REVENUE OVER (UNDER) EXPENSE	\$ (387,744.00)	\$ 423,818.09	\$ (158,258.79)	40.8%	\$ (230,590.15)	-31.4%

FUND DESCRIPTIONS

John A. Logan College has two Operating funds: the Education Fund and the Operations and Maintenance Fund. The Education fund works in combination with the Operations and Maintenance fund to make up the College's General Fund.

EDUCATION FUND

The Education Fund is used to account for the revenues and expenditures of the academic and service programs of the college. It includes the cost of instructional, administrative, and professional salaries; supplies and moveable equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational programs of the college.

OPERATIONS AND MAINTENANCE FUND

This fund is used to account for expenditures for the improvement, maintenance, repair, or benefit of buildings and property, including the installation, improvement, repair, replacement, and maintenance of the building fixtures; interior decoration; rental of buildings and property for community college purposes; payment of all premiums for insurance on buildings and building fixtures. If approved by resolution of the local board, the payment of salaries of janitors, engineers, or other custodial employees; all costs of fuel, lights, gas, water, telephone service, custodial supplies, and equipment; and professional surveys of the condition of college buildings are allowed.

OPERATIONS AND MAINTENANCE (Restricted)

This fund is utilized to account for monies restricted for building purposes and site acquisition. This fund primarily will be expending bond proceeds acquired for the new building project, protection, health and safety levies, plus transfers from operating funds and interest earnings. Funds are provided in the Operation and Maintenance (Restricted) for completion of approved protection, health, safety projects.

AUXILIARY ENTERPRISES FUND

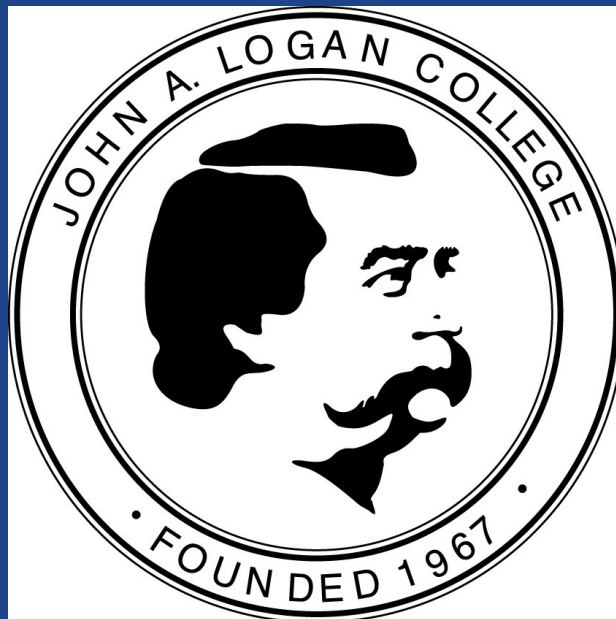
The Auxiliary Enterprises Fund accounts for college services where a fee is charged to students/staff and the activity is intended to be self-supporting. Examples of accounts in this fund include food services, bookstore, copy/supply center, and intercollegiate athletics. Subsidies for Auxiliary Services by the Education Fund should be shown as transfers to the appropriate account.

LIABILITY, PROTECTION AND SETTLEMENT FUND

This fund accepts special levies for tort liability, property insurance, Medicare insurance, FICA taxes and workers' compensation. The monies in this fund should be used only for the payment of tort liability, property, unemployment or workers compensation insurance or claims, and the cost of participation in the Federal Medicare program. Expenditures in this fund include insurance costs for property and casualty, and the cost of maintaining and expanding the Campus Safety operations. The College will include attorney fees pertaining to liability protection plus a portion of staff members' time that are active in the functions of this fund.

Consent Agenda Item 8.L

Board Minutes



JOHN A. LOGAN COLLEGE

Board of Trustees

Carterville, Illinois

Minutes of the regular meeting of the Board of Trustees of Community College District No. 530, Counties of Williamson, Jackson, Franklin, Perry, and Randolph, State of Illinois, held at Carterville, Illinois, on **Tuesday, October 29, 2024**, commencing at 6:00 p.m. The meeting was open to the public and streamed on the College's YouTube channel.

Chairman Bill Kilquist called the meeting to order and directed the recording secretary to call the roll.

Rebecca Borgsmiller	-- present
Brent Clark	-- present
Bill Kilquist	-- present
Mandy Little	-- present
Glenn Poshard	-- present
Jake Rendleman	-- present
Aaron R. Smith	-- present
Madilyn Kerrigan	-- present

Also present were President Dr. Kirk Overstreet, Legal Counsel Rhett Barke, Provost Dr. Stephanie Chaney Hartford, Vice-President of Business Services and CFO Dr. Susan LaPanne, Recording Secretary Susan May, and other College personnel.

Chairman Kilquist led the Board in the Pledge of Allegiance.

OPPORTUNITY FOR PUBLIC COMMENTS

Logan Operational staff members, Heather Marks and Lisa Nagle shared their concerns and desire for increased wages as they proceed with negotiations.

