

# NURSING ASSISTANT

## ADMISSION PACKET FOR FALL 2025 SEMESTER

### THE PROFESSION OF CERTIFIED NURSING ASSISTANT

This course is designed to train students to be competent in skills necessary for the nursing assistant to function successfully in a hospital, long-term care facility, or other health care facilities. The nursing assistant will provide services related to the comfort and welfare of the resident under direct supervision of the licensed nurse or physician. Some topics to be covered include body mechanics, transfer techniques, basic anatomy and physiology, personal care, vital signs, rehabilitation, death, Alzheimer patient care, dying and post-mortem care. Cardiopulmonary resuscitation is also included.

### ADMISSION REQUIREMENTS

[Placement scores](#) in **Reading** [ACCUPLACER NEXT-GEN – 233 or better, ACT – 19 or better, SAT – 480 or better] taken within the past three years, and [application for general admission](#).

Student must be **at least 16 years of age** and have a **valid social security number** to participate in this course. Valid social security number is required for a **Health Care Worker Background Fingerprint Check**. Student must provide Testing Services with a copy of Social Security Card and have a Health Care Worker Background Fingerprint Check with no disqualifying convictions completed prior to enrollment. If student is not previously on the [Health Care Worker Registry](#), they must provide proof of fingerprints prior to enrollment. Fingerprinting must be done through an approved vendor.

Prior to starting clinical, student must provide instructor proof of immunities from the following diseases: **negative two-step TB skin test or QuantiFERON gold TB blood test (tuberculosis)** [will accept results up to a year prior to the start of clinical], and **Measles (Rubeola), Mumps, and German Measles (Rubella) (MMR) titer**. If the MMR titer is negative or equivocal, the student will be required to obtain the MMR booster immunization from their physician [will accept titer results up to 5 years prior to start of clinical]. These tests may be taken at a local health department. If a student has any physical restrictions, **including pregnancy**, they must obtain a signed release form from their physician allowing full participation.

### COURSE REQUIREMENTS

We anticipate that John A. Logan College (JALC) will offer the Nursing Assistant course (NAD 101) four times during the Fall 2025 semester. The course is seven (7) credit hours.

**NAD 101 section offerings are listed below for Fall 2025 semester.**

SECTION	SCHEDULE	ROOM	FACULTY	BEGIN DATE – END DATE
NAD 101-80	10:00AM-4:30PM, --T-R-- (Lecture & Lab)	D279	Staff	08/12/2025 – 10/02/2025
	7:00AM-6:00PM, -M-W--- (Clinical)	Manor Court & The Anchor	Staff	09/03/2025 – 09/29/2025

SECTION	SCHEDULE	ROOM	FACULTY	BEGIN DATE – END DATE
NAD 101-81	5:00PM-8:30PM, --T-R-- (Lecture & Lab)	D279	Staff	08/28/2025 – 12/11/2025
	7:00AM-6:00PM, ----S (Clinical)	Manor Court or Parkway Manor & The Anchor	Staff	10/25/2025 – 11/22/2025
NAD 101-82	10:00AM-4:30PM, --T-R-- (Lecture & Lab)	D279	Staff	10/07/2025 – 12/09/2025
	7:00AM-6:00PM, -M-W-- (Clinical)	Manor Court & The Anchor	Staff	10/27/2025 – 11/19/2025
NAD 101-H1	10:00AM-2:00PM, ----F- (Mandatory in-person orientation)	D279	Crystal Young	09/05/2025 – 09/05/2025
	Internet Based On-Line (Lecture)	TBD	Crystal Young	09/08/2025 – 12/12/2025
	10:00AM-3:30PM, ----F- (Lab)	D279	Crystal Young	09/12/2025 – 10/17/2025
	6:00AM-4:00PM, ----F- (Clinical)	Manor Court or Parkway Manor	Crystal Young	10/24/2025 – 11/14/2025
	11:00AM-3:15PM, ----F- <b>or</b> 3:30PM-7:45PM, ----F- (Clinical)	The Anchor	Crystal Young	11/21/2025 – 11/21/2025

[Click here to view the Fall 2025 Course Schedule.](#)

Placement scores in Reading, Health Care Worker Background Fingerprint Check and/or proof of fingerprints, and a copy of Social Security Card are required before enrolling. **For testing and registration, contact Testing Services at (618) 985-2828 Ext. 8520 or [testingservices@jalc.edu](mailto:testingservices@jalc.edu).** Testing and registration are by appointment only, except during designated walk-in dates.

## PROGRAM GUIDE AND COURSE DESCRIPTION

[Nursing Assistant Program Guide](#)

[Nursing Assistant Course Description](#)

## PROGRAM COSTS

Costs below are **estimates** based on the 2025-2026 academic year.