PRESENTATIONS

A. Trustee Jake Rendleman FFA Jacket Presentation

Trustee Rendleman donated his FFA jacket to the John A. Logan Agricultural Wing. He attended Carbondale Community High School from 1955 to 1959 and was Vice President of the local chapter from 1958 to 1959. Hopefully, with the jacket displayed, students may pass by and be encouraged to be part of the FFA and the Agricultural program.

B. Promise Scholarship Program (Attachment A)

Provost Stephanie Hartford spoke about the program. Abby Porter, Manager of Dual Credit and Partnerships, was not able to attend the meeting but provided a video of her explaining the requirements and how it will work, as well as the application process for the Promise Scholarship. The program will be launched in Fall 2025. They will be promoting this to local Superintendents, and there is a website that they are creating for parents, guardians, or high school partners to find out more information on the scholarship program.

BOARD OF TRUSTEES REPORTS

A. Chairman's Report

Chairman Bill Kilquist announced that this would be Susan May's last meeting, as she will be retiring in December. He recognized and appreciated everything she had done during her time at JALC. He encouraged everyone that Tuesday, November 5, 2024, was election day and to get out and vote. He reported that he and Becky Borgsmiller had been to Seattle to attend the ACCT Conference. There were discussions on Dual Enrollment, AI, Increasing Retention and Enrollment, the President's Evaluation, and a Drone program. Trustee Becky Borgsmiller spoke on AI and what she had learned about it. She enjoyed the conference and was proud of John A. Logan College and what they are doing. Dr. Overstreet reported that he had attended a CBE (Competency-Based Education), which is a program that we are in the process of developing. There was a discussion on (OER) Open Education Resources, AI, and cost-effective solutions for our students.

B. Athletics Advisory Committee

Athletic Director Greg Starrick reported John A. Logan College Baseball, Softball, and Men and Women's Golf teams have completed successful fall sessions. Season tickets for men's and women's basketball are available by contacting JALC Athletics. The Volleyball team finished their regular season with an overall record of 25-7 and a 2nd place finish in conference play with a 15-3 mark.

C. Building, Grounds, and Safety Committee

Jeremy Sargent reported that the C & E Wing (CDB) asbestos abatement has resumed, and construction is progressing well. Many areas of the corridor are open. The steel for the replacement elevator in the West Lobby will be arriving next week, and the construction is to be completed by February 2025. The Baseball/Softball Player Facility is moving forward with most of the concrete poured, and the building will arrive within the next few weeks. Then they will begin the installation. The West Lobby Expansion Architectural drawings have been issued for construction. The pre-bid will be held on October 9, and the bid opening will be held on November 26. Construction will likely begin in mid-spring.

D. Board Policy Committee

Becky Borgsmiller reported that they met on October 3 and reviewed three Title IX policies, the Retiree return to work policy, and the definition of In-District Residency and Tuition policy. This will be the first reading with the final action at the next meeting.

E. Budget and Finance Committee

No Report

F. Integrated Technology Committee

Subscription is on the agenda to be approved. The implementation of the new HR/Payroll system, ADP. They are continuing with data validation, training, and configuration meetings. Some of the training includes setting up the recruiting and employee onboarding components, which don't exist on our current platform. In the last month, data conversion issues as well as adjusting to functionality and terminology differences between systems have forced some training to be pushed back on our schedules. This puts the project at an elevated risk of not making our January 7th go-live date for all modules. We are still moving forward and will continue to assess the timeline of the project to see if dates need to be adjusted.

The Wireless Access Point Replacement Project at the Du Quoin extension center access points were replaced last week. Smaller pockets of areas will follow as we work to replace all access points by the beginning of the spring 2025 semester.

G. Illinois Community College Trustees Association (ICCTA)

No report. But Mandy Little reported she attended the Regional Trustee's meeting at SIC. The discussion was on AI and projects around the area. Jake Rendleman encouraged all board members to attend. It can be beneficial, and you can meet other members and college staff.

H. John A. Logan College Foundation

The Foundation Golf Classic was a success hosting 26 teams and bringing in \$33,000 in sponsorships. A big thank you to the title sponsors, ULLICO and US Bank. The Foundation staff are making plans for next year's tournament.

Nearly 100 JALC students attended the Subs and Scholarships event. After completing the online scholarship application, they were given a Subway sandwich. The students appreciated the food and the chance to have help on hand to answer their questions regarding the application.

I. Student Trustee

Service Projects - The Thanksgiving food drive will take place from Oct. 30 - Nov. 21. Any food collected will be distributed to JALC students in need. They will be participating in the ICCB Feed the Need food drive. This will be no different from our normal food drive, except participating donation boxes will display an ICCB sticker to show their support.

John A. Logan College's Black Student Association is sponsoring a "Stay in School Drive" on November 7th at Thomas Elementary School from 2-5 pm. They will discuss the importance of education to local youth. To prepare for this event, BSA is asking for personal hygiene and school supply donations to give to the children of Thomas Elementary. These donations are accepted up until Nov. 4th and can be dropped off in the diversity and inclusion office.

Chair Chat – Members of the Student Senate went into chair chat with the hopes of educating faculty and staff on Open Educational Resources (OER) and received great news that many courses are looking into offering OERs for their students.

ASSOCIATION REPORTS

A. Logan Operational Staff Association

Tracie Zoeller, President of LOSA, shared concerns about fair wages and compensation, and they are still in contract negotiations.

EXECUTIVE LEADERSHIP REPORTS

President Kirk Overstreet

Dr. Overstreet reported on the Workforce Summit and asked Scott Wernsman to give a summary of the event. Scott stated that it was sponsored by Man-Tra-Con, an employee agency out of Marion. They focused on Healthcare Businesses and Manufacturer Employers in the Region.

Dr. Overstreet met with SIU President Daniel Mahony and Chancellor Austin Lane about Equity in Higher Education. They discussed Equity, Inclusion, and Diversity and how to increase Equity across the Board.

Aldon Addington donated a third sculpture to John A. Logan College. The new piece was designed to harmonize with the waterfall and will be in the courtyard. There will be a reception in the spring.

Dr. Overstreet stated that he presented at the Cybersecurity Conference in St. Louis by NCEC (National Cybersecurity Education Colloquium) which the Department of Defense runs. The new faculty member, Alex Hayes, attended the conference as well. Dr. Overstreet led the panel on sustaining Cybersecurity in Higher Education and used AI in his presentation.

The college hosted Congressman Raja Krishnamoorthi who spoke to students and local laborers about Perkins Grants and what we need to do moving forward. The college had great representation.

Dr. Overstreet reported that he has been named as the Legislative Liaison for the Southern Illinois Region for Community Colleges. He will be the representative for the presidents and our Southern County. They have created a group of Legislative Affairs people across the state so they can be better at Lobbying their Legislation. They have regions that will meet once a month remotely, and twice a year together and then on Lobby Day.

Also, he attended the Arsenic and Old Lace dress rehearsal and the play and said they did a fantastic job. He encouraged everyone to see the plays and musicals when they are on campus.

Academic Affairs

Provost Dr. Stephanie Chaney Hartford reported that the ACEN Accreditation site visit occurred on October 15, 16, and 17. The ACEN review team found the program commendable and will recommend continued accreditation status to the ACEN board.

Recruitment, Retention, and Community Engagement Activities

John A. Logan College hosted its first parent night with 60 families in attendance. The participants could attend three sessions on topics of Admissions and Getting Started, Dual Credit and Early College, Financial Aid, and Scholarships.

John A. Logan College hosted STEM Day with over 100 high school students. Some activities included a boat regatta in the Fitness Center, chemistry experiments, an escape room, dissections, and more.

John A. Logan College will be hosting Applied Tech Day Friday in November. They are expecting more than 400 students to attend. They will participate in a 13-minute presentation from Applied Technology stations. Also, they will get to tour labs.

John A. Logan College will host virtual information sessions covering financial aid and scholarships.

John A. Logan College hosted a High School Partner's Breakfast attended by school counselors and principals. They highlighted the new Hospitality Management Program and provided information and updates on JALC.

John A. Logan College held a Transfer Fair with 22 transfer institutions in attendance. The college hosted a Not So Scary Halloween and the Fitness Center Pumpkin Plunge with 500-700 children.

Congratulations

Dr. Marilyn Toliver received the 2024 Children's Champion Award from the Illinois Association of Young Children at the Illinois AEYC Growing Futures Conference in Springfield.

Toyin Fox was recognized at the NAACP banquet for her work in bringing events that celebrate diversity to the community.

Business Services Division

Dr. Susan LaPanne, CFO, reported that Risk Management and Purchasing are working on the proposed draft of the upcoming RFQ or RFP related to our insurance broker. This is a contract that is currently held by Tedrick and will be concluding its 5-year term in April. We will be on track to open this engagement up for bid with the goal of completing the process and bringing the proposals back to the Board for approvals in the February/March timeframe.

Bond payments have been made for the debt service related to the 2016B, 2017A, and 2020A bonds. The amount totaled \$4,719,733.75, with the total tax revenues to date of \$3,141,716.51 and a total anticipated amount of \$5,013,66.

Highlights of the Treasurer's Report for August 2024:

Fund 01 - You may recall that Tuition and Fees at this same time in 2023 were significantly under budget and under the prior year. This was related to a delay in billing until the first week of September 2023.

For 2024, tuition and fees were billed and recorded in line with standard timing. As of August 31, there were no tax revenues as our timeline expected. However, we have received approximately 50% of tax revenue as of today with \$4,175,678 collected.

In Fund 12, taxes received as of today totaled \$1,553,258 which is approximately 60% of the anticipated budget.

INFORMATIONAL ITEMS

A. Personnel

President Overstreet accepted the retirement request of Julia Bedar, Specialist I, effective May 1, 2025.

President Overstreet accepted the resignation from the following: Nicholas Bowen, Academic Advisor, effective October 10, 2024

B. Corrections to 2024-2025 and 2025-2026 Academic Calendars

The holiday observations in the 2024-2025 and 2025-2026 academic calendars were revised in accordance with the modified summer schedule and to align with all collective bargaining agreements.