ITEM	COST
Tuition – In-District at \$145.00 per credit hour – 7 hours (NAD 101 course sections 80, 81 and 82); and Online /Hybrid at \$160.00 per credit hour – 7 hours (NAD 101 course section H1)	\$1,015.00 - \$1,120.00
Technology fee at \$5.00 per credit hour – 7 hours (NAD 101 course – all sections)	\$35.00
Course fee (NAD 101 course – all sections)	\$160.00

ITEM	COST
Student Activity fee – \$65.00 for fall or spring terms and \$40.00 for summer terms	\$65.00
Textbook <sup>1</sup> range \$42.88 to \$71.39	\$71.39
Supplies: paper, pencils, black ink pen <sup>1</sup> , small pocket size notebook <sup>1</sup> , 3-ring binder	\$20.00
Health Care Worker Background Fingerprint Check range \$35.00 to \$50.00	\$50.00
Scrubs <sup>1</sup> : ceil colored top and pant for clinical	\$50.00
Clean supportive shoes: no open toe, open heel or clogs allowed	\$50.00
Watch with a second hand <sup>1</sup>	\$20.00
Stethoscope (recommended)	\$35.00
Goggles <sup>1</sup> (recommended)	\$10.00
Gait belt <sup>1</sup>	\$20.00
<b>Total Estimated Cost</b>	<b>\$1,601.39 - \$1,706.39</b>

[Click here to view Tuition and Fees Schedule.](#)

Additional costs may include:

- Two-step TB skin test<sup>1</sup> (if needed) \$25.00 per test, series of 2 (depending on location), **or** QuantiFERON gold TB blood test (if needed) \$178 per test (depending on location).
- MMR titer<sup>1</sup> (if needed) \$55.00 at Bi-County Health Department and \$78.00 at SIH Work Care.

<sup>1</sup> Items available to borrow upon request as supplies available.

**Note:** Cost estimate is for new textbook. Textbook is required on the first day of class. Students are required to undergo a Health Care Worker Background Fingerprint Check prior to enrollment. Required TB test and titers must be completed prior to clinical. All students who successfully complete NAD 101 will sit for the state certification test. The cost of this test is included in the course fee. **All costs listed are estimates and subject to change. The student should plan to meet these financial obligations before entering the program.**

*Potential NAD students should **not** purchase or schedule anything until after they have been registered to begin the NAD program.*

After you have registered for the course, pay close attention to fee due dates. If you are dropped from the course for non-payment of fees, you automatically forfeit your position in the program and will be replaced. **FINANCIAL ARRANGEMENTS ARE THE RESPONSIBILITY OF EACH INDIVIDUAL STUDENT.**

## FINANCIAL AID

The Nursing Assistant Program course may **not** qualify for Federal or State grants. Please discuss this with your advisor during registration.

## LEGAL LIMITATIONS

A law in Illinois says that you cannot work as a nurse's aide for a hospital, nursing home or home health agency if you have certain criminal convictions.

While this is not meant to discourage you, if you have a conviction for one or more of these crimes, you will not be able to continue in the course until you apply and receive a waiver from the Illinois Department of Regulations.

A waiver does not change your criminal record. A waiver allows an employer to "legally" hire you, even though you have a criminal record. A waiver is **NOT** granted to everyone that applies. You may send in all the information requested and still not be granted a waiver. Each waiver application is reviewed completely. There are no hard and fast rules, but the following may be used as a guide:

You will probably **not** be granted a waiver if any of the following is true:

- You are still on probation, parole, or incarcerated.
- Your victim was an elderly or disabled person.
- You have several (more than two) similar crimes in the last five years.
- You have several violent crimes in the last five years.
- Your crime is any type of murder or sexual assault.
- You have less than two years clean and sober.

A waiver may be granted if:

- You have paid all your court fines and have satisfactorily completed probation.
- You only had a few (less than three) convictions more than 5 years ago.
- You have a single non-violent crime in the last 5 years.
- You have more than two years clean and sober.

Again, this is not meant to discourage you. There is a need for responsible, hardworking and caring nurse's aides. However, it would be a shame if you invested the time, work and money in a nurse's aide class and then you were unable to get a job.

If you have a conviction and would like to apply for a waiver, please visit [Illinois Department of Public Health](#) (IDPH). Waivers must be completed and submitted to Crystal Young, Program Coordinator prior to the first day of class.

Crimes that [disqualify](#) you from working as a nurse's aide, in other words, you **cannot** work as a CNA with these convictions, which **include both misdemeanors and felonies**:

- Battery, domestic battery
- Assault
- Theft
- Retail theft
- Robbery, armed robbery, aggravated robbery
- Burglary, residential burglary
- Armed violence
- Criminal trespass to a residence
- Financial exploitation of an elderly or disabled person
- Murder, homicide, manslaughter
- Kidnapping, child abduction
- Unlawful restraint, forcible detention

- Indecent solicitation of a child, sexual exploitation of a child
- Tampering with food, drugs, or cosmetics
- Aggravated stalking
- Home invasion
- Sexual assault, sexual abuse
- Endangering the life or health of a child
- Abuse or gross neglect of a long-term care facility resident
- Criminal neglect of an elderly person
- Ritual mutilation, ritualized abuse of a child
- Vehicular hijacking, aggravated vehicular hijacking
- Arson
- Unlawful use of weapon
- Manufacture and delivery of controlled substances (drugs)
- Manufacture and delivery of cannabis (marijuana)
- Possession with intent to deliver (either drugs or marijuana)

**Please note:** You may have been convicted and not sent to jail. Often people are fined or given probation, but these are still convictions. If you are unsure whether an arrest ended up to be a conviction, contact the county in which you were arrested and speak to the people at the Circuit Clerk or State's Attorney's office or your attorney.

Some convictions that are **not** disqualifying, in other words, you **can** work if these are your only convictions:

- prostitution
- possession of cannabis or a controlled substance
- DUI
- deceptive practices (writing "bad checks on your own account)

If you have questions concerning legal limitations contact the Nursing Department at (618) 985-2828 Ext. 8105 or email [crystalyoung@jalc.edu](mailto:crystalyoung@jalc.edu) (email is preferred over voicemail messages).

*Changes effective 03/07/2025 - please note information listed in this packet is subject to change.*