CONSENT AGENDA

Chairman Kilquist asked if there were any Consent Agenda items the Board would like to pull for further discussion or a separate vote. Hearing none, Consent Agenda Items A – H were presented:

A. Proposed 2026-2027 Academic Calendar

Approved the 2026-2027 academic calendar

B. Ultrasound Machines for Adult Cardiac Sonography Program

Approved the purchase of two (2) certified refurbished Philips Ultrasound machines.

C. Foundation Campus Grant Purchase Order

Approved the purchase of the furnishings from Stiles Office Solutions.

D. Nutanix Generation Hardware Replacement and Software Subscription

Approved the purchase of Nutanix Hardware Replacement and Nutanix Five-Year Software Subscription.

E. Personnel Action Items (Appendix B)

Approved the employment and ratification of personnel as recommended by President Kirk Overstreet.

F. Expenditure Report

Approved the Expenditure Report for the period ending September 30, 2024

G. Treasurer's and Financial Report

Approved the Treasurer's and Financial Report for the period ending August 31, 2024

H. Regular Meeting Minutes

Approved the minutes of the September 24, 2024, Regular Meeting

Jake Rendleman and Brent Clark moved and seconded that the Board of Trustees approve Consent Agenda Items A – H, as presented.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-4368)

NEW BUSINESS

A. Board Policy Revisions for First Reading

The Board Policy Committee presented revisions to the following policies to the Board of Trustees for first reading. Policy revisions will be available for employee comment and will be presented to the Board for final action on November 26, 2024.

Board Policy 8317	Title IX
Board Policy 4320	Title IX Policy Prohibiting Sex Discrimination
Board Policy 3364	Title IX for Employees
Board Policy 5113	Retiree Return to Work
Board Policy 7311	Definition of In-District Residency for Tuition & Credit Hour Claim Purposes

EXECUTIVE SESSION

Chairman Kilquist said it was desirable to go into closed session in accordance with 5 ILCS 102/2(c).

Mandy Little and Aaron Smith moved and seconded that the Board of Trustees adjourned into closed session.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-4369)

The Board of Trustees was declared in closed session at 8:07 p.m.

The Board of Trustees returned to open session at 8:40 p.m.

ADJOURNMENT

Brent Clark and Mandy Little moved and seconded that the regular meeting of the Board of Trustees be adjourned.

Upon roll call, all members present voted yes. Motion carried.
(Resolution #16-4370)

The meeting was duly adjourned at 8:41 p.m.

Respectfully submitted by Pixie Vaughn, Recording Secretary to the Board of Trustees.

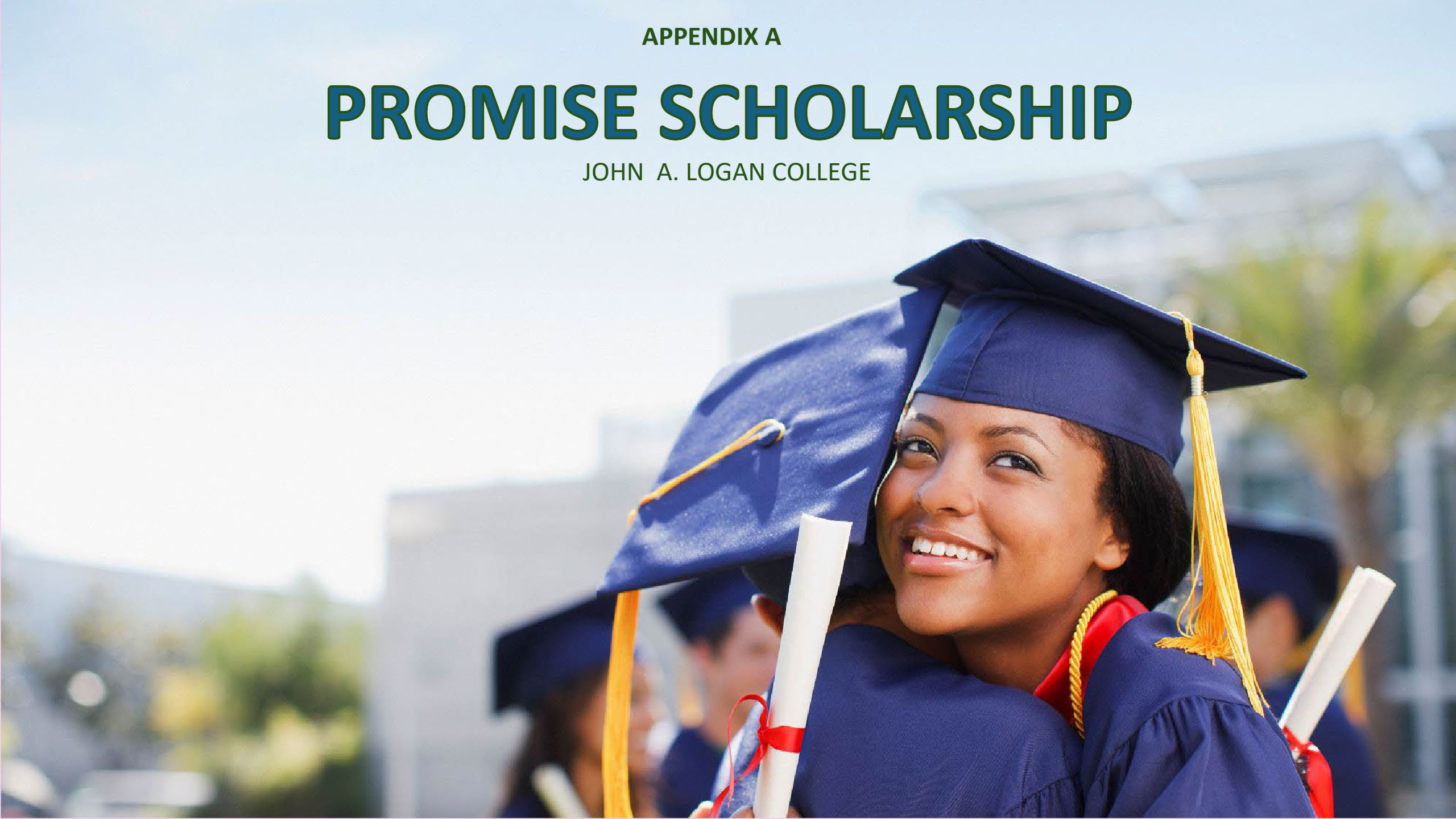
William J. Kilquist, Chairman

Jacob "Jake" Rendleman, Secretary

APPENDIX A

PROMISE SCHOLARSHIP

JOHN A. LOGAN COLLEGE



TWO YEARS OF
COLLEGE.
TUITION FREE.



Requirements

Maintain a minimum 2.0 overall GPA

90% attendance in high school classes each year

Complete 9 credit hours of dual credit, early college, or transitional math/english courses

Complete the required FAFSA application and Foundation Scholarship Application during senior year.

Must take math all 4-years of high school

Complete ORI 100 (College 101) course



Here's how it works.

- All public high school students eligible
- Sign up online
- Requirements start spring of freshman year
- High school tracks criteria
- If a student meets their requirements by high school graduation, they can attend JALC tuition-free for up to four semesters (63 credit hours)

Application Process

- Online Application
 - Complete by December 15th of freshman year
- Online Re-Commitment Form
 - Complete by September 1st each fall



Appeals Process

- Online Appeal Form
- Committee of JALC members and High School Reps
- Supporting Documentation for Appeal, such as:
 - For attendance: Copy of attendance record from high school attendance office. Any supporting documentation (i.e. doctors note, out of state travel due to funeral, etc.)
 - For GPA: Transcript that shows GPA calculation. Any supporting documentation (i.e. doctors note, out of state travel due to funeral, etc.)
 - For persistence: Evidence that demonstrates inability to progress to the next grade level, and plan for remediating. Work with high school counselor to create and attach a plan describing how student will get back on track within the school year.
 - For moving into the district: Transcript from previous high school showing a minimum 2.0 GPA, 90% attendance, and any applicable dual credit, early college, or transitional courses.



Transferring to JALC

- Scholarship works for all JALC programs
- Students will have similar requirements while at JALC to maintain scholarship

Creating Awareness

- Promotion
 - 8th Grade Classes
 - High School Registration
 - Freshman Orientation
 - Future Parent Nights
 - Virtual Information Session
- Social Media
- Website
- Relying on YOU too! 😊



Contact Info

Promise@jalc.edu

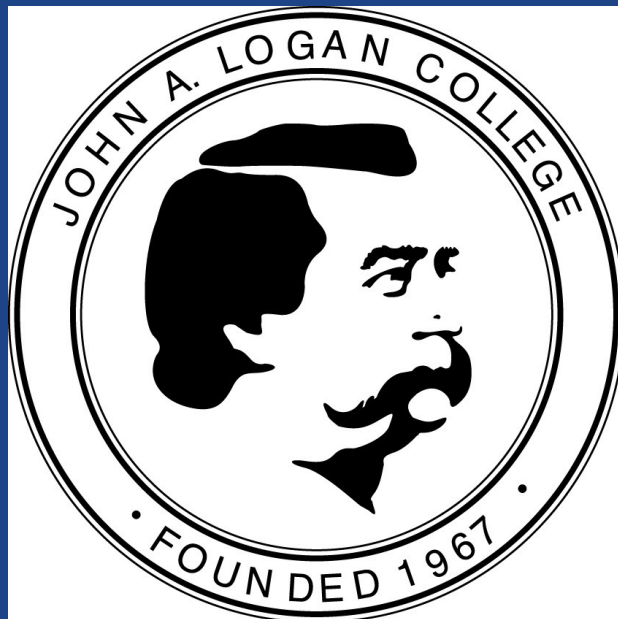
APPENDIX B
PERSONNEL ACTION ITEMS

A. Full-Time Professional Staff			
Dowd, Tyler	CCAP Case Manager (CCRR)	\$41,500	10/01/2024
Dennis, Zaden	Technology Support Technician	\$40,000	10/16/2024
Jaramillo-Hyson, Patricia	Student Success Navigator	\$45,000	10/01/2024
Bowen, Nicholas	Academic Advisor	\$43,000	10/01/2024
Seals, Jessica	Coordinator of Veterans Services	\$42,000	10/16/2024
Wiley, Bryce	Academic Advisor	\$44,000	11/01/2024
Lucas, Robert	Instructional Designer	\$50,000	11/18/2024
Couty, Ashleigh	Associate Manager of ECE Workforce Development (CCRR)	\$54,000	11/01/2024
B. Full-Time Faculty			
None.			
C. Full-Time Operational Staff			
Anderson, Brandy	Administrative Assistant II (Dual Credit)	\$36,300	11/01/2024
D. Adjunct Faculty			
Cripps, Zoe	Certified Nursing Assistant Instructor	Per contract	09/10/2024
Martinez, Antonio	Instructor of Art	Per contract	10/07/2024
E. Full-Time Campus Police Staff			
Nation, Clyde	Campus Police Law Enforcement Officer	\$20.75/hr.	11/01/2024
Kristoff, Martin "Kip"	Campus Police Security Officer	\$16.25/hr.	10/16/2024
F. Part-Time Staff			
Cox, Patrick	Community Education Instructor		10/01/2024
Baker, Katie	Mary Logan High School Social Studies Instructor		10/22/2024
Knutzen, Kimberly	Lifeguard		10/17/2024
Crawford, Jacob	Personal Trainer		10/21/2024
Spinks, Gloria	Trainer		10/16/2024
Rowatt, Zack	Trainer		10/16/2024
G. Athletic Stipend Positions			
Saddoris, Justin	Assistant Men's Basketball Coach	\$8,000	10/01/2024
H. Volunteer Staff			
Day, Paula	Literacy Adult Tutor		09/17/2024

Consent Agenda Item 8.M

Closed Session Minutes

October 29, 2024



**JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL**

8.M – Content of Closed Session Minutes

1. REASON FOR CONSIDERATION

Minutes of the closed session held during the regular meeting of October 29, 2024, were distributed to the Board for review on Tuesday, November 26, 2024.

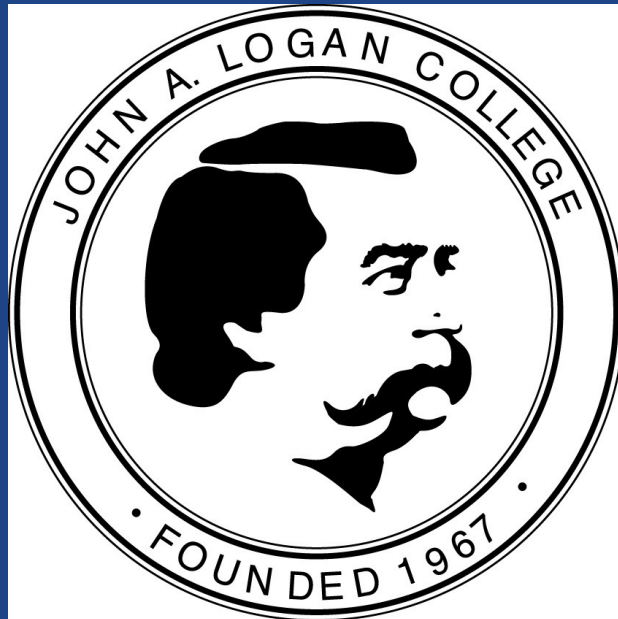
2. RECOMMENDATION

That the Board of Trustees approve the content of the closed session minutes of October 29, 2024, but that these said minutes not be made available for public inspection at this time.

Staff Contact: President Kirk Overstreet

Consent Agenda Item 8.N

Closed Session Minutes November 18, 2024



JOHN A. LOGAN COLLEGE
CONSENT AGENDA ITEM FOR BOARD APPROVAL

Return to Agenda

8.N – Content of Closed Session Minutes

1. REASON FOR CONSIDERATION

Minutes of the closed session held during the special meeting (board retreat) of November 18, 2024, were distributed to the Board for review on Tuesday, November 26, 2024.

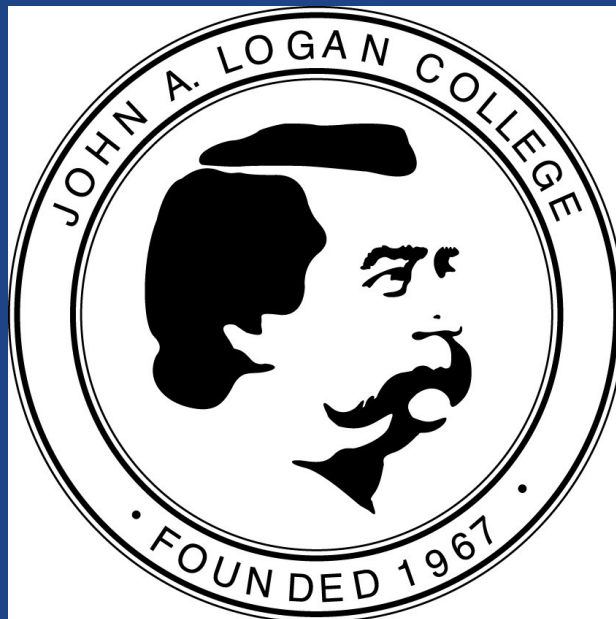
2. RECOMMENDATION

That the Board of Trustees approve the content of the closed session minutes of November 18, 2024, but that these said minutes not be made available for public inspection at this time.

Staff Contact: President Kirk Overstreet

Consent Agenda Item 9.A

Board Policies for Final Action



9.A – Board Policy Revisions for Final Action

1. REASON FOR CONSIDERATION

Revisions to Board Policy were submitted to the Board of Trustees for first reading on October 29, 2024 and were available for employee review and input.

2. BACKGROUND INFORMATION

On October 3, 2024, the Board Policy Committee approved revisions to the following policies for first reading:

Board Policy 8317 Title IX
Board Policy 4320 Title IX Policy Prohibiting Sex Discrimination
Board Policy 3364 Title IX for Employees
Board Policy 5113 Retiree Return to Work
Board Policy 7311 Definition of In-District Residency for Tuition & Credit Hour Claim Purposes

3. RECOMMENDATION

That the Board of Trustees approve the Board Policy revisions recommended by the Board Policy Committee.

Staff Contact: President Kirk Overstreet

Summary of Proposed Revisions to Board Policy

Presented to the Board of Trustees

October 29, 2024 (First Reading)

November 26, 2024 (Final Action)

POLICY #	POLICY TITLE	COMMENTS
8317	Title IX	Retained as placeholder in student section of policy to reference to Board Policy 4320.
4320	Title IX Policy Prohibiting Sex Discrimination	Revised policy and moved details to Admin. Procedure 414 to reflect August 2024 updates.
3364	Title IX for Employees	Deleted policy being used as a placeholder.
5113	Retiree Return to Work	Removed language regarding JALC retirees and established guidelines for annuitants in Admin. Proc. 506.
7311	Definition of Residency Status for Tuition and Professional Licensure Purposes	Updated title and added language for professional licensure. Additional details moved to Admin. Proc. 731.

Refer to Board Policy 4320 - Title IX Policy Prohibiting Sex Discrimination.

ADOPTED: JANUARY 24, 2017
AMENDED: APRIL 27, 2017; MARCH 26, 2024; **NOVEMBER 26, 2024**
REVIEWED: NOVEMBER 7, 2016; MARCH 11, 2021; FEBRUARY 14, 2024; **OCTOBER 3, 2024**
LEGAL REF.: 110 ILCS 155/1 ET. SEQ.
CROSS REF.: **ADMINISTRATIVE PROCEDURE 414, PROCEDURES IMPLEMENTING POLICY PROHIBITING SEX DISCRIMINATION**

Title IX**4320**

John A. Logan College is committed to maintaining a safe and healthy educational and employment environment. It is the policy of John A. Logan College to comply with the Violence Against Women Reauthorization Act ("VAWA"), Title IX of the Education Amendments of 1972 ("Title IX"), the Illinois Human Rights Act, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act ("Clery Act"), and the Preventing Sexual Violence in Higher Education Act, and all other applicable laws and local ordinances regarding unlawful sex-based discrimination, harassment or other misconduct.

The College's Policy applies to all members of the College community, including students, employees, contractors, visitors, and third parties, whenever the misconduct occurs on College property or off College property in the event that the conduct was in connection with a College or College-recognized program or activity, or otherwise has a connection to the College.

The College's established procedures for implementing this Policy are outlined in Administrative Procedure 414, Procedures Implementing the College's Policy Prohibiting Sex Discrimination.

ADOPTED: JANUARY 24, 2017
AMENDED: APRIL 27, 2017; MARCH 26, 2024; **NOVEMBER 26, 2024**
REVIEWED: NOVEMBER 7, 2016; MARCH 11, 2021; FEBRUARY 14, 2024; **OCTOBER 3, 2024**
LEGAL REF.: 110 ILCS 155/1 ET. SEQ.
CROSS REF.: **BOARD POLICY 8317 – TITLE IX**
ADMINISTRATIVE PROCEDURE 414

Title IX for Employees

3364

Please refer to Board Policy 8317 – Title IX.

ADOPTED: JANUARY 11, 1988
AMENDED: MARCH 22, 2016; NOVEMBER 22, 2016; **APRIL 27, 2021 (CONTENT MERGED INTO BOARD POLICY 8317, TITLE IX)**
REVIEWED: NOVEMBER 10, 2015; OCTOBER 21, 2016; **MARCH 11, 2021**
LEGAL REF.: 775 ILCS 5/2-105 (B)(5)
CROSS REF.: **BOARD POLICY 8317**

Retiree Return to Work Policy**5113**

In regard to the employment and/or termination of SURS annuitants, the Board of Trustees of John A. Logan College reserves the right to take actions to avoid a financial penalty under Public Act 97-0968, the Return to Work Act (40 ILCS 5/5-139).

In this effort, the following stipulations apply to SURS annuitants:

- John A. Logan College will comply with the provisions of Public Act 97-0968, including reporting requirements regarding the employment and compensation of annuitants.
- SURS annuitants will only be considered for part-time employment.
- SURS annuitants will not be considered for any employment or re-employment if employed simultaneously by any other SURS-covered institutions.
- SURS annuitants will be limited to only one position and will not work for more than one division of the College within the same semester.
- “Affected Annuitants” will not be employed or re-employed.
 - a. As defined under the Illinois Public Act 97-0968, “Return to Work Act,” any annuitant that is considered to be an “affected annuitant” will not be employed or re-employed for any academic year that they are considered to be an affected annuitant unless s/he suspends his/her SURS pension including any reciprocal pensions and provides verification of such.
 - b. The annuitant must provide an accurate history of employment and must disclose in writing to the College if they are considered to be or expect to become an affected annuitant. This disclosure will be required both when applying for initial employment and annually when seeking re-employment each academic year. Failure to provide the information requested in relation to the Return to Work Act or providing false information will be grounds for termination of employment.

The only exception to the above stipulations is that an “affected annuitant” may be employed to perform critical operations due to an unforeseen illness, death, or accident of an employee for no more than one academic year. SURS must first be notified if these circumstances occur and provide written approval.

Employment after Retirement

Under the SURS return-to-work restrictions (40 ILCS 5/15-139), an annuitant may not return to work in any capacity, paid or unpaid, with a SURS-covered employer until retired for at least 60 calendar days. The annuitant must have a clear separation from SURS-covered employment and no agreement, written or oral, to return to a SURS-covered employer at the time of retirement. If the annuitant does not satisfy this requirement, the annuity will be cancelled.

It is the annuitant’s responsibility to notify SURS upon returning to employment for a SURS-covered employer.

If the annuitant returns to SURS-covered employment after the 60-day period, the annuitant will be subject to an earnings limitation. The exact amount of the earnings limitation will be stated on the Certification of Retirement Annuity upon finalization of the retirement claim. If the annuitant exceeds the earnings limitation, the retirement annuity will be reduced or suspended.

ADOPTED: NOVEMBER 26, 2013
 AMENDED: JANUARY 24, 2017; **NOVEMBER 26, 2024**
 REVIEWED: FEBRUARY 12, 2016; NOVEMBER 7, 2016; **OCTOBER 3, 2024**
 LEGAL REF.: 40ILCS 5/15-139, PUBLIC ACT 97-0968
 CROSS REF.: BOARD POLICY 5110, 5225
 ADMINISTRATIVE PROCEDURE 506, RETURN TO WORK RESTRICTIONS

Definition of Residency Status for Tuition and Professional Licensure Purposes

7311

RESIDENCY STATUS FOR TUITION PURPOSES

Students enrolling at John A. Logan College shall be classified as in-district, out-of-district, out-of-state, or international for tuition purposes. Students must submit proof of residency by the deadline set by the Admissions and Records Office.

If the residency deadline has passed, students may appeal their current residency status with the Registrar by filling out the Residency Appeal form on the John A. Logan College website.

RESIDENCY STATUS FOR PROFESSIONAL LICENSURE

In compliance with U.S. Department of Education regulation 34 CFR 668.14(b)(32), institutions must disclose whether the curriculum for Title IV-eligible programs—designed or advertised as leading to professional licensure or certification required for employment—meets the educational requirements of the state where the student is located. Institutions are required to categorize these programs as either: "meets state requirements," "does not meet state requirements," or "has not determined" if the curriculum meets the state's requirements for professional licensure or certification. This information will be publicly disclosed and directly communicated to prospective and current students through the College website and email notifications.

For the purpose of complying with professional licensure disclosure regulations, John A. Logan College determines a student's location and time of enrollment as follows:

- Student Location: Defined as the permanent mailing or "home" address provided by the prospective student at the time of application, as stored in the student's record.
- Time of Enrollment: Defined as the point at which a student has declared a program or major and registered for courses in that program or major.

A formal attestation is required for students to enroll in a program that "does not meet" the educational requirements in the state where the student is located at the time of enrollment. If a student attests to living in a state where the program does not meet educational requirements, the student will not be eligible to receive Title IV funds at the College.

For more detailed information, please see Administrative Procedure 731. For a list of programs that lead to professional licensure, please contact the Admissions and Records Office.

ADOPTED: APRIL 1, 1980

AMENDED: DECEMBER 7, 1981; JUNE 10, 1991; SEPTEMBER 23, 1997; FEBRUARY 22, 2000; MAY 28, 2002; NOVEMBER 25, 2003; MAY 26, 2009; OCTOBER 26, 2010; FEBRUARY 24, 2015; NOVEMBER 28, 2023;
NOVEMBER 26, 2024

REVIEWED: SEPTEMBER 19, 2023; **OCTOBER 3, 2024**

LEGAL REF.: 110 ILCS 805/6-4.1; ADMINISTRATIVE RULES OF THE ILLINOIS COMMUNITY COLLEGE BOARD

CROSS REF.: BOARD POLICY 7310

ADMINISTRATIVE PROCEDURE 731